



City of Chicago

Business Affairs and Consumer Protection

PUBLIC VEHICLE INDUSTRY NOTICE

April 28, 2022

Notice No. 22-015



STEPS TO ENSURE COMPLIANCE FOR ALL EXPIRED PUBLIC VEHICLE & PUBLIC CHAUFFEUR LICENSES

Expired Public Vehicle licenses are not permitted to operate for hire. Public Vehicle license holders who have not renewed for the current licensing term must;

- (1) Surrender any expired public passenger vehicle license to BACP, OR
- (2) Complete license renewal for current license term.

- **Any Public Vehicle license operating in expired, or violation status may be subject to enforcement action including citations, license/medallion confiscation, vehicle impoundment and/or revocation.**
- **It is illegal to operate without a current license.**

VERIFY LICENSE STATUS AND NEXT STEPS:

- 1.) Check the [license status and information](https://data.cityofchicago.org) of your license at the City of Chicago open data portal at data.cityofchicago.org.
- 2.) If status is expired or in violation, review the license renewal information and checklist at the BACP Web site (chicago.gov/bacp):
 - Renewal applications are available for download.
 - View dates and times of scheduled taxicab, livery, and ambulance vehicle inspections.
- 3.) Resolve outstanding debt (ground tax, WAV fees) by contacting the Dept. of Finance at revenuatabase@cityofchicago.org or 312-747-4747. The Department of Finance web site is cityofchicago.org/finance and can be used to identify outstanding tickets, fees, and taxes.
- 4.) Visit ilsos.gov
 - For business licenses: Verify company is in good standing with the Illinois Secretary of State's Web by performing a Corporation/LLC Search
 - For chauffeur licenses: Obtain your MVR Court Purposes and Supervision abstracts for a small fee.
- 5.) Email BACPPV@cityofchicago.org to request forms or ask questions. You may also submit completed renewal applications with required supporting documentation.

The BACP Public Vehicle Licensing Facility is open to the public. **Arrive before 2pm to ensure same day service.**

- ▶ The Department of Business Affairs and Consumer Protection (BACP) is committed to providing accessibility for all individuals, including people with disabilities.
- ▶ Resolve an Administrative Notice of Violation (citation) remotely by emailing the ANOV number to BACP-AdministrativeHearings@CityofChicago.org
- ▶ For questions, comments, or to join the BACP Public Vehicle (BACPPV) e-mail list to receive industry notices and other news, send an email to BACPPV@cityofchicago.org.
- ▶ Rules governing City of Chicago public vehicles and public chauffeurs are available at chicago.gov/bacp.
- ▶ The Municipal Code of Chicago is available at www.amlegal.com.

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