



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

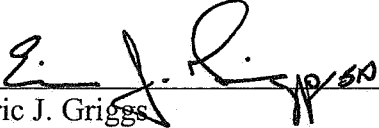
<http://www.cityofchicago.org>

MEMORANDUM

Date: June 10, 2004

To: Miguel d'Escoto, Commissioner
Department of Transportation

Attn: Gilbert Quinones

From: 
Eric J. Griggs
Chief Procurement Officer

Re: Emergency Request for Doors & Hardware

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Lee Lumber. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Doors and Hardware in an amount not to exceed \$40,000.00 as requested in your letter of May 27, 2004. Any amount in excess of the \$40,000.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





May 27, 2004

City of Chicago
Richard M. Daley, Mayor

Department of Transportation

Miguel d'Escoto
Commissioner

Thomas H. Powers, P.E.
Deputy Commissioner/Chief Engineer

Bureau of Bridges and Transit
Suite 500
30 North LaSalle Street
Chicago, Illinois 60602-2570
(312) 744-3591
(312) 745-3116
(312) 744-3958 (FAX)
(312) 744-7215 (TTY)

www.cityofchicago.org/transportation

Eric Griggs
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street - Room 403
Chicago, Illinois 60602

04 JUN -5 AM 8:54
6-10-04
approved
Eric J. Griggs

RE: Emergency Purchase of Doors and Hardware for the Bridges

Dear Mr. Griggs:

The Chicago Department of Transportation (CDOT) is requesting an emergency purchase of doors and hardware to be used for securing the bridgehouses not to exceed \$40,000. The Chicago Department of Transportation is working in conjunction with the Department of Procurement Services to develop specifications for a contract for doors and hardware relating to doors. Currently no contract exists to purchase these items.

The need for this purchase of steel doors, frames and hardware is based on preventing vandalism to the Department of Transportation facilities and providing safety to the general public.

Attached is a general pricing for various doors, frames and hardware for your review and approval.

Your urgency to this matter will be greatly appreciated. If you have any questions, please contact Gilbert Quinones at 744-5649.

Sincerely,

Miguel d'Escoto
Commissioner

Originated by:

Thomas H. Powers
Deputy Commissioner/Chief Engineer
Bureau of Bridges and Transit

cc: G.. Quinones
M. Fornaciari
L. Langone
J. Ross
M. Clay-Glanton

