



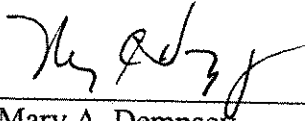
DEPARTMENT OF PROCUREMENT SERVICES

MEMORANDUM

Date: July 29, 2005

To: Cheri Heramb, Acting Commissioner
Department of Transportation

Attn: Gilberto Quinones

From: 
Mary A. Dempsey
Interim Chief Procurement Officer

Re: Emergency Purchase Order Authorization

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Scotty's of Will County, Inc. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase 'Pulverized Topsoil' in the amount of \$98,945.00 as requested in your letter of July 27, 2005. Any amount in excess of the \$98,945.00 approved here will be subject to additional authorization and will be limited so as not to exceed the \$250,000 limit established by statute.

cc: Lourdes Nur
A. Velazquez
L. Blameuser





City of Chicago
Richard M. Daley, Mayor

Department of Transportation

30 North LaSalle Street
Suite 1100
Chicago, Illinois 60602-2570
(312) 744-3600

www.cityofchicago.org/transportation

July 27, 2005

Mary A. Dempsey
Interim Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street – Room 403
Chicago, Illinois 60602

RE: PULVERIZED TOPSOIL TO BE USED SOUTH OF MADISION STREET.
REQ #: 22553

Dear Ms. Dempsey:

The Department of Transportation (CDOT) is requesting an emergency purchase of pulverized topsoil to be used South of Madison Street not to exceed \$98,945.00. For the past year CDOT has been working in conjunction with the Department of Procurement Services to have a contract that will include Pulverized Top Soil. The specification for Pulverized Topsoil was advertised Friday, March 11, 2005 with a bid opening of March 29, 2005. Currently no contract exists to purchase the items.

The need to purchase pulverized topsoil as soon as possible is that the construction season is underway and there are many open trenches that currently need to be filled in. The pulverized topsoil will be used to fill-in open trenches on the sidewalk and curb area. The trenches are typically 6" wide and 1" to 6" deep or even take up an entire parkway. (See attached photos) The trenches could also run as long as an entire residential block. Not filling in the open trenches can lead to trip and fall hazards to the pedestrians.

We request that an estimate of 7,700 tons of pulverized topsoil to be used South of Madison Street, be obtained by way of an emergency purchase \$98,945.00. CDOT is recommending the south side emergency purchase be granted to Scotty's of Will County located in Lockport, Illinois. In the past, CDOT was receiving an estimate of 60 to 80 tons a day. This is not enough for CDOT's operational needs to alleviate hazardous conditions. Scotty's of Will County will provide a minimum of 400 tons daily and are prepared for immediate delivery. This amount should satisfy the Division of In-House Construction (Streets) need for pulverized topsoil for the south area locations. This will be used to complete the placing of topsoil for approximately 160 city blocks or until a new contract is awarded. Price quotes have been obtained and are attached.

If additional information is required, please contact Louis Langone at (312) 744-5717. Your help in expediting our request at your earliest convenience will be greatly appreciated.

Sincerely

Gilberto Quiñones
Deputy Commissioner
Division of Administration

Originated by:

Louis Langone
Division of Administration

cc: C. Heramb T. Powers W. Cheaks J. Goliber
G. Quinones L. Langone File



Scotty's of Will County, Inc.

3341 S. State St.

Lockport, IL. 60441

Ph: 815-724-0477 - Ph: 630-378-0477

Fax: 815-724-0480

Date: 07/21/05

TO: Mr. Lou Langone

Scotty's of Will County, Inc. has placed a bid for the Emergency Topsoil Request at a cost of \$12.85 per/ton.

We currently have an inventory of over 65,000 tons of high quality pulverized topsoil, for immediate delivery.

We can provided a minimum of 400 tons daily (and/or as needed) beginning on 07/26/2005.

Sincerely,



Scott Cull