

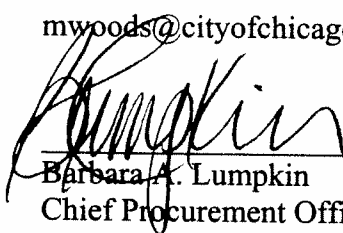


City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Barbara A. Lumpkin  
Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)  
<http://www.cityofchicago.org>

**Date:** September 29, 2006  
**To:** Sadhu A. Johnson,  
Commissioner  
**Department:** Environment  
**Attn:** Michael Woods  
**Email:** [mwoods@cityofchicago.org](mailto:mwoods@cityofchicago.org)  
**From:**   
Barbara A. Lumpkin  
Chief Procurement Officer  
**Re:** Operational Emergency for Operation of the Household  
Hazardous Waste Facility

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Vendor Number:	102127 A	Amount:	\$74,632.00
PO Number:	13005	RX Number:	28850

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make Operational Emergency procurement for Operation of the Household Hazardous Waste Facility. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to procure the services for the Operation of the Household Hazardous Waste Facility with SET Environmental, Inc. for up to and no more than \$74,632.00 as requested in your letter dated August 23, 2006. Any amount in excess of the \$74,632.00 approved here will be subject to additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.

BAL/ch/pf

cc: Barbara A. Lumpkin  
Douglas Yerkes  
Scan  
File: (Specification Number: 49021)





City of Chicago  
Richard M. Daley, Mayor

Department of Environment

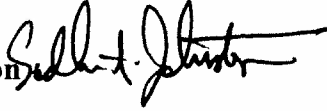
Sadhu A. Johnston  
Commissioner

Twenty-fifth Floor  
30 North LaSalle Street  
Chicago, Illinois 60602-2575  
(312) 744-7606 (Voice)  
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<http://www.cityofchicago.org>

MEMORANDUM

TO: **Barbara A. Lumpkin**  
Chief Procurement Officer  
Department of Procurement Services

ATTN: **Lorel Blameuser**

FROM: **Sadhu A. Johnston**   
Commissioner  
Department of Environment

DATE: **August 23, 2006**

SUBJECT: **Emergency Request For Proposal (RFP) For Operation Of  
DOE's Household Hazardous Waste Facility - Addendum**

06 AUG 25 AM 8:31

PO# 13005

As previously stated in the request for concurrence memorandum dated July 25, 2006; DOE solicited bids from four companies and subsequently received three responses. The firms who submitted proposals were:

- SET Environmental, Inc. - \$74,632
- Heritage Environmental Services, Inc. - \$84,176
- Insite Managed Services, LLC (WBE) - \$95,658

DOE's initial request identified SET's ability to satisfy the requirements of the RFS while providing the specialized technical services requested.

The requisition (#28850) amount initially entered for this project was \$206,075.00. SET Environmental proposal cost came in at \$74,632 for six months worth of work. The requisition will be adjusted accordingly upon return from DPS. However, we need to have a standard agreement for this emergency contract with the flexibility to increase the dollar amount for a longer period of service (at least one year) if the current RFP in development with DPS has not been advertised and a contract awarded.

If you have any questions, please contact Michael Woods 744-9131. Your assistance is greatly appreciated. Thanks in advance.

cc: Claude Humphrey - DPS  
Michael Woods - DOE  
Kevin Schnoes - DOE  
Lynn Jackson Terry - DOE



**Attachment 2  
HHW COST ESTIMATE**

ITEM	A No. of ITEMS	B UNIT COST	C No. of DAYS	D TOTAL
Operating / Management Fee (per hour as needed) *	1120	\$45/hr	NA	\$5,040.00
<b>LABOR</b>				
4-man base crew for 1 Saturday 10-hour collection/month for first two months (13hr day)	2	\$5824.00	2	\$11,648.00
4-man base crew for 1 Saturday 10-hour collection/month for four months (13hr day)	1	\$2912.00	4	\$11,648.00
2-man base crew for 2 weekday 5-hour collections/month for 24 weeks (assume 8hr day)	1	\$720.00	48	\$34,560.00
2-man base crew for weekday (2 days/month) paint processing (8hr production/10hr day)	1	\$948.00	12	\$11,376.00
Additional crew member unit cost - Saturday (8hr production/10hr day)	NA	\$570.00	NA	NA
Additional crew member unit cost - Weekday		\$474.00		
<b>OTHER - provide Unit Costs only</b>				
Materials and Equipment - list	NA	See Attached	NA	NA
Vehicles - list	NA	See Attached	NA	NA
<b>TOTAL</b>		\$11,493.00		\$74,632.00

Please note: Labor rates are based on non-union, non-prevailing wage.

- \* 1. 24 weeks for the term of this contract. Estimate 4 hrs/week to update collection information for IEPA. [24 wks \* 4 hrs/week = 96 hrs]
2. 2 x 8 hr days to create quarterly waste reports  
[2 \* 8hrs = 16 hrs]
3. 1 x 8 hr day to create Red bulletin board/contingency plan as well as conduct Greencorps training  
[1 \* 8hrs = 8hrs]