

**Commission on Animal Care & Control
Minutes of May 17, 2018 Commission Meeting
Approved at the July 19, 2018 meeting**

Commissioners Attending (6 of 9)

Cynthia Bathurst, Chair, private citizen (Safe Humane Chicago)
Monique Moore-Hoffman, private citizen (CACC Volunteer)
Charleen Propsom, private citizen (Friends of Chicago Animal Care and Control)
Robyn Barbiere, DVM, IL licensed veterinarian (The Anti-Cruelty Society)
Paula Fasseas, humane society representative (PAWS Chicago)
George Devereux, Chicago Police Department Member

Commissioners Absent (3 of 9)

Josie Cruz, Chicago Department of Streets & Sanitation Member
Janna Kerins, Chicago Health Department Member
Becky Carroll, private citizen

Also Attending

Susan Russell, Executive Director, CACC
Sue Cappello, Administrative Services Officer II, CACC
Jenny Schlueter, Executive Administrative Assistant II, CACC
Kelley Gandurski, Deputy Director, CACC
Members of the public

Agenda Item #1: Determination of Quorum and Call to Order

C. Bathurst called the meeting to order at 8:36 a.m. in the Auditorium of the Animal Care & Control Facility at 2741 S. Western Avenue, Chicago. It was determined that there was a Quorum and the agenda was reviewed.

Agenda Item #2: Minutes of Previous Meetings

Minutes from March 2018 regular meeting were reviewed. Spelling correction of Commissioner Devereux name was made and the minutes were approved as corrected.

Agenda Item #3: Report of Chairperson

- C. Bathurst reported that the next Commission meeting will be on July 19, 2018 at 6:30 p.m. in the CACC Auditorium and the Continual Improvement Plan and Commission Report will be reviewed at that time.
- C. Bathurst reported on the Safe Humane, CACC, CPD Collaboration.

Agenda Item #4: Report of Executive Director

- Executive Director S. Russell reported on the department statistics, managing intake strategically, transfers, appreciation to Monique Moore-Hoffman for the work she does at CACC and introduced Kelley Gandurski as CACC's new Deputy Director. Director Russell also thanked Jenny Schlueter for all her hard work on the adoption events and social media efforts.
- Director Russell also reported on the challenge CACC has with the dog population, a possible CACC foster program, update on the PSA's with several Aldermen, new ordinance for RTO in the field, hire report, emergency buttons in the back yard area at CACC, Kuranda Bed drive, WSHA Cleaning crew and additional enrichment.

Agenda Item #5: City Agency Reports

- Chicago Police Department – G. Devereux reported on dog fighting reports in the City and the microchip scanner training for CPD Officers.
- Streets and Sanitation Report – no report.
- Public Health Report – no report.

Agenda Item #6: Commissioner Reports

- R. Barbiers – reported on Bark in the Park event and ACS is doing wellness clinics.
- M. Moore-Hoffman – reported on CACC volunteer issues/suggestions, yard clean up, volunteer buddy system.
- C. Propsom – reported that FCACC was hosting a volunteer program with Charles Schwab for Financial Literacy Seminar related to pet ownership at CACC.
- P. Fasseas – reported on the Angels With Tails event and offered to spay/neuter 20-25 pets a week for CACC.
-

Agenda Item #7: Other Business

- None

Agenda Item #8: New Business

- None

Agenda Item #9: Public Comments and Announcements

C. Bathurst announced that the Commission is separate from the Department and any public comments regarding day to day operations at CACC will be passed on to the Department after each meeting. The Commission will pass on any of those comments to the Department after each meeting.

- R. Griffin – Does CACC have an empty storage room or something to use to give dogs a mental break during the day? Get a donated couch and dogs can relax.
- T. Smothers – Appreciates seeing the coordination of the CACC and rescues, it is a positive thing.

Agenda Item #10: Adjournment

Next meeting scheduled for July 19, 2018 at 6:30 p.m. A motion to adjourn the Commission meeting was unanimously approved at 9:45 a.m.