



MEMORANDUM

City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

David E. Malone
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

<http://www.cityofchicago.org>

Date: January 13, 2004

To: John Wilhelm, Commissioner
Department of Public Health

Attn: Maribel Valdez

A handwritten signature in black ink, appearing to read "D. Malone", with a horizontal line underneath it.

From: David E. Malone
Chief Procurement Officer

Re: Emergency Request Dental Supplies and Services

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Wilson & Smith. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Dental Supplies and Services in the amount of \$40,000.00 as requested in your letter of January 9, 2004. Any amount in excess of the \$40,000.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





City of Chicago
Richard M. Daley, Mayor

Department of Public Health

John L. Wilhelm, M.D., M.P.H.
Commissioner

333 South State Street
Chicago, Illinois 60604
(312) 747-9884
(312) 747-9888 (24 hours)


<http://www.ci.chi.il.us>

04 JAN 13 AM 9:10

MEMORANDUM

TO: Mr. David Malone
Chief Procurement Officer
Department of Procurement Services

ATTN: Steve Geocaris

FROM: John Wilhelm, Commissioner 

DATE: January 9, 2004

SUBJECT: Emergency Approval for Medical Filling Supplies

The Chicago Department of Public Health is requesting an emergency approval to purchase dental supplies, repair of equipment, and moving of portable dental equipment from one school to another from Wilson & Smith. The prior contract expired 12/31/03 and Procurement has sent out a new contract for bid, but until a decision is reached, we have no contract in place to buy the necessary supplies for the operation of the dental program. The supplies to operate the dental equipment, the repairs of the equipment, and moving the portable dental equipment from one school to another are critical to provide the services, otherwise the dental program in the schools and in the clinics will close. This request will not exceed the \$40,000 limit.

Your quick response to our request would be appreciated.

If you have any questions about this request, please feel free to contact Tom Kropidlowski at 747-9423 or Maribel Valdez at 747-8828.

cc: Peg White
Tom Kropidlowski
Maribel Valdez



Please Recycle!

