



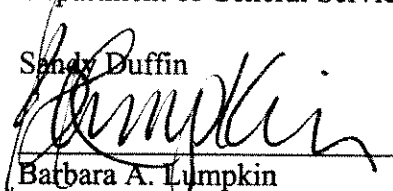
DEPARTMENT OF PROCUREMENT SERVICES

MEMORANDUM

Date: May 26, 2006

To: Michi E. Pena, Commissioner
Department of General Services

Attn: Sandy Duffin

From: 
Barbara A. Lumpkin
Chief Procurement Officer

Re: Emergency Purchase Authorization

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Operational Emergency purchase for services from Charles Equipment Co. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to purchase 'Emergency Generator Inspection/Repair Services' in the amount of \$184,300.00 as requested in your letter dated May 22, 2006. Any amount in excess of the \$184,300.00 approved herein will be subject to additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.

cc: Barbara A. Lumpkin
Douglas Yerkes
Lourdes Nur
General Services - S. Duffin
Claude Humphrey
Scan
File (Specification Number: 47565)





City of Chicago
Richard M. Daley, Mayor

Department of General Services


Michi E. Peña
Commissioner

Suite 3700
30 North LaSalle Street
Chicago, Illinois 60602-2586
(312) 742-3124
(312) 744-9883 (FAX)
<http://www.cityofchicago.org>

MEMORANDUM

06 MAY 23 PM 2:38

TO: BARBARA A. LUMPKIN
CHIEF PROCUREMENT OFFICER
DEPARTMENT OF PROCUREMENT SERVICES

FROM: 
MICHIE E. PENA
COMMISSIONER
DEPARTMENT OF GENERAL SERVICES

RE: EMERGENCY REQUEST FOR GENERATOR
INSPECTION AT SELECTED FACILITIES

DATE: MAY 22, 2006

I am requesting emergency authorization for the inspection and possible repairs of back-up generators at selected facilities.

The Department of General Services (DGS) is currently working with your staff on development of a new contract for Citywide Maintenance and Repair of Diesel/Natural Gas and Electric Generators. DGS submitted requisition 25012 on January 10, 2006 for a new contract to be bid for these services. Our contracts division will expedite the review of the final draft once it is received from your department. In the interim, due to life safety issues and prevention of a catastrophic failure of the generators, some equipment that needs to be serviced more frequently requires immediate inspection. These facilities are:

- OEMC - 911 Communications Center
- All Police Department facilities
- All Fire Department facilities
- Fire Boat
- All Health Centers
- All Cooling Centers
- Fire Department Heliport

DGS submitted a bid proposal to three contractors who are regularly engaged in this type of work. Charles Equipment is the lowest bidder at \$184,300.00. The appropriate paper is attached which verifies the submittals and vendors pricing.

Please contact Sandy Duffin at 312-744-7916 with any further questions regarding this emergency contract.



DGS

Attn: Sandy Duffin

Fax No. 312-744-2773

5/15/2006

PROPOSAL PAGE FOR EMERGENCY CONTRACT FOR GENERATORS

LABOR

	<u>Estimated Hours</u>	x	<u>Hourly Rate</u>	=	<u>Extended Price</u>
1 Labor at City Facility	1500		\$ 86.00		\$ 129,000.00
2 Overtime Rate	100		\$ 103.00		\$ 10,300.00
(Any hours worked over eight Monday-Friday, All day Saturday and Sunday)					

Material

	<u>Cost of Material</u>	x	<u>Mark- Up</u>	=	<u>Extended Price</u>
1 Materials	\$45,000.00		0		\$ 45,000.00
(*mark up not to exceed 10% over actual cost)					
Total Bid Price					\$ 184,300.00

Michael R. Biehl
Bidders Signature

5-15-06
Date

1-630-834-6000 EXT 121
Phone Number

MICHAEL R. BIEHL V.P.
Bidders Name (print)

CHARLES EQUIPMENT CO.
Company Name (print)

5/17/06

Called and checked

FAXED
5/15/06

MJD
@ 12:18 P.M.