

## Release Summary Sheet

**Contract (PO) Number:** 15038

**Release Number:** 41

**Specification Number:** 51701

**Name of Contractor:** LEOPARDO COMPANIES, INC

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT  
REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$117,327.37

**Release Description:** GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

**Procurement Services Contact Person:** LYLIANIS RODRIGUEZ

**Vendor Number:** 1064375

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original <sup>Deph.</sup> (Department)

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
1/26/2011	15038	41	51701	1064375	A		1

**DELIVER TO:** 38-038

038-0030  
30 N. LA SALLE ST.  
ROOM 300  
  
Chicago, IL 60602-2500

**ORDERED FROM:**

LEOPARDO COMPANIES, INC  
5200 PRAIRIE STONE PARKWAY  
(EFT)  
  
HOFFMAN ESTATES, IL 60192

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

<b>CONTACT:</b> 312-742-3126
<b>PO DESCRIPTION:</b> DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15038

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES  
SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST					
1	1	96842 GENERAL CONSTRUCTION-PUBLIC WORKS RELATED	117,327.37	USD	1.00	117,327.37					
REQ# 56798; LEO-10-030.A; 2nd FI Carpet; P-10-018; ANDROS; NO CIP; PO# 15038											
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	009	0C16	0382005	2149	220540	0000	16196151	000000	00000	0000	67,646.90
2	010	0C21	0382005	2383	220540	0000	21093151	000000	00000	0000	49,680.47
1											<b>SHIPMENT TOTAL:</b> 117,327.37
											<b>RELEASE TOTAL:</b> 117,327.37

APPROVAL: *[Signature]* 1/31/11  
SIGNATURE DATE

*[Signature]* 1/28/11  
SIGNATURE DATE

*[Signature]* 2.2.11  
Date

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.  
Submit the original invoice to the department referenced above.  
Mark all packages and papers with the purchase number.  
Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.  
This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services: Special Conditions Disclosure



City of Chicago  
 Department of General Services  
 30 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: December 15, 2010

**Sub-Order Total: 117,327.37**

## Disclosure of Retained Parties

**A. Definitions and Disclosure Requirements**

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: LEO-10-030.A                      2350 W. Ogden 2nd Floor Carpeting  
 Specification, loan or other identifying number:                      15038

2. Name of Contractor:    Leopardo Companies, Inc.

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

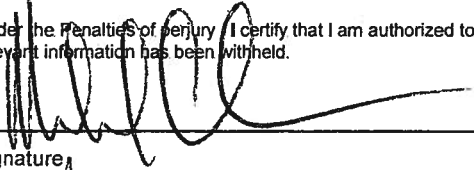
Name	BUSINESS ADDRESS	MBE WBE or Non	Relationship (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated)
Paniagua Group	808 N. Central Avenue Suite E	MBE	Subcontractor	\$103,818.00 Est.
Leopardo Companies, Inc.	333 West Wacker Drive Suite 250	Non	Subcontractor	\$13,509.37 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

  
 \_\_\_\_\_  
 Signature

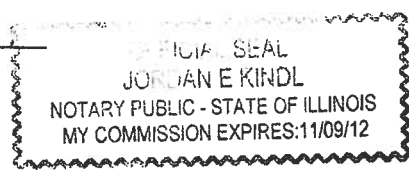
Michael Carls  
 \_\_\_\_\_  
 Name (Type or Print)

12/17/2010  
 \_\_\_\_\_  
 Date  
 Project Manager  
 \_\_\_\_\_  
 Title

Subscribed and sworn to before me

this 17<sup>th</sup> day of December 2010

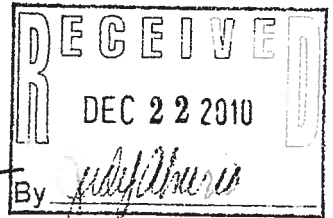
  
 \_\_\_\_\_  
 Notary Public Signature





**City of Chicago**  
**Richard M. Daley, Mayor**  
 Department of General Services  
 Judy D. Martinez  
 Commissioner  
 Suite 300  
 30 North LaSalle Street  
 Chicago, Illinois 60602-2586  
 (312) 742-3124  
 (312) 744-9883 (FAX)  
<http://www.cityofchicago.org>

December 21 2010



top

Ms. Jamie L. Rhee  
 Chief Procurement Officer  
 Department of Procurement Services  
 City Hall, Room 403  
 121 North LaSalle Street  
 Chicago, IL 60602

*[Handwritten initials]*  
 Rich top  
 Byron

**Attn:** Carolyn Johnson  
 JOC Manager

**Re:** JOC Project Number: LEO-010-030 / P-10-018  
**Project Title:** 2350 W Ogden - Carpet  
**Address:** 2350 W Ogden  
**Estimated Cost:** 121,800.00  
**Specification Number:** 51701  
**Funding Source:** 010-0C21-38-2005-2383-0540-21093-15-1,  
 009-0C16-38-2005-2149-0540-16106-15-1

Dear Ms.Rhee:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Art Andros at (312) 742-3858.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

*[Signature of Judy D. Martinez]*  
 \_\_\_\_\_  
 Judy D. Martinez  
 Commissioner

**APPROVED:** *[Signature of Jamie L. Rhee]*  
 \_\_\_\_\_  
 Jamie L. Rhee  
 Chief Procurement Officer *RB 14 11*

Approved: Mary Capecci \_\_\_\_\_  
 Arthur Andros *AA (tw)*





**DEPARTMENT OF GENERAL SERVICES**  
**Bureau of Architecture, Engineering & Construction Management**  
**JOB ORDER CONTRACT (JOC)**  
**PRE-CONSTRUCTION FUNDING APPROVAL**

User Dept: Business Affairs and Consun Date: December 21, 2010

Originator: Art Andros Phone: (312) 742-3858

Project Number: LEO-010-030 / P-10-018

Project Name: 2350 W Ogden - Carpet

Project Scope: Carpet 2nd floor per carpet layout drawing.

Location/Address: 2350 W Ogden

Justification: We do not have in-house trade to do work.

Est. Project Budget: \$121,800.00

CIP #:

Funding Strips: 010-0C21-38-2005-2383-0540-21093-15-1 \$54,153.10  
009-0C16-38-2005-2149-0540-16105-15-1 \$67,646.90

Funding Verified By: *[Signature]* Date: 12/21/10

Can this request be completed by one of the following:

- |   |                 |     |                          |    |                                     |
|---|-----------------|-----|--------------------------|----|-------------------------------------|
| 1 | In-House Trades | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 2 | Term Contract   | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 3 | Competitive Bid | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

If No, for any of the above please explain:

**APPROVED:**

*Thomas W Vukovich*  
 Thomas W. Vukovich, City Architect

12.21.10  
 Date

*[Signature]*  
 Judy D. Martinez, Commissioner

12-21-10  
 Date



**The Department of General Services**  
**Attachment A**  
**Utilizing JOC For City Construction Projects**

2350 Ogden Building  
2350 W Ogden

Project No: LEO-010-030

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

**1. Please describe the major features of this project.**

Carpet complete 2nd fl - Approx 18,000 SF

Carpet 2nd floor per carpet layout drawing.

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

This building will remain occupied and fully operational during the construction. Business Affairs and Consumer Protection sees in excess of 100 patrons daily at this facility. Traditional bid would be harder to phase and close off certain areas daily.

**3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.**

Need to carpet before department moves in.

**4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.**

All items contained in the CTC

**5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.**

NA

**6. Why Contractor was Selected?**