

Release Summary Sheet

Contract (PO) Number: T26461

Release Number: 27

Specification Number: B09684209

Name of Contractor: MECCOR INDUSTRIES LTD.

City Department: DEPT OF AVIATION

Title of Contract: T0968420901 GENERAL FACILITIES
RENOVATION/CONSTRUCTION-TARGET MARKET EXTEND 365
DAYS TO 02/04/03-INCREASE VENDOR LIMIT

Dollar Amount of Release: \$50,170.62

Release Description: GENERAL CONSTRUCTION - PUBLIC WORKS RELATED
GENERAL FACILITIES RENOVATION/CONSTRUCTION

Procurement Services Contact Person: BYRON WHITTAKER

Vendor Number: 1004648

Submission Date:

**CITY OF CHICAGO
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
01/18/2005	T26461	27	B09684209	1004648	A		1

DELIVER TO: 85-218

218
AIRPORT DEVELOPMENT OFFICE
T2 - E/F UPPER LEVEL, O'HARE
P.O. BOX 66142

ORDERED FROM:

MECCOR INDUSTRIES LTD.
3933 OAKTON ST.
SKOKIE, IL 60076

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

CONTACT: Kim Cummings 773-686-3541
PO DESCRIPTION: T0968420901 GENERAL FACILITIES RENOVATION/CONSTRUCTION-TARGET MARKET EXTEND 365 DAYS TO 02/04/03-INCREASE VENDOR LIMIT

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26461

THIS PURCHASE IS FOR DEPARTMENT: 85 - DEPT OF AVIATION

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	1	96842	50,170.62	USD	1.00	50,170.62						
GENERAL CONSTRUCTION - PUBLIC WORKS RELATED GENERAL FACILITIES RENOVATION/CONSTRUCTION JH1026; T1 Toilet Room Improvements												
	Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1		004	0740	0854020	0161	220540	0000	00000000	000000	00000	0000	50,170.62
											SHIPMENT TOTAL:	50,170.62

RELEASE TOTAL: 50,170.62

APPROVAL:

SIGNATURE

E. J. [Signature] 1/26/05
DATE

SIGNATURE

DATE

James M. Capano
1/24/05

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.
Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

To: Department of: Department of Aviation

Date: 11/18/2004

Sub-Order Total: \$50,170.62

DISCLOSURE OF RETAINED PARTIES

A. Definitions and Disclosure Requirements.

1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
2. Pursant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: **JH-1026** Improvements to Terminal 1 Toilet Rooms
Specification, loan or other Identifying number: **T0968420901**

2. Name of Contractor: **Meccor Industries, Ltd.**

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

NAME	BUSINESS ADDRESS	MBE WBE or Non	RELATIONSHIP (attorney, lobbyist, subcontractor, etc.)	FEE(indicate whether paid or estimated) \$
Beautiful Finishes, Inc.	P.O.Box 122 Bensenville, IL 60106	Non	Building Specialties	12,640.00
J-Mac Associates Ltd.	One North 050 Gary Ave. Carol Stream, IL 60188	WBE	Carpentry	6,235.00
Aldridge Electric, Inc.	28572 North Bradley Road Libertyville, IL 60048	Non	Electrical	10,880.00
Mecon Industries, Inc.	2703 Bernice Road Lansing, IL 60438	Non	Plumbing	15,143.00
Meccor Industries, Ltd.	3933 Oakton Street Skokie, IL 60076	MBE	General Contractor	5,272.62

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.



Signature

JAMES P. HARRER

Name (type or print)

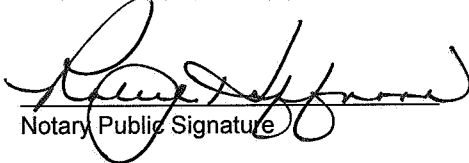
NOVEMBER 18, 2004

Date

PROJECT MANAGER

Title

Subscribed and sworn to before me
this 18TH day of NOV. 20 04



Notary Public Signature





**DEPARTMENT OF AVIATION
DEVELOPMENT DIVISION
JOB ORDER CONTRACT (J. O. C.)
REQUEST FORM**

User Dept.: Development Date: 9/30/2004

Originator: Art Andros Phone: 773-686-6659

Project Name: JH1026 Improvements to Terminal 1 Toilet Rooms

Project Scope: The project includes "reglazing" wall tiles, and replacing the lavatories, baby-changing stations, and mirrors. The scope also includes polishing the toilet partitions and miscellaneous lighting improvements.

Justification: _____

Project Budget: \$150,000

Funding Strip: _____

[Signature]
User Deputy Commissioner

Date

Art Andros
Assigned DOA Project Manager

10/1/2004
Date

Originator to complete all information above this line

Can this request be completed by one of the following:

- | | | | | | |
|---|-----------------|-----|--------------------------|----|-------------------------------------|
| 1 | In-House Trades | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 2 | Term Contract | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 3 | Competitive Bid | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

If No, for any of the above please explain: The in-house trades do not have the resources to carry out the JOC scope and no term agreement contract exists for this type of work. The project scope is too urgent to utilize the competitive bid option. The trades will be asked to participate with additional work such as painting and the Term Contract will be pursued for additional work such as terrazzo polishing.

[Signature]
Director of Development

10/1/2004
Date

I have reviewed the above project scope and justification and concur that this project is appropriate for JOC.

[Signature]
Managing Deputy Commissioner

10.1.2004
Date



City of Chicago
Richard M. Daley, Mayor

Department of Aviation

John A. Roberson
Commissioner

Chicago O'Hare
International Airport
P.O. Box 66142
Chicago, Illinois 60666
(773) 686-2200
(773) 601-8333 (TTY)

Chicago Midway
International Airport
5700 South Cicero Avenue
Chicago, Illinois 60638
(773) 838-0600
(773) 838-0795 (TTY)

www.flychicago.com

September 30, 2004

Mr. Eric Griggs
Department of Procurement Services
City Hall, Room 403
121 North LaSalle Street
Chicago, IL 60602

Attention:

Catherine Whitehead
City JOC Manager

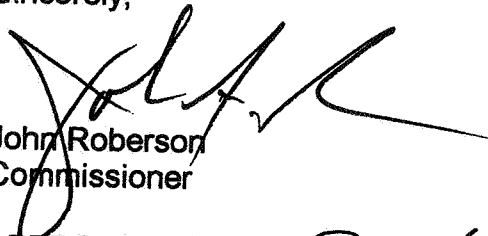
Re:	JOC Project Number:	JH1026
	Project Title:	Improvements to Terminal 1 Toilet Rooms
	Estimated Cost:	\$150,000.00
	Specification Number:	B09684209
	Funding Source:	<u>04-1140-740-85-0161</u>

Dear Mr. Griggs:

We request that the above referenced project be contracted under the Job Order Contracting Method. Attachment A describes the scope of work and the appropriateness for using the JOC Program to complete this project.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,


John Roberson
Commissioner

APPROVED BY:  PAH
Managing Deputy Commissioner

APPROVED: 
Eric Griggs
Chief Procurement Officer

Feb. 10/19/04



CHICAGO O'HARE
BEST AIRPORT IN NORTH AMERICA
1998 1999 2000 2001 2002 2003



ATTACHMENT "A"

Project Number: JH1026 Department: DOA - Development

Project Manager: Michael Collins Telephone Number: (773) 894-3814

UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS

For all proposed projects please complete Items 1 and 2 below. As appropriate, complete Items 3, 4 and 5. (Attach to the MOA)

1.) Description of Project

The project consists of providing improvements to two sets of Men's and Women's toilet rooms in the B Concourse of Terminal 1 (total of four toilet rooms). The project includes "reglazing" wall tiles, and replacing the lavatories, baby-changing stations, and mirrors. The scope also includes polishing the toilet partitions and miscellaneous lighting improvements.

2.) Suitability for JOC Procurement System

The project is appropriate for the JOC Program because the scope of the work falls directly under the requirements set forth in the JOC Contract and all items in the cost proposal conform to the JOC Unit Price Book. **The project is required in order to improve the aesthetics of four toilet rooms in Concourse B of Terminal 1 prior to Thanksgiving Day, 2004.**

3.) Construction Trades

The Scope of Work will be in accordance with the detailed specifications of the JOC Contract Documents. Additional work such as painting will be pursued through the Construction Trades.

4.) Non-Prepriced Proposals

Non-applicable.

5.) City of Chicago Term Contract Scope of Work

The City of Chicago does not hold a Term Agreement Contract for the JOC scope of work. Additional work such as terrazzo polishing will be pursued through the Term Agreement Contract.

DEPARTMENT OF AVIATION

ALL PURPOSE REQUISITION FORM

PAGE <u>1</u> OF <u>1</u>	DATE <u>9/30/2004</u>	DOA SECTION ID	AIRPORT CONTROL #	DATE REQUIRED BY	SHIPPING CODE
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TERM LINE	COMMODITY CODE	DESCRIBE AND JUSTIFY GOODS OR SERVICES, OR ENTER CATALOG INFORMATION AS SHOWN	UNIT PRICE	UNIT	QUANTITY	TOTAL PRICE
		ITEM DESCRIPTION CATALOG NAME CATALOG NUMBER CATALOG-DATE PAGE ITEM #				
		JH1026 Improvements to Terminal 1 Toilet Rooms				\$150,000.00
		The project consists of "reglazing" wall tiles, and replacing the lavatories, baby-changing stations, and mirrors. The scope also includes polishing the toilet partitions and miscellaneous lighting improvements.				

CHECK OR COMPLETE ALL THAT APPLY	FY	LINE	FUND	DPT	ORGN	APPROP	OBJECT	PROJECT	DOLLAR AMOUNT	PAGE TOTAL
	<u>04</u>	<u>1190</u>	<u>740</u>	<u>85</u>	<u>0161</u>				<u>150,000</u>	\$150,000.00
PARTICIPATING TA#										GRAND TOTAL
T26461 (T0968420901)										\$150,000.00

NEW TA OR CONTRACT	SOLE SOURCE	VENDOR INFORMATION			VENDOR INVOICE NUMBER	DOA SECTION INFORMATION
PURCHASE ORDER	CONTRACT AMENDMENT	COMPANY NAME <u>Meccor Industries, Ltd.</u>			_____	SECTION MANAGER/ APRF FILLED OUT BY: _____
DIRECT VOUCHER	EMERGENCY REQUEST	ADDRESS <u>3933 Oakton Street</u>			_____	AIRPORT ADDRESS: _____
7 DAY BID		<u>Skokie, Illinois 60076</u>			_____	DEPUTY AUTHORIZATION: <u>QCL</u>
		VENDOR CODE <u>1004648</u>	PHONE <u>(847) 676-0202</u>		DATE: <u>10-1-04</u> PHONE: <u>6-3427</u>	
		VENDOR REPRESENTATIVE <u>Jonathan Eng</u>				
		<u>President</u>				



JOC Tracking Document

City of Chicago
Department of Aviation

Project Number: JH1026

Project Name: Improvements to Terminal 1
Toilet Rooms

Memorandum of Authorization

JOC Request Form Submitted: 09/30/04

MOA Requested by CCI: 09/30/04

Development

Delivered WBC 10/01/04
initial date

Signed A.A. 10/01/04
initial date

Finance

Delivered _____
initial date

Funded _____
initial date

Commissioner

Delivered _____
initial date

Received _____
initial date

Contracts

Delivered _____
initial date

Signed _____
initial date

Procurement

Delivered _____
initial date

Signed _____
initial date

Sub-Order Release / Modification

MOA Approved:

Proposal Approved:

Disclosure & Schedule D:

SOR / SOM Requested by CCI:

AOR

Delivered _____
initial date

Signed _____
initial date

Development (SOM)

Delivered _____
initial date

Signed _____
initial date

Finance

(only if costs greater than budget)

Delivered _____
initial date

Released _____
initial date

Contracts

Delivered _____
initial date

Received _____
initial date

Procurement

Delivered _____
initial date

Approved _____
initial date

CCI

Received _____
initial date

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