

## CONTRACTOR SELECTION CERTIFICATION

City Contract/Specification Number: \_\_\_\_\_ Procurement: RFQ\_\_ RFP\_\_

Contractor Name: \_\_\_\_\_ User Department: \_\_\_\_\_

***Political reasons or factors shall not play a role in the selection and retention of contractors. Political reasons or factors include any of the following:***

1. Recommendations from specific office holders (and/or their staffs) or political party officials for selection or retention of contractors that are not based on actual knowledge of the contractor's capabilities, capacity, experience or other work-related qualifications.
2. Recommendations for selection based on the fact that the recommended contractor or its employee(s) were involved or worked for a political campaign or political organization or political party; or the recommended contractor chose not to be involved or work for a political campaign, political organization or political party. The mere fact of such involvement or work does not prohibit consideration of a recommendation so long as the basis for that recommendation relates to the contractor's relevant work experience.
3. Recommendations for selection based on the fact that the recommended contractor or its employee(s) contributed money, raised money or provided something else of value to a candidate for public office or a political organization; or the fact that the recommended contractor or its employee(s) chose not to contribute or raise money for a candidate for public office or a political organization.
4. Recommendations for selection based on the fact that the recommended contractor or its employee(s) are Democrats or Republicans or members of any other political party or group; or the fact that they are not members.
5. Recommendations for selection based on the fact that the recommended contractor or its employee(s) expressed views or beliefs on political matters such as what candidates or elected officials they favored or opposed, what public policy issues they favored or opposed, or what views on government actions or failures to act they expressed.

**CERTIFICATION:** I certify that I am aware of, and in full compliance with, the above-stated prohibitions regarding contracting decisions by the City of Chicago.. I certify, under penalty of perjury, as provided by law, that, to the best of my knowledge and after due inquiry, political reasons or factors or other improper considerations did not enter into any City contracting actions taken with respect to the contractors in the procurement process for the above-referenced contract. I understand that failure to comply with the above prohibitions and/or failure to submit an accurate Contractor Selection Certification may result in disciplinary action up to and including immediate termination and ineligibility for future hire and may subject me to prosecution for perjury under Illinois law.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

Initial the role in the procurement/contracting process that you participated in:

\_\_\_\_\_ Commissioner of the User Department

\_\_\_\_\_ Contract Signatory

\_\_\_\_\_ City employee directly participating in final selection of the contractor