

# City of Chicago Department of Planning and Development

## Special Service Area (SSA) Program

### Audit Report Package Transmittal Checklist

This checklist must be completed and submitted with audit report package to City's Department of Planning and Development (DPD) via DPD's SharePoint platform. Note: Effective with 2019 audit report package submissions e-mail submissions are not an acceptable form of transmittal and report packages will be deemed "not submitted" unless they are uploaded into CPD's SharePoint platform. For each SSA submission enter the starting page number for each of the PDF audit report package components listed below. Each required component on the checklist must have a numeric page number, unless otherwise noted.

SSA Name and number: SSA# 34 Uptown Special Service Area

SSA Provider Name: Uptown United Contractor

Submission Date: April 20, 2021

Starting PDF Page Number	Audit Report Package Components
	Comparative Financial Statements
3	1. Statement of Net Position and Governmental Fund Balance Sheet - Current Year
3	2. Statement of Net Position and Governmental Fund Balance Sheet - Prior Year
4	3. Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance - Current Year
4	4. Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance - Prior Year
6	5. Statement of Revenues and Expenditures - Budget and Actual
1-2	Auditor's Opinion on Financial Statements
15	Schedule of Findings - Current and Prior Year, if applicable
-	Corrective Action Plan - Current and Prior Year, if applicable (if findings)*
16	Audit Firm CPA License
17-18-19	SSA Budget Summary page for the latest modified/amended budget approved by your SSA commission (for current audit period)
Separate PDF file attached - Yes/No	SSA Detailed SSA Commission Approved Budget
20-29	Note: SSA Service Provider must submit detailed budget corresponding to Summary page, noted above, with audit report package.

\*required if findings exist

**Uptown Special Service Area**

Number 34

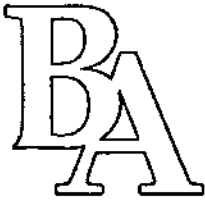
(Uptown United, Contractor)

Years Ended December 31, 2020 and 2019

**Uptown United, Contractor**  
**Special Service Area Number 34**

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## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Commissioners  
Uptown Special Service Area Number 34  
(Uptown United, Contractor)  
Chicago, Illinois

We have audited the accompanying financial statements of Uptown Special Service Area Number 34 (a taxing district authorized by the City of Chicago) as of December 31, 2020 and 2019, which comprise the statements of net position and governmental fund balance sheets as of December 31, 2020 and 2019, and the related statements of activities and governmental fund, revenues, expenditures and changes in fund balance, and statement of revenues and expenditures-budget and actual-general fund for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant estimates made by management, as well as evaluating the overall financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our audit opinions.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Uptown Special Service Area Number 34 (a taxing district authorized by the City of Chicago), as of December 31, 2020 and 2019 and the changes in financial position and budgetary comparison for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matter**

### *Required Supplementary Information*

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

*Bravos & Associates CPAs*

March 14, 2021  
Schaumburg, Illinois



Uptown Special Service Area Number 34  
Statements of Net Position and Governmental Fund Balance Sheets  
December 31, 2020 and 2019

	<u>2020</u>			<u>2019</u>		
	<u>Governmental Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>	<u>Governmental Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
<u>Assets</u>						
Cash	\$ 135,814	\$ -	\$ 135,814	\$ 143,129	\$ -	\$ 143,129
Property tax receivable, net of allowance for uncollectable taxes of \$ 11,500 and \$ 7,050	782,186	-	782,186	698,048	-	698,048
Tif Rebate receivable	<u>18,891</u>	<u>-</u>	<u>18,891</u>	<u>18,891</u>	<u>-</u>	<u>18,891</u>
<u>Total Assets</u>	<u>936,891</u>	<u>-</u>	<u>936,891</u>	<u>860,068</u>	<u>-</u>	<u>860,068</u>
<u>Liabilities</u>						
Accounts payable	\$ 381	\$ -	\$ 381	\$ -	\$ -	\$ -
<u>Deferred Inflows</u>						
Deferred property tax revenue	801,077	(801,077)	-	716,939	(716,939)	-
<u>Fund Balances/Net Position</u>						
Unassigned	<u>135,433</u>	<u>(135,433)</u>	<u>-</u>	<u>143,129</u>	<u>(143,129)</u>	<u>-</u>
Total Liabilities, deferred inflows and fund balance/net position	<u>\$ 936,891</u>			<u>\$ 860,068</u>		
<u>Total net position - Unassigned</u>		<u>\$ (936,510)</u>	<u>\$ 936,510</u>		<u>\$ (860,068)</u>	<u>\$ 860,068</u>

Amounts reported for governmental activities in the statements of net position are different because:

Total fund balance - governmental fund	\$ 135,433	\$ 143,129
Property tax revenue is recognized in the period for which it is levied rather than when "available". A portion of the property tax is deferred as it is not available in the governmental funds.	<u>801,077</u>	<u>716,939</u>
<u>Total net position - governmental activities</u>	<u>\$ 936,510</u>	<u>\$ 860,068</u>

Uptown Special Service Area Number 34  
Statements of Activities and Governmental Fund Revenues, Expenditures  
and Changes in Fund Balance  
Years ended December 31, 2020 and 2019

	2020			2019		
	Governmental Fund	Adjustments	Statements of Activities	Governmental Fund	Adjustments	Statements of Activities
<u>Revenues</u>						
Property revenues	\$ 711,226	\$ 84,138	\$ 795,364	\$ 691,399	\$ 38,160	\$ 729,559
TIF Rebates	18,891	-	18,891	-	-	-
Other	92	-	92	168	-	168
<u>Total revenues</u>	<u>730,209</u>	<u>84,138</u>	<u>814,347</u>	<u>691,567</u>	<u>38,160</u>	<u>729,727</u>
<u>Expenditures</u>						
1.00 Customer Attraction	45,557	-	45,557	51,817	-	51,817
2.00 Public Way Aesthetics	384,003	-	384,003	402,770	-	402,770
3.00 Sustainability & Public Places	-	-	-	-	-	-
4.00 Economic/Development	85,663	-	85,663	216,060	-	216,060
5.00 Safety Programs	11,511	-	11,511	6,674	-	6,674
6.00 SSA Management	37,546	-	37,546	38,817	-	38,817
7.00 Personnel	173,625	-	173,625	166,622	-	166,622
8.00 Loss Collection	-	-	-	-	-	-
<u>Total expenditures</u>	<u>737,905</u>	<u>-</u>	<u>737,905</u>	<u>882,760</u>	<u>-</u>	<u>882,760</u>
Excess of revenues over (under) expenditures	<u>(7,696)</u>	<u>84,138</u>	<u>76,442</u>	<u>(191,193)</u>	<u>38,160</u>	<u>(153,033)</u>
<u>Change in Net Position</u>	<u>(7,696)</u>	<u>84,138</u>	<u>76,442</u>	<u>(191,193)</u>	<u>38,160</u>	<u>(153,033)</u>
<u>Fund balance/net position beginning of the year</u>	<u>143,129</u>	<u>716,939</u>	<u>860,068</u>	<u>334,322</u>	<u>678,779</u>	<u>1,013,101</u>
<u>Fund balance/net position at end of the year</u>	<u>\$ 135,433</u>	<u>\$ 801,077</u>	<u>\$ 936,510</u>	<u>\$ 143,129</u>	<u>\$ 716,939</u>	<u>\$ 860,068</u>

Uptown Special Service Area Number 34  
Statements of Activities and Governmental Fund Revenues, Expenditures  
and Changes in Fund Balance  
Years ended December 31, 2020 and 2019

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	<u>2020</u>	<u>2019</u>
Amounts reported for governmental activities in the statements of net position are different because:		
Net change in Fund balance - government funds	\$ (7,696)	\$ (191,193)
Property tax revenue is recognized in the period for which it is levied rather than when "available". A portion of the property tax is deferred as it is not available in the governmental funds.	<u>84,138</u>	<u>38,160</u>
<u>Change in Net Position</u>	<u>\$ 76,442</u>	<u>\$ (153,033)</u>



Uptown Special Service Area Number 34  
Statement of Revenue and Expenditures  
Budget and Actual - General Fund  
Years end December 31, 2020 and 2019

	2020			2019		
	Budget	Actual	Over (Under) Variance	Budget	Actual	Over (Under) Variance
<u>Revenues:</u>						
Property revenues	\$ 805,098	\$ 711,226	\$ (93,872)	\$ 685,635	\$ 691,399	\$ 5,764
TIF rebates	18,891	18,891	-	170,016	-	(170,016)
Other	-	92	92	-	168	168
<u>Total revenues</u>	<u>823,989</u>	<u>730,209</u>	<u>(93,780)</u>	<u>855,651</u>	<u>691,567</u>	<u>(164,084)</u>
<u>Expenses &amp; Programs:</u>						
1.00 Customer Attraction	50,840	45,557	(5,283)	52,750	51,817	(933)
2.00 Public Way Aesthetics	446,482	384,003	(62,479)	419,500	402,770	(16,730)
3.00 Sustainability & Public Places	1,500	-	(1,500)	750	-	(750)
4.00 Economic/Development	93,886	85,663	(8,223)	227,210	216,060	(11,150)
5.00 Safety Programs	20,000	11,511	(8,489)	15,000	6,674	(8,326)
6.00 SSA Management	37,656	37,546	(110)	38,817	38,817	-
7.00 Personnel	173,625	173,625	-	166,622	166,622	-
8.00 Loss Collection	-	-	-	-	-	-
<u>Totals Expenditures</u>	<u>823,989</u>	<u>737,905</u>	<u>(86,084)</u>	<u>920,649</u>	<u>882,760</u>	<u>(37,889)</u>
<u>Excess of revenues over (under) expenditures</u>	-	(7,696)	7,696	(64,998)	(191,193)	126,195
<u>Carryover</u>	-	-	-	64,998	-	(64,998)
<u>Net revenues in excess of expenditures</u>	<u>\$ -</u>	<u>\$ (7,696)</u>	<u>\$ 7,696</u>	<u>\$ -</u>	<u>\$ (191,193)</u>	<u>\$ 61,197</u>

## Uptown Special Service Area Number 34

(Uptown United, Contractor)

Notes to Financial Statements

December 31, 2020 and 2019

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### Summary of Accounting Policies

#### Nature of Reporting Entity

Special Service Area # 34 is a taxing district authorized by the City of Chicago located in Chicago, Illinois. Its scope of services is to fund activities to improve and enhance the Uptown Area commercial district. The SSA is funded by property taxes levied on properties within the SSA boundaries, which are collected by the Cook County Treasurer, and then distributed by the City of Chicago to the SSA.

Special Service Area # 34 is governed by a Commission whose members are appointed by the Mayor of Chicago. The City of Chicago contracted with Uptown United to perform administrative duties as the service provider for this SSA during the reporting period. Uptown United is an Illinois not-for-profit corporation that is exempt from federal income tax under Section 501(C)(3) of the internal revenue code.

#### Basis of Presentation

The government-wide and fund financial statements report information on all the activities of the Special Service Area. Governmental activities include those items funded by the tax levies. While separate governmental activities incorporate data from the governmental funds. The fund financial statements are on major governmental fund. The commission reports one major governmental fund, the General Fund.

#### Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources or economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Commission considers revenues to be available if they are collected within 60 days of the end of current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Property taxes associated with the current fiscal period are susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are measurable and available only when cash is received by the Commission.

#### Budgetary Information

An annual budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America for the General Fund. The Commission submits a proposed operating budget for the fiscal year to the City of Chicago for approval. The operating budget includes proposed expenditures and the means of financing them for the General Fund. The annual appropriation lapses at fiscal year-end.

## Uptown Special Service Area Number 34

(Uptown United, Contractor)

Notes to Financial Statements

December 31, 2020 and 2019

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### **Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance**

#### **Cash and Investments**

The commission's cash and cash equivalents are cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

#### **Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position and or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will *not* be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of net position and or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of Resources*, represents an acquisition of net position that applies to a future period and so will *not* be recognized as an inflow of resources (revenues) until that time. The Commission has only one type of item, which arises under the modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, *unavailable property tax revenue*, is reported in the governmental fund's balance sheet. This amount is deferred and recognized as an inflow of resources in the period that the amount becomes available.

#### **Net Position Flow Assumption**

To calculate the amounts to report as restricted-net position and unrestricted-net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are applied. It is the Commission's policy to consider restricted-net position to have been depleted before unrestricted-net position is applied.

#### **Fund Balance Flow Assumptions**

Sometimes the Commission will fund outlays for a purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). To calculate the amounts to report as restricted, committed, assigned and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are applied. It is the Commission's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

## Uptown Special Service Area Number 34

(Uptown United, Contractor)

Notes to Financial Statements

December 31, 2020 and 2019

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### **Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance** **Continued:**

#### Fund Balance Policies

Fund balance of the governmental fund is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The Commission itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the Commission's highest level of decision-making authority. The Board of Commissioners is the highest level of decision-making authority for the Commission that can, by adoption or resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the Commission for specific purposes but do not meet the criteria to be classified as committed. Intent can be expressed by the Board of Commissioners or by an individual or body to which the Commission delegates the authority. The Board of Commissioners may also assign fund balances as it does when appropriate fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

#### Property Taxes

Property taxes become an enforceable lien on real property on January 1 of the year it is levied. Taxes are payable in two installments in the subsequent year. The first installment is an estimated based on the prior year billed levy (55%) and is due in March. The second installment is due on August 1, or 30 Days from the mailing of the tax bills if issued later than July 1. The second installment is based on the remaining amount of the levy on file with Cook County. Bills are issued and collected by Cook County who remits the Commission's share to the City of Chicago who then remits the monies to the Commission.

#### Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities and the reported revenues and expenditures/expenses. Actual results could differ from those estimates.

#### Comparative Data

As required by the City of Chicago, comparative data for the prior year has been presented in the statement of revenue and expenditures – budget and actual-general fund.

## Uptown Special Service Area Number 34

(Uptown United, Contractor)

Notes to Financial Statements

December 31, 2020 and 2019

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### **Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance Continued:**

#### **Detailed Notes on all Activities and Funds**

##### Deposits

Custodial credit risk for deposits is the risk that, in the event of a bank failure, the Commission's deposits may not be returned to it. The Commission does not have a deposit policy for custodial credit risk. As of December 31, 2020, and 2019, the Commission's bank balance was \$ 135,814 and \$ 143,129, respectively.

##### Receivables

Property tax receivables as of December 31, 2020 and 2019 in the amounts of \$ 782,186 and \$ 698,048 respectively for both years are presented net of an allowance for uncollectible taxes as of December 31, 2020 and 2019 in the amount of \$ 11,500 and \$ 7,050, respectively.

TIF Rebate Receivables (TIF) Tax Increment Financing is a special funding tool used by the City of Chicago to promote public and private investment across the city. Funds are used to build and repair roads and infrastructure, clean polluted land and put vacant properties back to productive use, usually in conjunction with private development projects. The receivables for both years are presented without an allowance for uncollectible amounts as of December 31, 2020 and 2019 of \$ 18,891 and \$ 18,891, respectively.

##### Related Party Transactions

During the years ended December 31, 2020 and 2019 Uptown United charged the Commission \$ 221,980 and \$ 205,439 for employee and administrative costs.

##### Use of Accounting Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

##### Concentration of Credit Risk

The Organization maintains its cash balances at financial institutions in the Chicago metropolitan area, which are federally insured up to prescribed limits.



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### **INDEPENDENT AUDITOR'S REPORT ON THE SUPPLEMENTARY INFORMATION**

To the Board of Commissioners  
Uptown Special Service Area Number 34  
(Uptown United, Contractor)  
Chicago, Illinois

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information, which follows, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

*Bravos & Associates CPAs*

March 14, 2021  
Schaumburg, Illinois

Uptown Special Service Area Number 34  
Detail Schedule of Revenues and Expenditures  
Budget and Actual - General Fund  
Year ended December 31, 2020

	2020		Over (Under) Variance
	<u>Budget</u>	<u>Actual</u>	
<b><u>Revenues:</u></b>			
Property revenues	\$ 805,098	\$ 711,226	\$ (93,872)
TIF Rebates	18,891	18,891	-
Other	-	92	92
<u>Total revenues</u>	<u>823,989</u>	<u>730,209</u>	<u>(93,780)</u>
<b><u>Expenses &amp; Programs:</u></b>			
<b><u>1.00 Customer Attraction</u></b>			
1.01 Website	2,340	2,334	(6)
1.02 Special Events	18,500	17,410	(1,090)
1.04 Social Media Outreach	5,000	4,600	(400)
1.05 Decorative Banners	13,000	12,982	(18)
1.07 Printing Materials	7,000	6,781	(219)
1.09 PR/Media Relations	5,000	1,450	(3,550)
1.10 Pride Parade Handouts	-	-	-
<u>Totals</u>	<u>50,840</u>	<u>45,557</u>	<u>(5,283)</u>
<b><u>2.00 Public Way Aesthetics</u></b>			
2.02 Landscaping (plants, water)	39,500	37,600	(1,900)
2.03 Façade Enhancement Program - Rebates	25,000	21,961	(3,039)
2.06 Public Art	61,982	61,969	(13)
2.08 Sidewalk Maintenance-Service Contracts	260,000	245,308	(14,692)
2.11 Lawrence/Broadway Streetscape Maintenance	20,000	5,267	(14,733)
2.12 Argyle Shared St Maintenance Agreement	20,000	11,898	(8,102)
2.13 Argyle Identifier Maintenance	20,000	-	(20,000)
<u>Totals</u>	<u>446,482</u>	<u>384,003</u>	<u>(62,479)</u>
<b><u>3.00 Sustainability &amp; Public Places</u></b>			
<u>3.04 Bicycle Transit Enhancements</u>	<u>1,500</u>	<u>-</u>	<u>(1,500)</u>

Uptown Special Service Area Number 34  
Detail Schedule of Revenues and Expenditures  
Budget and Actual - General Fund  
Year ended December 31, 2020

	2020		Over (Under) Variance
	Budget	Actual	
<u>4.00 Economic/Development</u>			
4.01 Site Marketing	5,500	5,439	(61)
4.06 Strategic Planning	5,000	1,400	(3,600)
4.07 Impact Study Branding	5,000	4,546	(454)
4.08 Master Planning	5,000	892	(4,108)
4.10 Repayment of Over-Assessment	73,386	73,386	-
<u>Totals</u>	93,886	85,663	(8,223)
 <u>5.00 Safety Programs</u>			
5.02 Security Rebate Program	15,000	11,511	(3,489)
5.03 Security Patrol Services	5,000	-	(5,000)
<u>Totals</u>	20,000	11,511	(8,489)
 <u>6.00 SSA Management</u>			
6.01 SSA Annual Report	1,505	1,505	-
6.02 SSA Audit	3,400	3,400	-
6.03 Bookkeeping	3,511	3,511	-
6.04 Office Rent	12,000	12,000	-
6.05 Office Utilities	1,160	1,160	-
6.06 Office Supplies	600	600	-
6.07 Office Equipment Lease/Maintenance	2,137	2,028	(109)
6.08 Office Printing	230	230	-
6.09 Postage	290	290	-
6.10 Meeting Expense	308	308	-
6.11 Subscription /Dues	3,155	3,155	-
6.12 Bank Service Fees	160	160	-
6.14 Equipment Purchase Maintenance	1,051	1,050	(1)
6.16 Storage Fees	400	400	-
6.17 Liability /Property Insurance	5,134	5,134	-
6.18 Conferences & Training	645	645	-
6.19 IT Monitoring Services	1,970	1,970	-
<u>Totals</u>	37,656	37,546	(110)



Uptown Special Service Area Number 34  
Detail Schedule of Revenues and Expenditures  
Budget and Actual - General Fund  
Year ended December 31, 2020

	<u>2020</u>		<u>Over (Under)</u> <u>Variance</u>
	<u>Budget</u>	<u>Actual</u>	
<u>7.00 Personnel</u>			
7.01 Executive Director	48,181	48,181	-
7.02 Program Manager	68,308	68,308	-
7.03 Project Administrator	6,600	6,600	-
7.04 Director of Partnership & Events	<u>50,536</u>	<u>50,536</u>	<u>-</u>
<u>Totals</u>	<u>173,625</u>	<u>173,625</u>	<u>-</u>
 <u>8.00 Loss Collection</u>			
8.01 Loss Collection	-	-	-
9.02 Late Collection	<u>-</u>	<u>-</u>	<u>-</u>
<u>Totals</u>	<u>-</u>	<u>-</u>	<u>-</u>
 <u>Totals Expenses &amp; Programs</u>	 <u>823,989</u>	 <u>737,905</u>	 <u>(86,084)</u>
 <u>Excess of Revenues over (under) expenditures</u>	 <u>\$ -</u>	 <u>\$ (7,696)</u>	 <u>\$ 7,696</u>

Uptown Special Service Area Number 34  
(Uptown United, Contractor)  
Schedule of Audit Findings  
December 31, 2020 and 2019

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Finding # 1

We have reviewed the Agreement for Special Service Area Number 34 between the City of Chicago and the Contractor for the year ended December 31, 2020 and 2019.

We noted no exceptions for the current year.

No update of prior year findings

# State of Illinois

Department of Financial and Professional Regulation  
Division of Professional Regulation

LICENSE NO.  
066.003838  
065.009475

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Illinois Statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below:

EXPIRES:  
11/30/2021

PUBLIC ACCOUNTANT FIRM LICENSE



BRAVOS & ASSOCIATES  
324 RIDGEWOOD DR  
BLOOMINGDALE, IL 60108-2532



DEBORAH HAGAN  
ACTING SECRETARY

The official status of this license can be verified at [www.idfpr.com](http://www.idfpr.com)

13302184

Cut on Dotted Line ✂

## Exhibit A Budget

**Special Service Area # 34**

<b>SSA Name:</b>	Uptown
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### 2020 BUDGET SUMMARY

Budget and Services Period: January 1, 2020 through December 31, 2020

CATEGORY	2019 Levy		Carryover Funds	TIF Rebate Fund #A09	Estimated Late Collections and Interest	Total All Sources
	Collectable Levy	Estimated Loss Collection				
1.00 Customer Attraction	\$48,840	\$2,000	\$0	\$0	\$0	\$50,840
2.00 Public Way Aesthetics	\$334,591	\$3,000	\$70,000	\$18,891	\$20,000	\$446,482
3.00 Sustainability and Public Places	\$0	\$1,500	\$0	\$0	\$0	\$1,500
4.00 Economic/ Business Development	\$78,886	\$5,000	\$10,000	\$0	\$0	\$93,886
5.00 Safety Programs	\$20,000	\$0	\$0	\$0	\$0	\$20,000
6.00 SSA Management	\$37,656	\$0	\$0	\$0	\$0	\$37,656
7.00 Personnel	\$173,625	\$0	\$0	\$0	\$0	\$173,625
	<b>Sub-total</b>	<b>\$693,598</b>	<b>\$11,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$705,098</b>
<b>GRAND TOTALS</b>	<b>Levy Total</b>	<b>\$705,098</b>	<b>\$80,000</b>	<b>\$18,891</b>	<b>\$20,000</b>	<b>\$823,989</b>

#### LEVY ANALYSIS

Estimated 2019 EAV:	<b>\$282,039,196</b>
Authorized Tax Rate Cap:	<b>0.250%</b>
Maximum Potential Levy limited by Rate Cap:	<b>\$705,098</b>
Requested 2019 Levy Amount:	<b>\$705,098</b>
Estimated Tax Rate to Generate 2018 Levy:	<b>0.2500%</b>

SSA Name:	Uptown
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LEVY CHANGE FROM PREVIOUS YEAR	
2018 Levy Total (in 2019 budget)	<b>\$685,635</b>
2019 Levy Total (in 2020 budget)	<b>\$705,098</b>
Percentage Change	<b>2.84%</b>
Community meeting required if levy amount increases greater than 5% from previous levy.	

CARRYOVER CALCULATION	
2019 Budget Total	<b>\$920,651</b>
2020 Carryover	<b>\$80,000</b>
Percentage	<b>8.690%</b>
Must be less than 25%	

SSA Name:	Uptown
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**2019 BUDGET & SERVICES - SIGNATURE PAGE**

Budget and Services Period: January 1, 2020 through December 31, 2020

The 2020 Budget & Services were approved by the SSA Commission.

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SSA Chairperson Signature

Printed Name

Date



Customer Attraction	Description of costs, Subcontractor name if known, etc.	2019 Levy	Loss Collection	Carry Over	TIF Rebate: Fund #	Late Collections	2020 Budget	2019 Budget	Difference	% Change
1.00	Customer Attraction									
1.01	Website	\$ 2,340	\$ -	\$ -	\$ -	\$ -	\$ 2,340	\$ 2,000	\$ 340	17.00%
1.02	Special Events	\$ 18,600	\$ -	\$ -	\$ -	\$ -	\$ 18,600	\$ 18,100	\$ (500)	-26.00%
1.03	Free Wi-Fi Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
1.04	Social Media Management	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ (750)	-13.04%
1.05	Decorative Banners	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ 13,000	\$ -	0.00%
1.06	Holiday Decorations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
1.07	Print Materials	\$ 5,000	\$ 2,000	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,000	\$ 5,000	250.00%
1.08	Display Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
1.09	PR/Media Relations	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	0.00%
1.10	PRIDE PARADE HANDOUTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ (5,000)	-100.00%
1.11		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
1.12		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
	<b>SUBTOTAL</b>	\$ 48,840	\$ 2,000	\$ -	\$ -	\$ -	\$ 50,840	\$ 57,760	\$ (6,910)	-11.87%

Line item changes requiring further detail

Customer Attraction	Metrics	2020	2019
1.00	Customer Attraction		
1.01	Website	5000	8500
1.02	Special Events	1500	13500
1.03	Free Wi-Fi Program		
1.04	Social Media Outreach	110	60
1.05	Decorative Banners	130	180
1.06	Holiday Decorations		
1.07	Print Materials	100	100
1.08	Display Advertising		
1.09	PR/Media Relations	12	6
1.10	PRIDE PARADE HANDOUTS		
1.11			
1.12			

COMMENTS

Unique visits to service provider website 28976  
 Attendance at special events 72770  
 Number of Facebook likes 485  
 Number of banners installed 769  
 Number of print material distributed 660  
 Number of consultations 30  
 PRIDE PARADE HANDOUTS 5,000  
 in 2020 we will distribute multi-page booklets primarily, rather than single  
 Pride Parade Handouts were done in 2018 but will not be done in 2020.

2.0	Public Way Aesthetics	Explanation	2018 Levy	Loss Collection	Carry Over	TIF Rebates Fund #	Late Collections	2020 Budget	2019 Budget	Difference	% Change
2.01	Asst Ething Removal and/or Protection	None Landscapes to plant and maintain Wilson Yard, Buena Park, and Sheridan Park planters. Replace trees by CDOT.	\$ 34,500	\$ -	\$ 5,000	\$ -	\$ -	\$ 39,500	\$ -	\$ 5,000	14.49%
2.02	Facade Enhancement Program - Rebates	Cure Apparel Rebate Program (Rebate 50% up to \$5,000 for facade improvements). Also Historic Marlar plaque program by Chicago Bronze Memorial Company.	\$ 20,000	\$ -	\$ 5,000	\$ -	\$ -	\$ 25,000	\$ -	\$ 5,000	25.00%
2.03	Way Finding/Signage		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
2.04	Streetscape Elements (including capital, installation, maintenance, and repair)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
2.05	Public Art		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
2.06	Public Art	Public Art Grant Program - Up to \$5,000 for public art project within SSA boundary. Mural and lighting installations.	\$ 40,081	\$ 3,000	\$ -	\$ 18,881	\$ -	\$ 61,982	\$ 10,700	\$ 51,982	619.82%
2.07	Sidewalk Maintenance - Materials and Supplies		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
2.08	Sidewalk Maintenance - Senior Contact		\$ 240,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 260,000	\$ -	\$ (30,000)	-10.34%
2.09	Maintenance - On-staff Personnel	Cleanable to perform litter, graffiti, and snow removal Enter names, titles, and funding sources on Tab 7.0 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
2.10	City Permits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
2.11	CDOT Streetscape Maintenance Agreement		\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	0.00%
2.12	CDOT Streetscape Maintenance Agreement		\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	0.00%
2.13	CDOT Streetscape Maintenance Agreement		\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	new
2.14			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
2.15			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
2.16			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	none allocated
SUBTOTAL			\$ 334,581	\$ 3,000	\$ 70,000	\$ 18,881	\$ 20,000	\$ 446,482	\$ 394,500	\$ 51,982	13.18%
Line item changes requiring further detail											

2.00	Public Way Aesthetics	Metrics/Outcomes	COMMENTS		
2.01	Add Ething Removal and/or Protection				
2.02	Landscaping (plants, watering, etc.)	Square footage of greenery added/maintained	7866	7866	28,402
2.03	Facade Enhancement Program - Rebates	Number of businesses that received a rebate	1	1	9
2.04	Way Finding/Signage				
2.05	Streetscape Elements (including capital, installation, maintenance, and repair)				
2.06	Public Art	Number of public art installations	1	3	6
2.07	Sidewalk Maintenance - Materials and Supplies				
2.08	Sidewalk Maintenance - Senior Contact	Number of trash bags filled with litter	4250	3000	15,187
2.09	Maintenance - On-staff Personnel				
2.10	City Permits				
2.11	CDOT Streetscape Maintenance Agreement	Square footage of greenery added/maintained	63	63	446
2.12	CDOT Streetscape Maintenance Agreement	Number of permeable paver maintenance visits	1	2	2



SBA Number: 34		SBA Tax Authority Term: 2005-2028		SBA Budget Worksheet			
SBA Name: Updown		Chicago Department of Planning and Development					
Agency Identifier	Maintenance Agreement	Number of maintenance visits					
2.13			1	1			0
2.14							
2.15							
2.16							

3.0	Sustainability & Public Places	Operational	2019 Levy	Loss Collection	Carry Over	TIF Rebate: Fund #	Late Collections	2020 Budget	2019 Budget	Difference	% Change
		Description of costs, subcontractor name if known, etc.									
3.01	Garbage/Recycling Material Program		\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
3.02	Small Business Energy Efficiency Retrofits		\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
3.03	Public Transit Enhancements		\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
3.04	Bicycle Transit Enhancements	MeriRax Custom Bike Racks (\$375 each)	\$ -	\$ 1,500	\$ -	-	\$ -	\$ 1,500	\$ 750	\$ 750	100.00%
3.05	Bicycle Valet		\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
3.06			\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
3.07			\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
3.08			\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
3.09			\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
3.10			\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
3.11			\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
3.12			\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	none allocated
<b>SUBTOTAL</b>			\$ -	\$ 1,500.00	\$ -	-	\$ -	\$ 1,500	\$ 750	\$ 750	100%

Line item changes requiring further detail

3.0	Sustainability & Public Places	Metrics/Outcomes	COMMENTS
3.01	Garbage/Recycling Material Program		
3.02	Small Business Energy Efficiency Retrofits		
3.03	Public Transit Enhancements		
3.04	Bicycle Transit Enhancements	Number of custom blue racks installed	4
3.05	Bicycle Valet		
3.06			
3.07			
3.08			
3.09			
3.10			
3.11			
3.12			





SSA Number: 34	SSA Tax Authority Term: 2005-2028	SSA Budget Workplan
SSA Name: Uptown		Chicago Department of Planning and Development

6.0	SSA Management	Explanation Description of costs, Subcontractor name if known, etc.	2019 Levy	Loss Collection	Carry Over	TIF Rebate: Fund #	Late Collections	2020 Budget	2019 Budget	Difference
6.01	SSA Annual Report	100% of Printing Services for Annual Report by PS Print	\$ 1,505	\$ -		\$ -	\$ -	\$ 1,505	\$ 1,505	\$ -
6.02	SSA Audit	100% of Consultant to perform 2017 Audit by ACT Group	\$ 3,400	\$ -		\$ -	\$ -	\$ 3,400	\$ 3,800	\$ (400)
6.03	Bookkeeping	73.5% of Monthly Bookkeeping expenses by ACT Group	\$ 3,511	\$ -		\$ -	\$ -	\$ 3,511	\$ 1,900	\$ 1,611
6.04	Office Rent	82.3% of rent at 4753 North Broadway, Suite 822	\$ 12,000	\$ -		\$ -	\$ -	\$ 12,000	\$ 12,000	\$ -
6.05	Office Utilities	42.3% of Utility bills for 4753 North Broadway, Suite 822	\$ 1,160	\$ -		\$ -	\$ -	\$ 1,160	\$ 2,375	\$ (1,215)
6.06	Office Supplies	48.8% of General office supplies	\$ 600	\$ -		\$ -	\$ -	\$ 600	\$ 1,025	\$ (425)
6.07	Office Equipment Lease/Maintenance	78.2% of Lease of office printer	\$ 2,137	\$ -		\$ -	\$ -	\$ 2,137	\$ 1,000	\$ 1,137
6.08	Office Printing	81.3% of printing and printer supplies costs	\$ 230	\$ -		\$ -	\$ -	\$ 230	\$ 80	\$ 150
6.09	Postage	84.5% cost of postage	\$ 290	\$ -		\$ -	\$ -	\$ 290	\$ 80	\$ 210
6.10	Commission Meetings and Trainings	Expenses limited to materials and refreshments for Commission meetings and parking reimbursement for commissioners and Service Provider staff to attend DPD-required trainings	\$ 308	\$ -		\$ -	\$ -	\$ 308	\$ 200	\$ 108
6.11	Subscriptions/Dues	89.3% of ASLA, APA, IEDC, IDA, etc.	\$ 3,155	\$ -		\$ -	\$ -	\$ 3,155	\$ 2,650	\$ 505
6.12	SSA Bank Account Fees	100% of Bridgeview Bank Monthly account loss analysis fee.	\$ 160	\$ -		\$ -	\$ -	\$ 160	\$ 80	\$ 80
6.12.1	Loan interest incurred by Service Provider		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6.13	Monitoring/Compliance		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6.14	Equipment Purchase/Maintenance	80% of Office IT purchases for SSA programs	\$ 1,051	\$ -		\$ -	\$ -	\$ 1,051	\$ 500	\$ 551
6.15	Supplies		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
6.16	Storage Space Fees	100% of Storage fees for SSA items	\$ 400	\$ -		\$ -	\$ -	\$ 400	\$ 400	\$ -
6.17	Liability/Property Insurance	79.2% of Non Profit Risk Services, Inc.	\$ 5,134	\$ -		\$ -	\$ -	\$ 5,134	\$ 7,650	\$ (2,516)
6.18	Conferences & Training	13.8% of staff training	\$ 645	\$ -		\$ -	\$ -	\$ 645	\$ -	\$ 645
6.19	IT Monitoring Services	37.5% of SMB Help Desk	\$ 1,970	\$ -		\$ -	\$ -	\$ 1,970	\$ 3,712	\$ (1,742)
6.20			\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>			<b>\$ 37,656</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,656</b>	<b>\$ 38,957</b>	<b>\$ (1,301)</b>

Line item changes requiring further detail

SSA Number: 34	SSA Tax Authority Term: 2005-2028
SSA Name: Uptown	

**SSA Budget Workplan**  
Chicago Department of Planning and Development

7.0A	SSA Non-Service (Office) Personnel	List below: a) a brief description of employee's SSA work b) the SSA Budget Categories the person works on	2019 Levy			Loss Collection	TIF Rebate: Fund #	Late Collections	2020 Budget	2019 Budget	Difference
			SSA Wages	SSA Fringe	Total SSA Cost						
7.01	Martin Sorge, Executive Director	a) Oversight b) All	\$ 43,089	\$ 5,092	\$ 48,181	\$ 48,181	\$ -	\$ -	\$ 48,181	\$ 47,180	\$ 1,001
7.02	Justin Weidl, Business District Manager	a) Day-to-day management b) All	\$ 59,534	\$ 8,774	\$ 68,308	\$ 68,308	\$ -	\$ -	\$ 68,308	\$ 66,010	\$ 2,298
7.03	Jan Graves, Office Manager	a) Assist with day-to-day management b) All	\$ 5,980	\$ 620	\$ 6,600	\$ 6,600	\$ -	\$ -	\$ 6,600	\$ 7,150	\$ (550)
7.04	Greg Carroll, Director of Partnerships & Events	a) Manages events and public outreach b) All	\$ 43,666	\$ 6,870	\$ 50,536	\$ 50,536	\$ -	\$ -	\$ 50,536	\$ 46,144	\$ 4,392
7.05	Leyla Bauer, Program Manager	Specialty Advisor Grant Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.06			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.07			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.08			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.09			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.10			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.11			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.12			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.13			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.14			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.15			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.16			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL NON-SERVICE PERSONNEL</b>			<b>\$ 152,269</b>	<b>\$ 21,356</b>	<b>\$ 173,625</b>	<b>\$ 173,625</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 173,625</b>	<b>\$ 166,484</b>	<b>NOTE: Totals from</b>

SSA Number: 34		SSA Tax Authority Term: 2006-2028		SSA Budget Workplan										
SSA Name: Uptown		Chicago Department of Planning and Development												
7.0B	SSA Service Personnel		SSA Wages	SSA Fringe	Total SSA Cost	2019 Levy	Loss Collection		TIF Rebate: Fund #	Late Collections and Interest Income Thereon	2020 Budget	2019 Budget	NOTE: Service Per bus drivers employe counted with their p in the 7.0 Pers	
7.17		Maintenance worker employed by SP	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
7.18		Maintenance worker employed by SP	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
7.19		Maintenance worker employed by SP	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
7.20		Maintenance worker employed by SP	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
7.21		Maintenance worker employed by SP	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
7.22		Maintenance worker employed by SP	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
7.23		Maintenance worker employed by SP	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
7.24		Maintenance worker employed by SP	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
7.25	Total Streetsweeping Personnel		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	NOTE: Totals fro
7.26		Bus driver employed by Service Provider	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
7.27		Bus driver employed by Service Provider	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
7.28	Total Shuttle Bus Driver Personnel		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	NOTE: Totals fro
<b>TOTAL SERVICE PERSONNEL</b>			\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL PERSONNEL</b>			\$ 152,269	\$ 21,356	\$ 173,625	\$ 173,625	\$ -		\$ -	\$ -	\$ 173,625	\$ 166,484		

SSA Number: 34	SSA Tax Authority Term: 2005-2028
SSA Name: Uptown	

Calculating Fringe Benefits and Total Personnel Cost		
Item	SSA Cost	Calculations
1a. Social Security	\$9,441	= .0820 x (Cell D36) Total Wages for all staff itemized in this Cost Allocation Plan
1b. Medicare	\$2,208	= .0145 x (Cell D36) Total Wages for all staff itemized in this Cost Allocation Plan
2. State Unemployment Insurance	\$167	
3. State Workers Compensation	\$0	
4. Other 401K Employer Contribution	\$0	
5. Other Federal Unemployment Tax Act	\$9,540	
6. Health Insurance	\$0	
7. Other (add description here)	\$0	
8. Total Fringe Benefits (Lines 1a - 5)	\$21,356	Must match Cell E39 Total Fringe for all staff itemized in this Cost Allocation Plan
9. Total Personnel Costs (Line 8 plus Cell D39 above)	\$173,625	Must match Cell F39 Total Personnel Cost in this Cost Allocation Plan

Admin % Calculation		Admin % of 2019 Levy (not total budget):	29.56%
Total SSA Management (Category 6.0)	\$ 37,656	State Statute limits SSA administrative expenses at 30% of the Levy Budget. Carryover funds cannot be used for administrative expenses.	
Total SSA Non-Service Personnel (Category 7.0A)	\$ 173,625		
Total Administrative Costs	\$ 211,281		
	divided by	<b>Service Provider Comments</b>	
Total 2019 Levy Budget	\$ 705,098		
Admin %	29.9648%		