



**DEPARTMENT OF PROCUREMENT SERVICES  
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION**

Complete this cover form and the **Non-Competitive Procurement Application Worksheet** in detail. Refer to the page entitled **"Instructions for Non-Competitive Procurement Application"** for completing this application in accordance with its policy regarding NCRB. Complete "other" subject area if additional information is needed. Subject areas must be fully completed and responses merely referencing attachments will not be accepted and will be immediately rejected.

Department DoIT Contract Liaison Judy Mims	Originator Name Eric Tenfelde Email Contract Liaison judith.mims@cityofchicago.org	Telephone 312-742-3765 Telephone 312-742-1817	Date 11/4/2020	Signature of Application Author 
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List Name of NCRB Attendees/Department  
Eric Tenfelde  
Judith Mims  
Derrick Brownlee

Request NCRB review be conducted for the product(s) and/or service(s) described herein.  
Company: Infor Public Sector  
Contact Person: Jiml Stricklin  
Phone: 614-403-9746  
Email: jiml.stricklin@infor.com  
Project Description: It software and professional services for inspection and permitting system

This is a request for:  
 New Contract  
 Amendment / Modification  
Contract Type  
 Blanket Agreement Term: \_\_\_\_ (# of mo)  
 Standard Agreement  
Type of Modification  
 Time Extension  Vendor Limit Increase  Scope Change  
 Contract Number: 16761  
 Specification Number: 61590  
 Modification Number: 14

<b>Department Request Approval</b>  DEPARTMENT HEAD OR DESIGNEE  PRINT NAME 11/5/20 DATE	<b>Recommended Approval</b>  BOARD CHAIRPERSON  PRINT NAME 1/19/21 DATE
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(FOR NCRB USE ONLY)  
 Recommend Approval/Date: \_\_\_\_\_  
 Return to Department/Date: \_\_\_\_\_  
 Rejected/Date: \_\_\_\_\_

Approved  Rejected  
  
 CHIEF PROCUREMENT OFFICER  
 19 January 2021  
 DATE



**DEPARTMENT OF PROCUREMENT SERVICES  
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION  
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

All applicable information on this worksheet must be addressed using each question found on the "Instructions for Non-Competitive Procurement Application" in this application.

**Justification for Non-Competitive Procurement Worksheet**

**PROCUREMENT HISTORY**

1. City procured Hansen product licenses and professional services through a 5 year contract (16761) to implement

Hansen B for Department of Buildings, Department of Transportation, Fire Prevention Bureau and Department of Environment (currently part of CDPH). Infor professional services have been used to implement inspections for Fire Prevention Bureau, back office and online permitting functionality for the Department of Environment (Currently part of

CDPH) and inspections for the Department of Planning and Development.

2. This is a continuation of previous procurement from same source. On February 18, 2009, Hansen Information Technology, was awarded a 5 year contract (16761) for Hansen S license, implementation, maintenance and support.

On January 9, 2012, the contract was amended to add Enterprise Asset Management(EAM) and/or Hansen 8 Asset licenses.

On May 30, 2014, the contract was extended for 1 year to support implementation of Hansen 8

On April 29,2015 the contract was extended for 1 year to provide implementation support for the Hansen systems and professional services for additional implementation requirements.

On June 13,2016 the contract was extended for 1 year to provide maintenance and support for the Hansen systems

and professional services for additional implementation of projects and requirements.

On February 14, 2018, the contract was extended for 2 years with an optional 3<sup>rd</sup> year to provide maintenance and support for Hansen and professional services for additional implementation requirements.

On November 26, 2019, the contract was extended for its optional 3<sup>rd</sup> year from the 2018 extension, and additional scope was added and approved to included project statements of work funded and prioritized by the IT Governance Board.

Due to the fact this is an existing contract and not an RFP replacement for services, we are requesting an extension of the existing contract. In consultation with the Law Department, we agree this is the best business decision to move forward and continue critical service operations for the City of Chicago

3. Infor Public Sector is the sole provider of support and implementation services of their proprietary software.

4. No research was done to identify other sources to complete ongoing projects. There is additional cost to the City restarting projects using a new vendor.

5. A potential exists to segregate maintenance/support from implementation services

6. Yes. Future competitive bidding is possible.

**ESTIMATED COST**



**DEPARTMENT OF PROCUREMENT SERVICES  
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION  
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

1. \$5,188,033.22 is needed to cover Hansen 7 and IPS 11 license maintenance costs for a period from 02/01/2021 through 01/31/2026. Corporate funds to cover licenses and maintenance and standard software maintenance.
2. \$2,732,739.93 is needed to cover EAM Datastream license maintenance costs for a period from 02/01/2021 through 01/31/2026. Corporate funds to cover licenses and maintenance and standard software maintenance.
3. \$21,430,328 is needed to cover professional services for the helpdesk support of Hansen 7 and IPS 11 for a period from 02/01/2021 through 01/31/2026.
4. Based on enterprise license for IPS 11, City is in the process of consolidation/replacing number of permitting and inspection systems thus creating cost savings in terms of license, hardware and support.
5. The annual cost reflects a potential cost reduction in the support cost previously based on contract (16761) for optional period (02/01/2021 - 01/31/2026). The estimated cost covers license and fixed price support of Hansen 7 and IPS 11 application across the City.

**SCHEDULE REQUIREMENTS**

1. The schedule is driven by the maintenance and support needs of the City's user departments for Hansen 7, IPS 11 and EAM Datastream.
2. The City intends to procure Hansen 7, IPS 11 and EAM Datastream product licenses and professional services using this contract. Drawing or any specific specification does not apply to components
3. Vendor is providing on going maintenance and support for Hansen 7, IPS 11 and EAM Datastream for a number of City departments and it is essential that this contract be extended to continue this support.
4. Vendor is responsible for supporting implementations of Hansen 7 and IPS 11 for permits and inspections. In addition vendor is supporting Hansen 7 that is critical for Department of Buildings operations.

**EXCLUSIVE OR UNIQUE CAPABILITY**

1. This request for an extension is not intended for hiring a person or firm. However, Infor is the only vendor that has the unrestricted ability to access and modify Infor-owned software products in order to provide bug fixes, updates and upgrades as part of support and maintenance.
2. Yes. Hansen 7, IPS 11 and EAM Datastream are products owned by Infor and using their personnel for implementation and support produces quality deliverables.
3. Vendor was responsible for implementing Hansen 7, IPS 11, and EAM Datastream for the City. It is critical and efficient to use vendor's knowledge on City's business process and their experience with their product to complete projects and provide support.
4. Infor is the owner of Hansen 7 and IPS 11 products used by the City to support permitting and inspection functions across multiple departments.
5. Vendor has spent several years implementing and supporting Hansen 7, IPS 11 and EAM Datastream with City and has an extensive knowledge of City's business processes related to inspection and permitting.
6. N/A. This is a new request for the Hansen 7, IPS 11, and EAM Datastream license, software implementation and support services.
7. Hansen 7, IPS11 and EAM Datastream are proprietary products of Infor Public Sector. They are the sole provider of the implementation and support of their software.
8. Infor is the only vendor that has the unrestricted ability to access and modify Infor-owned software products in order to provide bug fixes, updates and upgrades as part of support and maintenance.



**DEPARTMENT OF PROCUREMENT SERVICES  
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION  
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

OTHER

1. No additional supporting documentation is presented



## DEPARTMENT OF PROCUREMENT SERVICES NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION INSTRUCTIONS FOR NON-COMPETITIVE PROCUREMENT APPLICATION

### INSTRUCTIONS FOR PREPARATION OF NON-COMPETITIVE PROCUREMENT APPLICATION

If a City Department has determined that the purchase of supplies, equipment, work and/or services cannot be done on a competitive basis, a justification must be prepared on this "Justification for Non-Competitive Procurement Application" in which procurement is requested on a or non-competitive basis in accordance with 65 ILCS 5/8-10-4 of the Illinois Compiled Statutes. Using this instruction sheet, all applicable information must be addressed on the worksheet. The information provided must be complete and in sufficient detail to allow for a decision to be made by the Non-Competitive Procurement Review Board. For Amendments, Modifications, describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change.

Attach a DPS Checklist and any other required documentation; the Board will not consider justification with incomplete information documentation or omissions.

#### PROCUREMENT HISTORY

1. Describe the requirement and how it evolved from initial planning to its present status.
2. Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain the procurement history.
3. Explain attempts made to competitively bid the requirement (attach copy of sources contacted).
4. Describe in detail all research done to find other sources; list other cities, companies in the industry, professional organizations contacted. List periodicals and other publications used as references.
5. Explain future procurement objectives. Is this a one-time request or will future requests be made for doing business with the same source?
6. Explain whether or not future competitive bidding is possible. If not, explain in detail.

#### ESTIMATED COST

1. What is the estimated cost for this requirement or for each contract, if multiple awards are contemplated? What is the funding source?
2. What is the estimated cost by fiscal year?
3. Explain the basis for estimating the cost and what assumptions were made and/or data used (i.e., budgeted amount, previous contract price, current catalog or cost proposal from firms solicited, engineering or in-house estimate, etc.)
4. Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling or other factors which would be duplicated at City expense if another source was considered. Describe cost savings or other measurable benefits to the City which may be achieved.
5. Explain what negotiation of price has occurred or will occur. Detail why the estimated cost is deemed reasonable.

#### SCHEDULE REQUIREMENTS

1. Explain how the schedule was developed and at what point the specific dates were known.
2. Is lack of drawings and/or specifications a constraining factor to competitive bidding? If so, why is the proposed Contractor the only person or firm able to perform under these circumstances? Why are the drawings and specifications lacking? What is the lead time required to get drawings and specifications suitable for competition? If lack of drawings and specifications is not a constraining factor to competitive bidding, explain why only one person or firm can meet the required schedule.
3. Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.
4. Describe in detail what impact delays for competitive bidding would have on City operations, programs, costs and budgeted funds.

#### EXCLUSIVE OR UNIQUE CAPABILITY

1. If contemplating hiring a person or firm as a Professional Service Consultant, explain in detail what professional skills, expertise, qualifications, and/or other factors make this person or firm exclusively or uniquely qualified for the project. Attach a copy of the cost proposal, scope of services, and Temporary Consulting Services Form.
2. Does the proposed firm have personnel considered unquestionably predominant in the particular field?
3. What prior experiences of a highly specialized nature does the person or firm exclusively possess that is vital to the job, project or program?
4. What technical facilities or test equipment does the person or firm exclusively possess of a highly specialized nature which is vital to the job?
5. What other capabilities and/or capacity does the proposed firm possess which is necessary for the specific job, project or program which makes them the only source who can perform the work within the required time schedule without unreasonable costs to the City?
6. If procuring products or equipment, describe the intended use and explain any exclusive or unique capabilities, features and/or functions the items have which no other brands or models possess. Is compatibility with existing equipment critical from an operational standpoint? If so, provide detailed explanation?
7. Is competition precluded because of the existence of patent rights, copyrights, trade secrets, technical data, or other proprietary data (attach documentation verifying such)?
8. If procuring replacement parts and/or maintenance services, explain whether or not replacement parts and/or services can be obtained from any other sources? If not, is the proposed firm the only authorized or exclusive dealer/distributor and/or service center? If so, attach letter from manufacturer on company letterhead.

#### MBE/WBE COMPLIANCE PLAN

All submissions must contain detailed information about how the proposed firm will comply with the requirements of the City's Minority and Women Owned Business program. All submissions must include a completed C-1 and D-1 form, which is available on the Procurement Services page on the City's intranet site. The City Department must submit a Compliance Plan, including details about direct and indirect compliance.

#### OTHER

1. Explain other related considerations and attach all applicable supporting documents, i.e., an approved "ITGB Form" or "Request For Individual Hire Form".

#### REVIEW AND APPROVAL

This application must be signed by both Originator of the request and signed by the Department Head. After review and final disposition from the Board, this application will be signed by the Board Chairman. After review and final disposition from the Board, this form will be presented to the Chief Procurement Officer recommending approval.



and forward original documents to the Chief Procurement Officer, City Hall, Room 806. Attach required forms for each procurement type and detailed scope of services and/or specifications

Date: 11/18/2020

Department Name: AIS

Requisition No: 660540 Specification No: 61560

PO No: 16761 Modification No: 14

Contract Liaison: Judith Mims

Telephone: 312-742-1617

Email: Judith.Mims@cityofchicago.org

Project / Program Manager: Eric Tenfelde

Telephone: 312-742-3765

Email: Eric.Tenfelde@cityofchicago.org

For Blanket Agreements, the lead department must consult with other departments who may want to participate in the Blanket Agreement. If grant funded, attach copy of the approved grant application and other terms and conditions of the funding source.

Note:

1) Funding: Attach information if multiple funding lines

2) Individual Contract Services: Include approval form signed by all parties

3) ITGB: If project valued at \$100,000.00 or more, attach approval transmittal sheet.

*Contract Liaison Signature*

*By signing this form, I attest that all information provided is true and accurate.*

Project Title: INFOR PUBLIC SECTOR INC

Project Description: HANSEN 8 SOFTWARE LICENSE, IMPLEMENTATION, MAINTENANCE & SUPPORT

Funding:

Corporate  Bond  Enterprise  Grant  Other:

IDOT/Transit  IDOT/A Highway  FHWA  FTA  FAA

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	PROJECT	RPTG	ESTDOLLAR AMOUNT
1	021	100	38	2005	0138	-0-	-0-	-0-	\$29,351,101.15
2	021	100	38	2005	0138	-0-	-0-	-0-	\$0.00

Check One:

New Contract Request

*By signing below, I attest that all information provided for this contract is true and accurate.*

Project / Program Manager Signature: *ERIC TENFELDE*

Commissioner/Authorized Designee Signature: *Paul K... SA*

Purchase Order Information:

Contract Term (No. of Months):

Extension Options (Rate of Recurrence):

Estimated Spend/Value: \$

Grant Commitment / Expiration Date:

Pre-Bid/Submittal Conference:  Yes  No

Mandatory  Site Visit

Purchase Order Type:

Blanket/Purchase Order (DUR)

Master Consultant Agreement (Task Order)

Standard/One-Time Purchase

Procurement Method:

Bid  RFP  RFQ  RFI

Small Order

Special Approvals Required:

Emergency

Non-Competitive Review Board (NCRB)

Request for Individual Contract Services

Information Technology Governance Board (ITGB)

IDOT Concurrence

Contract Type:

Architect Engineering  Commodity  Construction  JOC  SBI

Professional Services  Revenue Generating  Vehicle & Heavy Equipment

Work Service  Joint Procurement  Reference Contract

Modification or Amendment

Modification Information:

PO Start Date: 1/1/2009

PO End Date: 1/31/2026

Amount (Increase/Reduction): \$29,351,101.15

MBE/WBE/DBE Analysis: (Attach MBE/WBE/DBE Goal Setting Memo)

Full Compliance  Contract Specific Goals

No Stated Goals  Waiver Request

Risk Management / EDS / IDOT

Insurance Requirements (included)  Yes  No

EDS Certification of Filing (included)  Yes  No

IDOT Concurrence (required)  Yes  No

Safety Enhancing Vehicle Equipment (MCC 2-92-597) Yes No X

Modification/Amendment Type:

Time Extension  Scope Change/Price Increase /Additional Line Item(s)

Vendor Limit Increase  Requisition Encumbrance Adjustment

Other (specify):

Vendor Information

Name: INFOR PUBLIC SECTOR INC

Contact: Jimi Stricklin

Address: 600 W. Madison St. St 2100, Chicago IL 60661

E-mail: Jimi.Stricklin@infor.com

Phone: 614-403-8746

## Contract Request Summary

Procurement Type:	Sole Source
Purpose of Request:	New Request
Project Description:	Hansen 7 and Infor Public Sector (IPS) 11 Software License, Implementation, Maintenance & Support and Priority Project Work
Vendor Name:	INFOR PUBLIC SECTOR INC
Lead Department:	Assets, Information and Services
User Department:	Assets, Information and Services
User Contact:	Eric Tenfelde, 312.742.3765
Contract Start/End Date:	02/01/2021- 01/31/2026
Estimated Cost/Contract Value:	<b>\$29,351,101.15</b>
Duration of Term (months):	36 months
Extension Options:	2 Years
Exercised Extension Term:	Feb 1, 2021 to Jan 31, 2026
Price Adjustment/VLI:	N/A
(Include supporting details):	<b>\$29,351.101.15</b>
Funding Source:	Corporate Funding for Licensing, Maintenance and Support and ITGB Funding for Project Work
Need By Date:	Jan. 31, 2021







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# DEPARTMENT OF ASSETS, INFORMATION & SERVICES

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## MEMORANDUM

**Date:** November 4, 2020

**To:** Shannon E. Andrews  
Chief Procurement Officer  
Department of Procurement Services

**From:**   
David J. Reynolds  
Commissioner

**Subject:** Hansen 7 and IPS 11 Software License, Implementation,  
Maintenance & Support

**Vendor:** INFOR PUBLIC SECTOR INC  
**Specification No.:** 61590  
**Requisition No.:** 291932  
**Contract No.:** 16761

**Re:** NCRB Request for Scope Modification, Time Extension  
and Vendor Limit Increase

**Original Start Date:** 01/01/2009  
**Original End Date:** 12/31/2014  
**Current End Date:** 01/31/2021

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AIS requests approval to extend PO 16761, which is currently ending on January 31, 2021, to January 31, 2026 (five years). In addition, AIS requests to increase the Vendor Limit by \$29,351,101.15 in order to cover the following:

- Hansen 7 and IPS 11 license maintenance from 02/01/2021 through 01/31/2026.
- EAM license maintenance for 2021 through 2026
- Software implementation and support for a period from 02/01/2021 through 01/31/2026

The increase will allow the continued maintenance for license permits and support Hansen 7 and Infor Public Sector (IPS) 11 applications which are critical to the City of

(cont.,)

(INFOR NCRB Request, cont.,)

Chicago's operations. The extension will also include duration and budget and a support team to complete future projects which are critical to the City of Chicago operations.

Due to the fact this is an existing contract and not an RFP replacement for services, we are requesting an extension of the existing contract. In consultation with the Law Department, we agree this is the best business decision to move forward and continue critical service operations for the City of Chicago.

Infor Public Sector Inc. maintains and supports the Hansen 7 and IPS 11 Systems. These systems provide critical functionality such as permitting, inspection services, fee payments, online web portals and mobile solutions and are utilized by various City Departments, including the Department of Transportation, the Department of Buildings, the Department of Public Health, the Department of Planning and Development, the Fire Prevention Bureau and the Department of Assets, Information and Services. Projects addressing the critical business process functionalities of the Department of Cultural Affairs, and Special Events and Business Affairs and Consumer Projection are also planned.

The Hansen system supports the property services business function for the Inspection & Permitting Initiative (IPI). Business processes included in the property services function relate to:

1. Applying, reviewing and issuing building and sign permits:
  - Web purchase of permits not requiring plans
  - Web intake of applications for permits requiring plans (new construction, renovation)
2. Applying and renewing trade licenses for general contractors and the various trades:
  - Validation of trade licenses when a permit application is taken
3. Tracking, scheduling, and recording results of inspections:
  - Permit inspections
  - Certificate of Occupancy inspections
  - Annual inspections
  - Business License inspections
  - Complaint inspections
  - Re-inspections
4. Billing of annual inspections and elevator permit inspections
5. Tracking violations recorded in the inspection results:
  - Creates a case that will be sent to Administrative Hearing or the Department of Law for prosecution in the Circuit Court
6. Tracking the status of vacant building complaints and displaying the action the City has taken as authorized by ordinance to remedy the complaint of the vacant building
7. Providing a website to register vacant buildings as required by ordinance

(cont.,)

(INFOR NCRB Request, cont.)

Infor is the only vendor that has the unrestricted ability to access and modify Infor - owned software products in order to provide bug fixes, updates and upgrades as part of support and maintenance.

Attached are the sole source justification package, a Project Checklist, Statement of Work, EDS, and MBE/WBE compliance plan.

Thank you for your consideration to AIS' request. If additional information is required, please contact Eric Tenfelde at x2 -3765 and [Eric.Tenfelde@cityofchicago.org](mailto:Eric.Tenfelde@cityofchicago.org) and Judy Mims at x2-1817 and [Judith.Mims@cityofchicago.org](mailto:Judith.Mims@cityofchicago.org).

cc: NCRB  
S. Laboda/DPS  
C. Twohig/DPS  
S. Blakemore/AIS  
G. Bell/AIS  
A. Brownlee/AIS  
B. Tenfelde/AIS  
J. Mims/AIS

## Scope of Work

### Specification Number 61590

The City of Chicago desires to execute a Statement of Work with the Infor Public Sector Inc., to provide post implementation support for the Hansen system. The scope includes providing managed services and support of the City's Hansen environments. These services include:

- Hansen 7 System support includes:
  - Application support for Hansen 7 back office permitting system for various departments, including the Dept. of Buildings and annual inspections for the Fire Prevention Bureau.
  - Technical support for the web portal application for online building permits, annual elevator inspections, trade license renewal and vacant building registrations.
  - Support interfaces to the City's GIS, collections (ARMS), and 311-/CSR systems.
  - Support Hansen mobile solutions
  
- IPS 11 System support includes:
  - Application support of Hansen 8 functionality that allows for the issuance of CDOT Public way use permits.
  - Implementation support for DoB's Annual Inspection Certification (AIC) project which enhanced & migrated the AIC website to the IPS 11 system and addresses audit functions.
  - Application support for IPS 11 back office permitting system for various departments such as the Department of Planning, annual inspections for the Fire Prevention Bureau, and environmental permits for the Department of Health (CDPH).
  - Technical support for web portal for online environmental permits for CDPH.
  - Support interfaces to the City's GIS system and data portal website
  
- Hansen 7 and IPS 11 services includes:
  - System administration and maintenance
  - User administration and password resets
  - User functional/application support
  - Reporting support
  - Product patching as required
  - Work with Infor Chicago Project team as required and be responsible for the migration of any projects into the Hansen production environments.

In addition, Infor Public Sector Inc. will be providing services for additional implementation requirements for future process. This statement of work includes the above services to be continued in through January 31, 2026.

Sincerely,



Eric Tenfelde, IT Director  
Department of Assets, Information, and Services



380 St. Peter Street  
St. Paul, MN 55102  
651-767-7000  
www.infor.com

October 29, 2020

City of Chicago  
Department of Innovation and Technology  
Mr. Eric Tenfelde  
333 South State Street, Suite #420  
Chicago, IL 60604  
Acct# 1-372131 & 1-93791

Dear Mr. Tenfelde:

Infor has received your request for a justification to single source the support and maintenance of the Infor-owned software products that you have licensed from Infor.

Infor is the copyright owner for these software products, and as such, Infor is the only vendor that has the unrestricted ability to access and modify such Infor-owned software products in order to provide bug fixes, updates and upgrades to you as part of support and maintenance.

Please don't hesitate to contact Jimi Stricklin, the Director of Services Public Sector for your account, at 614-403-9746 or [Jimi.Stricklin@infor.com](mailto:Jimi.Stricklin@infor.com), if you have additional questions on this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lindsay Pritchard".

Lindsay Pritchard  
Associate General Counsel



641 Avenue of the Americas  
New York, NY 10011  
800-260-2640  
infor.com

October 29, 2020

City of Chicago  
Department of Innovation and Technology  
Mr. Eric Tenfelde  
333 South State Street, Suite #420  
Chicago, IL 60604  
Acct# 1-372131 & 1-93791

### Infor Chicago Support & Projects

Dear Mr. Tenfelde,

The following is an estimate for Support, Project work and Licensing Maintenance for the City of Chicago. Infor looks forward to continuing to provide you with Services and Support during the upcoming renewal period.

The requested \$29,351,101.15 is for the support of Hansen 7 and IPS 11 licenses, EAM licenses, software implementation and Support for a period from 02/01/2021 through 01/31/2026.

1. Five year period professional services estimate for Helpdesk, implementation and support = \$21,430,328
2. Five year period Hansen 7 and IPS 11 product license estimate = \$5,188,033.22
3. Five year period EAM product license estimate = \$2,732,739.93

We look forward to continuing to provide the City with valuable software support and consulting services. If you have any questions or concerns, please contact the Program Director.

Jimi Stricklin – Director Public Sector Services [Jimi.Stricklin@infor.com](mailto:Jimi.Stricklin@infor.com)

Sincerely,

Infor

A handwritten signature in cursive script, appearing to read "Lindsay Pritchard".

Lindsay Pritchard  
Associate General Counsel



641 Avenue of the Americas  
New York, NY 10011  
800-260-2640  
infor.com

October 29, 2020  
City of Chicago  
Dept of Innovation and Technology  
Eric Tenfelde  
333 S State St #420  
Chicago, IL 60604  
Acct# 1-372131, 93791

### Maintenance & Support Renewal

Hello Eric,

The following is an estimate for Maintenance & Support for your Infor software. Infor looks forward to continuing to provide you with product support in the future.

Payment is expected in full by the expiration date of the current term which will guarantee that you will not experience any interruption to your Infor Xtreme Support.

#### Hansen Support (Account # 1-372131)

Maintenance Coverage Dates	Amount Due	Due Date
10-4-20 / 2-14-2021 *	900.51	9/4/2020
2-14-2021/2-13-2022	977,020.16	2/13/2021
2-14-2022 / 2-13-2023	1,006,330.76	2/13/2022
2-14-2023 / 2-13-2024	1,036,520.69	2/13/2023
2-14-2024 / 2-13-2025	1,067,616.31	2/13/2024
2-14-2025 / 2-13-2026	1,099,644.80	2/13/2025
<b>TOTAL</b>	<b>5,188,033.22</b>	

#### EAM Support (Account # 93791)

Maintenance Coverage Dates	Amount Due	Due Date
2/15/2021 - 2/14/2022	508,117.24	2/14/2021
2/15/2022 - 2/14/2023	523,360.76	2/14/2022
2/15/2023 - 2/14/2024	550,409.89	2/14/2023
2/15/2024 - 2/14/2025	566,922.19	2/14/2024
2/15/2025 - 1/31/2026	583,929.85	2/14/2025
<b>TOTAL</b>	<b>2,732,739.93</b>	

#### Benefits

- Maintenance help desk 24 hours a day 5 days a week
- Ability to view and update your support incident history and status
- Product knowledge base
- Access to the latest product information about new releases
- Ability to download product upgrades and documentation
- Ability to submit feedback on Infor products and service

This estimate is based on software that is listed below for the City of Chicago. Assumes all previously invoiced maintenance has been paid. If any additional licenses are purchased, these amounts will

increase. Taxes may be applied to invoice if applicable. ***This is an estimate only and may be modified by Infor. An EXECUTED agreement is required to validate the pricing above.***

We look forward to assisting your company and providing you with valuable software support. If you have any questions or concerns, please contact us:

Shawwna Wagner: +1 470-481-5238 or [Shawwna.Wagner@infor.com](mailto:Shawwna.Wagner@infor.com)  
Tonya Padgett: +1 470-481-6944 or [Tonya.Padgett@infor.com](mailto:Tonya.Padgett@infor.com)

Sincerely,

DocuSigned by:  
*Shawwna Wagner*  
793C340D48984E3...

DocuSigned by:  
*Tonya Padgett*  
08CAC8BF2CF6425...

Infor  
Shawwna Wagner  
Tonya Padgett  
Senior Maintenance Business Manager



## Account #1-372131

SKU	SKU Description	Qty	License
H7AB-01	Hansen 7.x - Building	999	US
H7AP-01	Hansen 7.x - Plant/Fleet	999	US
H7CS-02	Hansen 7.x - Customer Service - COMBINED	999	US
H7ID	Hansen 7.x - Image Display	1	US
H7LC-01	Hansen 7.x - Construction & Use Permits	999	US
H7LL-01	Hansen 7.x - Licensing	999	US
H7LP-01	Hansen 7.x - Code Enforcement	999	US
H7LWN-01	Hansen 7.x - Work Notice	999	US
H7ME	Hansen 7.x - Menu Editor	1	US
H7OLE	Hansen 7.x - OLE Container	1	US
H7SCK	Hansen 7.x - Spell Checker	1	US
H7TAB	Hansen 7.x - Tab Editor	1	US
H8AFA	Hansen 8 - Facility	1	NU
H8AP	Hansen 8 - Plant	1	NU
H8CDRB	Hansen 8 - CDR Billing	1	ET
H8CS	Hansen 8 - Customer Service	1	NU
H8LC	Hansen 8 - Building Permit	1	NU
H8LL	Hansen 8 - License	1	NU
H8LP	Hansen 8 - Code Enforcement	1	NU
H8LPL	Hansen 8 - Planning Permit	1	NU
H8LPR	Hansen 8 - Project Permit	1	NU
H8LT	Hansen 8 - Trade License	1	NU
H8MD	Hansen 8 - Map Drawer	1	NU
H8PM	Hansen 8 - Process Manager	1	NU
H8DB	Hansen - ENTERPRISE DASHBOARD	1	NU
HDYP-P	Hansen Dynamic Portal for Permits	1	NU
HGGS-AV3	Hansen AV3 Link	1	NU
SELC-MS8-CDRF	Hansen 8 - Mobile CDR Field User License	1	ET
SELC-MS8-CDRN	Hansen 8 - Mobile CDR Server for Notebook Edition	2	ET

HAN-MOBILE-CDR	Infor Field Inspector CDR	30	DV
HAN-H8RS	Infor Public Sector Suite - Rest Services*	1	ET

Account # 93791

SKU	SKU Description	Qty	License
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	1	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	1	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	8	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	9	NU
EEN-DS7I-MOB	Infor EAM Enterprise Edition Mobile	20	DV
EEN-DS7I-WEBCL	Infor EAM Enterprise Edition Web Services Connector License	50	CNU
EEN-DS7I-WEBTK	Infor EAM Enterprise Edition Web Services Toolkit	1	DA
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	122	NU
COG-DS7I-REPAU	Infor EAM Enterprise Edition Advanced Reporting Author	8	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	180	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	161	NU
EEN-DS7I-BAR	Infor EAM Enterprise Edition Barcoding	1	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	244	NU
EEN-DS7I-MOB	Infor EAM Enterprise Edition Mobile	12	DV
EEN-DS7I-CUST	Special Apps Datastream 7i	1	US
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	1	NU
EEN-DS7I-GISMD	Infor EAM Enterprise Edition GIS Module	1	DA
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	2	NU
EEN-DS7I-WEBCL	Infor EAM Enterprise Edition Web Services Connector License	3	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	160	NU
EEN-DS7I-WEBTK	Infor EAM Enterprise Edition Web Services Toolkit	1	DA
COG-DS7I-REPAU	Infor EAM Enterprise Edition Advanced Reporting Author	2	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	2	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	4	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	4	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	3	NU
COG-DS7I-REPAU	Infor EAM Enterprise Edition Advanced Reporting Author	2	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	50	NU
EEN-DS7I-WEBCL	Infor EAM Enterprise Edition Web Services Connector License	50	CNU

EEN-DS7I-WEBTK	Infor EAM Enterprise Edition Web Services Toolkit	1	DA
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	50	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	201	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	200	NU
COG-DS7I-REPAU	Infor EAM Enterprise Edition Advanced Reporting Author	8	NU
EEN-DS7I-WEBCL	Infor EAM Enterprise Edition Web Services Connector License	200	CNU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	1	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	1	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	2	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	2	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	2	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	2	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	2	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	2	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	2	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	2	NU
COG-DS7I-REPCS	Infor EAM Enterprise Edition Advanced Reporting Consumer	1	NU
EEN-DS7I-ORC	Infor EAM Enterprise Edition - Oracle	1	NU



## Services Work Order

This **Fixed Fee Services Work Order** ("Work Order or SOW") is subject to all terms and conditions between Infor Inc. ("Infor") and City of Chicago ("Licensee") with an Effective Date of January 1, 2009, as amended (the "Agreement"). All terms of the Agreement are incorporated herein by this reference. Capitalized terms not defined in this Work Order are defined in the Agreement. In the event of a conflict, the terms of this Work Order control over the terms of the Agreement.

In the event the capitalized terms in this Work Order differ from the terminology used in the Services Agreement, references herein to: "Affiliate" means any entity, directly or indirectly, controlling, controlled by, or under common control with, Infor "Licensed Software" means the generally available computer software programs licensed by Infor or its Affiliate to Licensee under a separate license agreement (a "License Agreement"); "Project" means the Services project described in this Work Order; and "Support" means the maintenance and/or support services offered by Infor or its Affiliate pursuant to a separate License Agreement and/or maintenance and support agreement with Infor or its Affiliate.

**Work Order Date: 5/1/2020**  
**Effective Date: 5/1/2020**  
**Work Order Number: OP-04229673**  
**Prepared by: Alexander Acman**

### Project Overview:

<b>Project Name:</b>	<b>City of Chicago - Hansen Application Support and Help Desk Support Services</b>
<b>Objective:</b>	<p>This Work Order is to provide Hansen Application Support and Help Desk Support Services to Licensee for the ongoing support of Licensee's Hansen applications. Licensee has Hansen 7 and Infor Public Sector 11 production and various development/testing environments.</p> <p>This Work Order encompasses supporting the configuration and customizations of the base Infor Public Sector software and includes requested and prioritized work to further configure the base applications.</p> <p>Infor will triage all Production Change Requests (PCR)'s allocated and subsequently determine the resolution for any requests. Infor will also undertake responsibility for the creation, management, development and support of Releases. "Releases", as used herein, means the enhancements, issue resolutions, corrections, or changes that are created by the services as a result of PCR's, which are grouped together into a package for release into Production.</p> <p>This Work Order is for services starting February 1, 2021 and ending January 31, 2026 for a total fixed fee of \$21,430,328.00, to be billed monthly per the payment schedule outlined in this Work Order.</p>

### Project Scope and Deliverables

A. The current software applications to be supported include:

- Hansen CDR – Building Permits
- Hansen CDR – Use Permits
- Hansen CDR – Planning
- Hansen CRD – Projects
- Hansen CDR – Code Enforcement/Case Management

- Hansen Customer Services / Complaint Management
- Hansen – Buildings/Equipment
- Hansen Dynamic Portal for Permits
- Hansen Mobile Solutions
- Infor Public Sector Suite Rest Services
- Infor Field Inspector CDR
- City of Chicago's Permit, Inspection, License, Registration and 811 Chicago Portal
- Hansen GIS Interface
- Hansen Finance Interface
- Hansen CSR Interface
- Hansen IRIS Interface

B. The Scope of Services is as follows:

1. Infor Help Desk

- The Infor Help Desk will triage all PCR's that are allocated to them by Licensee's Department of Assets, Information, and Services (AIS) or the Licensee's end users. "End users" as used in this SWO means City of Chicago personnel and not the public.
- AIS first level support desk team will assign cases related to Hansen software applications which are outside the capabilities of the AIS team to Infor resources to work on resolution.
- The Infor Help Desk will be located onsite at AIS, and operate during the Licensee's business hours, which are between 8:30 AM to 5:00 PM US Central Time. Infor resources may work offsite with the approval of the Licensee. However, this approval may be revoked at the request of the Licensee.
- The Infor Help Desk will endeavor to remediate PCR's that are allocated to them. Any PCR's that are unable to be immediately remediated will be estimated for effort to complete and the AIS Project Manager will prioritize this PCR for inclusion in a maintenance Release.
- The Infor Help Desk will use reasonable efforts to provide response times in accordance with service levels listed in the Deliverables section below.
- Help Desk services will be provided based on the following target response times. Critical or Priority 1 PCR's are also referred to as Emergency PCR's:

Call Priority / Target Response Time	Severity	Description
Priority 1 < 1 Business Hour	Critical	City's business processes are halted or the production system definition is inoperative, and City is unable to process data and there is no work around available.
Priority 2 < 4 Business Hours	High	A critical business processing function is impaired, causing a serious disruption of a major business function, and there is no work around identified, causing a serious disruption to City's business.
Priority 3 < 8 Business Hours	Medium	A non-critical problem in the City's system definition where the City is able to continue to run the system and/or application, or a workaround is available, or a reported problem in the City System Definition that does not qualify as Priority 1 or 2.
Priority 4 < 12 Business Hours	Low	A general incident and/or low system impact issue of which does not require immediate attention. This includes any question or requests for information.

2. Support Services

2.1 Production Change Request Management and Control.

- Infor will provide a gatekeeper role for the Licensee's Hansen 7 and Infor Public Sector 11 production environments.
- All PCRs will be evaluated by Infor and are subject to pre-study of impact, execution, verification and documentation.
- Infor assigned resource(s) will participate in scheduled PCR meetings with the City to prioritize PCRs.
- Licensee and Infor have established a preliminary threshold of 40 hours of development time as the threshold which will determine whether a PCR request must be addressed as a separate project. This threshold may be adjusted by Infor and Licensee based on an assessment of the request during execution of the work associated with this Work Order. In either event, Infor and Licensee will monitor hours associated with PCR requests and use a process to prioritize such requests.
- Infor will have Releases moved to Production for approved and completed PCRs. The Release Schedule will be determined by the Licensee, after consultation with Infor.
- Infor will coordinate and manage the Release Schedule.
- Infor will work with Licensee to design PCR and other relevant solutions.
- Infor will perform configuration and development services necessary to complete PCRs.
- Infor will perform integration testing of PCRs.
- Infor will author test cases necessary for Licensee to perform UAT of PCRs.
- Infor will support the Licensee during User Acceptance Testing of a Release.
- Infor will manage the Production migrations as part of the Release Schedule.
- Infor will ensure Production migrations are done out of business hours and these are agreed to and scheduled with the Licensee

2.2 System Administration and Maintenance, and Application Support

- Provide system administration and maintenance.
- Provide updates to existing modifications.
- Support for report updates and creating new reports.
- Support for minor functional changes

2.3 Best Practices Guidelines

- Infor will facilitate all requirements gathering and design as part of this engagement, to ensure that best practices are considered and that recommendations are made to support the strategic growth of Infor Public Sector within the City's environment
- Infor will work with Licensee's end users to provide consulting advice and best practices to assist them in how their processes map to the functionality of the system

**Staffing Model**

To support the helpdesk and application services in scope, Infor will provide the following FTE staff model in the table below. Resources will be approved by the licensees This model is based on each full-time resource (FTE) contributing approximately 1920 hours to the program annually. Resources unable to contribute at a full-time level due to leave or absence will be supplemented with other Infor or subcontractor resources. Changes in resources, other than short-term supplemental contractors, will require approval by the licensee.

	Task/ Scope	FTE
1	Help Desk - Support	1.0
2	Help Desk - Support	1.0
3	Help Desk - System Admin	1.0
4	Support Services	1.0
5	Support Services	1.0
6	Support Services	1.0
7	Support Services	1.0
8	QA Resource	1.0
9	Reporting / Business Objects	1.0
10	Database Support	1.0
11	Project Management	1.0
12	Offshore Support Services	1.0
13	Offshore Support Services	1.0

**Assumptions and Licensee Obligations**

1. Licensee will provide first level support desk that will be initial point of contact for help desk requests.
2. Licensee will provide workspace to consultants assigned to work onsite.
3. Services are applicable only to currently installed environments. New installation activities are not in scope.
4. Licensee is responsible for the administration of the LAN and WAN.
5. Licensee is responsible for all technical architecture, networks, and hardware.
6. Licensee will be responsible for deploying any infrastructure for, and executing, any business continuity plans.
7. Planning, design, installation or testing of disaster recovery environments are not included within the scope of this Work Order.
8. Issues or problems related to third-party software, operating systems, database, network or hardware will be the responsibility of Licensee.

**Payment Schedule**

Licensee agrees to pay for a total fee of \$21,430,328.00 to be invoiced monthly, as indicated in the payment schedule below. All fees stated are in U.S. Dollars.

Month	Year 1 Invoice Month-Year	Amount (USD)
1	February - 21	336,375.00
2	March - 21	336,375.00
3	April - 21	336,375.00
4	May - 21	336,375.00
5	June - 21	336,375.00
6	July - 21	336,375.00
7	August - 21	336,375.00
8	September - 21	336,375.00
9	October - 21	336,375.00
10	November - 21	336,375.00
11	December -21	336,375.00
12	January - 22	336,375.00
	<b>Year 1 TOTAL</b>	<b>4,036,500.00</b>

Month	Year 2 Invoice Month-Year	Amount (USD)
13	February - 22	346,466.25
14	March - 22	346,466.25
15	April - 22	346,466.25
16	May - 22	346,466.25
17	June - 22	346,466.25
18	July - 22	346,466.25
19	August - 22	346,466.25
20	September - 22	346,466.25
21	October - 22	346,466.25
22	November - 22	346,466.25
23	December -22	346,466.25
24	January - 23	346,466.25
	<b>Year 2 TOTAL</b>	<b>\$4,157,595.00</b>

Month	Year 3 Invoice Month-Year	Amount (USD)
25	February - 23	350,860.32

26	March - 23	350,860.32
27	April - 23	350,860.32
28	May - 23	350,860.32
29	June - 23	350,860.32
30	July - 23	350,860.32
31	August - 23	350,860.32
32	September - 23	350,860.32
33	October - 23	350,860.32
34	November - 23	350,860.32
35	December -23	350,860.32
36	January - 24	350,860.32
	<b>Year 3 TOTAL</b>	<b>\$4,282,323.83</b>

Month	Year 4 Invoice Month-Year	Amount (USD)
37	February - 24	367,566.04
38	March - 24	367,566.04
39	April - 24	367,566.04
40	May - 24	367,566.04
41	June - 24	367,566.04
42	July - 24	367,566.04
43	August - 24	367,566.04
44	September - 24	367,566.04
45	October - 24	367,566.04
46	November - 24	367,566.04
47	December -24	367,566.04
48	January - 25	367,566.04
	<b>Year 4 TOTAL</b>	<b>\$4,410,792.54</b>

Month	Year 5 Invoice Month-Year	Amount (USD)
49	February - 25	378,593.03
50	March - 25	378,593.03
51	April - 25	378,593.03
52	May - 25	378,593.03
53	June - 25	378,593.03
54	July - 25	378,593.03
55	August - 25	378,593.03
56	September - 25	378,593.03
57	October - 25	378,593.03
58	November - 25	378,593.03
59	December -25	378,593.03
60	January - 26	378,593.03
	<b>Year 5 TOTAL</b>	<b>\$4,543,116.31</b>

**PAYMENT:** Each invoice is payable within sixty (60) days after receipt of invoice. This payment obligation is non-cancelable, and the amounts paid are non-refundable. Fees do not include applicable taxes, which will be added to each invoice, unless the licensee is a tax-exempt organization.





Where a substantial variation from this Order is foreseen both parties must agree in writing to the additional work and amend this Order accordingly.

**Locations:**

Services may be provided at the facilities of Infor or its contractors, or at the Licensee sites listed below.

City of Chicago - Assets, Information and Services  
333 S State Street, Suite 420  
Chicago, IL 60604  
United States

THE PARTIES have executed this Order through the signatures of their respective authorized representatives.

<b>Infor (US), Inc.</b>	<b>City of Chicago</b>
Signature:  <small>DocuSigned by: Gregory M. Giangiordano</small>	Signature: 
Printed Name: <b>Gregory M. Giangiordano</b>	Printed Name: Eric Tenfelde
Title: <b>SVP &amp; General Counsel</b>	Title: IT Director
Address: 13560 Morris Road Alpharetta GA 30004 USA	Address: City of Chicago Assets, Information and Services 333 State Street, Suites 420 Chicago, IL 60604 United States
Signed Date: <b>13 May 2020   08:18:00 EDT</b>	Signed Date: 05/12/2020
	Purchase Order Number:
	eBilling (Email Address):
	<b>Invoice Mailing Address if different from:</b> City of Chicago - Assets, Information and Services 333 State Street, Suite 420 Chicago, IL 60604 United States
	Address:
	Phone: 31-742-3765
	Email Address: eric.tenfelde@cityofchicago.org

	Contact Name: Eric Tenfelde
<b>INTERNAL USE ONLY</b>	
Primary Product:	ICS Approval ID:
Existing Project ID:	Existing Project Manager:
Opportunity ID : OP-04229673	Internal ID:

## Judith Mims

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**From:** Timothy Sheil  
**Sent:** Tuesday, October 13, 2020 1:17 PM  
**To:** Judith Mims; Steve Tantillo  
**Cc:** Steve Loboda; Eric Tenfelde; Brownlee, Derrick  
**Subject:** Re: Request to Extend PO 16761/INFOR PUBLIC SECTOR INC

All,

As discussed on a 10/7/2020 call on this matter, there is no legal obstacle for AIS to proceed with a contract extension for P.O. 16761 through an application to the NCRB.

Thanks,  
tes

Timothy E. Sheil  
City of Chicago, Dep't of Law  
30 N. LaSalle Street, Suite 1400  
Chicago, Illinois 60602  
(312) 744-3374

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**From:** Judith Mims <Judith.Mims@cityofchicago.org>  
**Sent:** Friday, October 9, 2020 12:12 PM  
**To:** Steve Tantillo <Steve.Tantillo@cityofchicago.org>; Timothy Sheil <Timothy.Sheil@cityofchicago.org>  
**Cc:** Steve Loboda <Steve.Loboda@cityofchicago.org>; Eric Tenfelde <Eric.Tenfelde@cityofchicago.org>; Brownlee, Derrick <Derrick.Brownlee@cityofchicago.org>  
**Subject:** Request to Extend PO 16761/INFOR PUBLIC SECTOR INC

Good Afternoon Steve/Tim-

As discussed in the 10/7/2020 meeting between Law, DPS and AIS, please find the attached memo from Comm. Reynolds requesting Law's concurrence regarding the extension of PO 16761/INFOR PUBLIC SECTOR INC.

Law's response can be sent to my attention and to each party copied.

Thank you for your direction. Have a good weekend and holiday.

Judy

Judy Mims  
AIS  
X2-1817  
[Judith.Mims@cityofchicago.org](mailto:Judith.Mims@cityofchicago.org)



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# DEPARTMENT OF ASSETS, INFORMATION & SERVICES

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## MEMORANDUM

**To:** Shannon Andrews  
Chief Procurement Officer  
Department of Procurement Services

**Attn:** Non-Competitive Review Board

**From:** David J. Reynolds SD  
David J. Reynolds  
Commissioner

**Subject:** Sole Source Request for Contract Amendment  
ITGB Approval  
PO 16761/INFOR PUBLIC SECTOR INC

**Date:** November 4, 2020

I have reviewed the Department of Innovation an Technology's (DoIT) Non-Competitive Review Board (NCRB) application for the continued maintenance and support of the City's current Inspection and permitting system with INFOR PUBLIC SECTOR INC and have found that it is compliant and within the guidelines for the City's technical environment and IT policies.

If you have any questions, please contact me at 312-744-3963.

cc: C. Twohig, DPS  
E. Tenfelde/AIS  
J. Mims/AIS



# CERTIFICATE OF LIABILITY INSURANCE

12/1/2021

DATE (MM/DD/YYYY)

11/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Old Republic Insurance Company	24147
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

**COVERAGES** CERTIFICATE NUMBER: 17149389 REVISION NUMBER: XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD: WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y Y	MWZY 31581220	12/1/2020	12/1/2021	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 OTHER: \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y Y	MWTB 31581120	12/1/2020	12/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED: RETENTION \$		NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	MWC 31430620	12/1/2020	12/1/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	CRIME LIABILITY	N N	MWML 31589920	11/30/2020	12/1/2021	PER OCCURANCE 1,000,000 AGGREGATE 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Specification No. 61590 and Contract P.O. No. 16761 Infor Public Sector is included as an additional named insured. Certificate Holder is included as Additional Insured as respects General Liability and Automobile Liability in accordance with the terms and conditions of the above policies. Coverage is primary and non-Contributory and waiver of subrogation applies for the General Liability, Automobile Liability, and Workers Compensation in accordance with the terms and conditions of the above policies.

**CERTIFICATE HOLDER** **CANCELLATION**

17149389 City of Chicago City Hall, Department of Procurement Services 121 North LaSalle St., Room 803 Chicago IL 60602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE: 



380 St. Peter Street  
St. Paul, MN 55102  
651-767-7000  
infor.com

October 29, 2020

City of Chicago  
Department of Innovation & Technology  
Attn: Mr. Carleton Nolan, Chief Technology Officer  
333 South State Street, Suite 420  
Chicago, IL 60604

Dear Mr. Nolan,

As requested by Mr. Joseph Chan, please accept this letter as a request for partial waiver for our MBE/WBE commitment for the Annual Maintenance and License component of agreement. The challenge in providing MBE/WBE commitment for this portion is due to the fact that the scope of the maintenance and license do not include a human service aspect therefore do not offer an opportunity for direct minority and women participation.

Infor Public Sector, Inc. continues to support City of Chicago's commitment to minority and women owned businesses.

As you will see in the attached, we have submitted a plan to spend an estimated \$5,357,582 during the revised contract period with the City of Chicago certified MBE firms: Excelsior Consulting and AAR & Associates, and an estimated \$1,071,516.40 with the City of Chicago certified WBE firm: 606Digital. Based on the proposed revised contract value, this will allow us to meet our goal of 25% MBE and 5% WBE for the services portion of the agreement.

Thank you for your time and consideration of this request for partial waiver of our MBE/WBE commitment on the annual maintenance and licensing component of the agreement. We look forward to hearing your decision. In the interim, please feel free to contact me with any questions or concerns.

With Best Regards,

A handwritten signature in cursive script, appearing to read "Lindsay Pritchard".

Lindsay Pritchard  
Associate General Counsel

cc: Jamie Rhee – CPO  
- include D1 as attachment



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# DEPARTMENT OF ASSETS, INFORMATION & SERVICES

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## MEMORANDUM

**Date:** November 4, 2020

**To:** Shannon E. Andrews  
Chief Procurement Officer  
Department of Procurement Services

**From:**   
David J. Reynolds  
Commissioner

**Subject:** NCRB Request for New Contract  
**Vendor:** INFOR PUBLIC SECTOR INC  
**Specification No.:** 1209241  
**Requisition No.:** 360540

**Re:** Partial MBE/WBE Waiver Concurrence

---

I have reviewed the attached request from Infor Public Sector for a partial waiver to the Annual Maintenance and License component of the NCRB and concur with their justification to apply the full compliance goals of 25% and 5% WBE to the entire services portion of the requisitioned new contract.

The assistance and direction provided by your staff is greatly appreciated. I thank you for your consideration in your review of this request.

cc: NCRB  
J. Charleston/ DPS  
S. Blakemore/AIS  
G. Bell/AIS  
E. Tenfelde/ AIS  
J. Mims/AIS



**SCHEDULE D-1**  
**Compliance Plan Regarding MBE/WBE Utilization**  
**Affidavit of Prime Contractor**

**FOR  
NON-CONSTRUCTION  
PROJECTS ONLY**

**MUST BE SUBMITTED WITH THE BID. FAILURE TO SUBMIT THE SCHEDULE D-1 WILL CAUSE THE  
BID TO BE REJECTED. DUPLICATE AS NEEDED.**

Project Name: City of Chicago - Infor Public Sector, Inc. Application Support and Help Desk Support Services

Specification No.: \_\_\_\_\_

In connection with the above captioned contract, I HEREBY DECLARE AND AFFIRM that I am a duly authorized representative of Infor Public Sector, Inc.  
(Name of Prime Consultant/Contractor)

and that I have personally reviewed the material and facts set forth herein describing our proposed plan to achieve the MBE/WBE goals of this contract.

All MBE/WBE firms included in this plan have been certified as such by the City of Chicago and / or Cook County, Illinois (Letters of Certification Attached).

**I. Direct Participation of MBE/WBE Firms:**

**NOTE:** The bidder/proposer shall, in determining the manner of MBE/WBE participation, first consider involvement with MBE/WBE firms as joint venture partners, subcontractors, and suppliers of goods and services directly related to the performance of this contract.

**A.** If bidder/proposer is a joint venture and one or more joint venture partners are certified MBEs or WBEs, attach copies of Letters of Certification, Schedule B form and a copy of Joint Venture Agreement clearly describing the role of each MBE/WBE firm(s) and its ownership interest in the joint venture.

**B. Complete this section for each MBE/WBE Subcontractor/Supplier/Consultant participating on this contract:**

1. Name of MBE/WBE: A Alva Rosales R Associates Ltd.  
Address: 1900 S Clark St, Suite 102, Chicago, IL 60616  
Contact Person: Arabel Alva Rosales  
Phone Number: 773-865-7313  
Dollar Value of Participation \$ \$1,071,516.40  
Percentage of Participation % 5%  
Mentor Protégé Agreement (attach executed copy): ( ) Yes (X) No Add'l Percentage Claimed:<sup>1</sup>      %  
**Total Participation % 5%**
2. Name of MBE/WBE: Excelsior Consulting Services, Inc.  
Address: 845 East 22nd St, Unit 117, Lombard, IL 60148  
Contact Person: Sudhir Kota

<sup>1</sup> The Prime Contractor may claim an additional 0.333 percent participation credit (up to a maximum of five (5) percent) for every one (1) percent of the value of the contract performed by the MBE/WBE protégé firm.



Schedule D-1: Prime Contractor Affidavit-MBE/WBE Compliance Plan  
973-447-2575

Phone Number: \_\_\_\_\_

Dollar Value of Participation \$ \$ 4,286,065.60

Percentage of Participation % 20%

Mentor Protégé Agreement (attach executed copy): ( ) Yes ( ) No Add'l Percentage Claimed: \_\_\_\_\_%

Total Participation % 20%

3. Name of MBE/WBE: 606 Digital

Address: 73 W Monroe St, Chicago, IL 60603

Contact Person: Jessica Plopper

Phone Number: 800-908-7615

Dollar Value of Participation \$ \$1,071,516.40

Percentage of Participation % 5%

Mentor Protégé Agreement (attach executed copy): ( ) Yes ( ) No Add'l Percentage Claimed: \_\_\_\_\_%

Total Participation % 5%

4. Name of MBE/WBE: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number \_\_\_\_\_

Dollar Value of Participation \$ \_\_\_\_\_

Percentage of Participation % \_\_\_\_\_

Mentor Protégé Agreement (attach executed copy): ( ) Yes ( ) No Add'l Percentage Claimed: \_\_\_\_\_%

Total Participation % \_\_\_\_\_

5. Attach Additional Sheets as Needed

**II. Indirect Participation of MBE/WBE Firms**

**NOTE:** This section need not be completed if the MBE/WBE goals have been met through the direct participation outlined in Section I. If the MBE/WBE goals have not been met through direct participation, Contractor will be expected to demonstrate that the proposed MBE/WBE direct participation represents the maximum achievable under the circumstances. Only after such a demonstration will indirect participation be considered.

MBE/WBE Subcontractors/Suppliers/Consultants proposed to perform work or supply goods or services where such performance does not directly relate to the performance of this contract:

1. Name of MBE/WBE: N/A

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

**Schedule D-1: Prime Contractor Affidavit-MBE/WBE Compliance Plan**

Phone Number \_\_\_\_\_

Dollar Value of Participation \$ \_\_\_\_\_

Percentage of Participation % \_\_\_\_\_

Mentor Protégé Agreement (attach executed copy): ( ) Yes ( ) No Add'l Percentage Claimed: \_\_\_\_\_%

Total Participation % \_\_\_\_\_

2. Name of MBE/WBE: N/A

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number \_\_\_\_\_

Dollar Value of Participation \$ \_\_\_\_\_

Percentage of Participation % \_\_\_\_\_

Mentor Protégé Agreement (attach executed copy): ( ) Yes ( ) No Add'l Percentage Claimed: \_\_\_\_\_%

Total Participation % \_\_\_\_\_

3. Name of MBE/WBE: N/A

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number \_\_\_\_\_

Dollar Value of Participation \$ \_\_\_\_\_

Percentage of Participation % \_\_\_\_\_

Mentor Protégé Agreement (attach executed copy): ( ) Yes ( ) No Add'l Percentage Claimed: \_\_\_\_\_%

Total Participation % \_\_\_\_\_

4. Name of MBE/WBE: N/A

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number \_\_\_\_\_

Dollar Value of Participation \$ \_\_\_\_\_

Percentage of Participation % \_\_\_\_\_

Mentor Protégé Agreement (attach executed copy): ( ) Yes ( ) No Add'l Percentage Claimed: \_\_\_\_\_%

Total Participation % \_\_\_\_\_

5. Attach Additional Sheets as Needed

**Schedule D-1: Prime Contractor Affidavit-MBE/WBE Compliance Plan**

**III. Summary of MBE/WBE Proposal**

**A. MBE Proposal (Direct & Indirect)**

**1. MBE Direct Participation**

MBE Firm Name	Dollar Amount Participation (\$)	Percent Amount Participation (%)
A Alva Rosales R Associates Ltd.	\$1,071,516.40	5%
Excelsior Consulting Services, Inc.	\$4,286,065.60	20%
<b>Total Direct MBE Participation</b>	<b>\$5,357,582.00</b>	<b>25%</b>

**2. MBE Indirect Participation**

MBE Firm Name	Dollar Amount Participation (\$)	Percent Amount Participation (%)
<b>Total Indirect MBE Participation</b>		

**B. WBE Proposal (Direct & Indirect)**

**1. WBE Direct Participation**

WBE Firm Name	Dollar Amount Participation (\$)	Percent Amount Participation (%)
606 Digital	\$1,071,516.40	5%
<b>Total Direct WBE Participation</b>	<b>\$1,071,516.40</b>	<b>5%</b>

**2. WBE Indirect Participation**

WBE Firm Name	Dollar Amount Participation (\$)	Percent Amount Participation (%)
<b>Total Indirect WBE Participation</b>		

Schedule D-1: Prime Contractor Affidavit-MBE/WBE Compliance Plan

The Prime Contractor designates the following person as its MBE/WBE Liaison Officer:

Jimi Stricklin

614-403-9746

(Name- Please Print or Type)

(Phone)

I DO SOLEMNLY DECLARE AND AFFIRM UNDER PENALTIES OF PERJURY THAT THE CONTENTS OF THE FOREGOING DOCUMENT ARE TRUE AND CORRECT, THAT NO MATERIAL FACTS HAVE BEEN OMITTED, AND THAT I AM AUTHORIZED ON BEHALF OF THE PRIME CONTRACTOR TO MAKE THIS AFFIDAVIT.

Infor Public Sector, Inc.

(Name of Prime Contractor - Print or Type)

State of: \_\_\_\_\_

  
(Signature)

County of: \_\_\_\_\_

Lindsay Pritchard,  
Associate General Counsel  
(Name/Title of Affiant - Print or Type)

July 17, 2020  
(Date)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the above signed officer \_\_\_\_\_  
(Name of Affiant)

\* personally appeared and, known by me to be the person described in the foregoing Affidavit, acknowledged that (s)he executed the same in the capacity stated therein and for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and seal.

\_\_\_\_\_  
(Notary Public Signature)

SEAL:

Commission Expires: \_\_\_\_\_

\* Due to the Covid 19 pandemic Infor's offices are currently closed, therefore we are unable at this time to provide a notarized copy of this form. However, the Company may provide a notarized copy upon resumption of normal office operations if required.



FOR  
NON-CONSTRUCTION  
PROJECTS ONLY

**SCHEDULE C-1**  
MBE/WBE Letter of Intent to Perform as a  
Subcontractor, Supplier, or Consultant

Project Name: Hansen 8 Software License, Implementation, Maintenance&support Specification No.: 615590

From: Excelsior Consulting Services Inc  
(Name of MBE/WBE Firm)

To: INFOR and the City of Chicago.  
(Name of Prime Contractor)

The MBE or WBE status of the undersigned is confirmed by the attached City of Chicago or Cook County, Illinois Certification Letter. 100% MBE or WBE participation is credited for the use of a MBE or WBE "manufacturer." 60% participation is credited for the use of a MBE or WBE "regular dealer."

The undersigned is prepared to perform the following services in connection with the above named project/contract. If more space is required to fully describe the MBE or WBE proposed scope of work and/or payment schedule, including a description of the commercially useful function being performed. Attach additional sheets as necessary:

1. QA Testing, Design Test and Test Cases, document & Track defects, assist developers resolve defects, Regression and negative testing, UI and Compatibility, Data Interface and Migration Testing.
2. Report Design Solutions for all departments, ERP universe Development, Add all Data to Client, B11 Data, AIC Data to City, Education support to prepare in creating web intelligence reports
3. Design, develop solutions, collaborations, support production issues in areas of CDR, CRM, EAM, upgrade legacy applications, Travel sheet, use of INFOR products for inspections, tracking and permitting program, improve enterprise application performance.

The above described performance is offered for the following price and described terms of payment:

The above described performance is offered for following price and described terms and payment: Dependent upon requirement 64,260,065.00 for years 2021 as per contract with City of Chicago and agreement with excelsior as a MBE subcontractor and INFOR as PRIME. Invoices will be submitted weekly basis and all due Net 30 days. The stated in DUR and agreed upon prices. The vendor limits one for Calendar Years. It does not include January 2022. Infor contract with City goes from Feb 1st to Jan 31st.

**SUB-SUBCONTRACTING LEVELS**

A zero (0) must be shown in each blank if the MBE or WBE will not be subcontracting any of the work listed or attached to this schedule.

0 \_\_\_\_\_ % of the dollar value of the MBE or WBE subcontract that will be subcontracted to non MBE/WBE contractors.

0 \_\_\_\_\_ % of the dollar value of the MBE or WBE subcontract that will be subcontracted to MBE or WBE contractors.

**NOTICE: If any of the MBE or WBE scope of work will be subcontracted, list the name of the vendor and attach a brief explanation, description and pay item number of the work that will be subcontracted. MBE/WBE credit will not be given for work subcontracted to Non-MBE/WBE contractors, except for as allowed in the Special Conditions Regarding Minority Business Enterprise Commitment and Women Business Enterprise Commitment.**

The undersigned will enter into a formal written agreement for the above work with you as a Prime Contractor, conditioned upon your execution of a contract with the City of Chicago, within three (3) business days of your receipt of a signed contract from the City of Chicago.

The undersigned has entered into a formal written mentor protégé agreement as a subcontractor/protégé with you as a Prime Contractor/mentor: ( ) Yes (x ) No

**NOTICE: THIS SCHEDULE AND ATTACHMENTS REQUIRE ORIGINAL SIGNATURES.**

x K.S. Sudha

(Signature of President/Owner/CEO or Authorized Agent of MBE/WBE)

07/27/2020  
(Date)

Sudhashree Kofa President  
(Name/Title-Please Print)

sudha@excelsiorconsulting.net ; 9734472675  
(Email & Phone Number)



FOR  
NON-CONSTRUCTION  
PROJECTS ONLY

**SCHEDULE C-1**  
**MBE/WBE Letter of Intent to Perform as a**  
**Subcontractor, Supplier, or Consultant**

Project Name: City of Chicago - Infor Public Sector Application Support and Help Desk Support Services Specification No.: 61590

From: A Alva Rosales R Associates Ltd.  
(Name of MBE/WBE Firm)

To: Infor Public Sector, Inc and the City of Chicago.  
(Name of Prime Contractor)

The MBE or WBE status of the undersigned is confirmed by the attached City of Chicago or Cook County, Illinois Certification Letter. 100% MBE or WBE participation is credited for the use of a MBE or WBE "manufacturer." 60% participation is credited for the use of a MBE or WBE "regular dealer."

The undersigned is prepared to perform the following services in connection with the above named project/contract. If more space is required to fully describe the MBE or WBE proposed scope of work and/or payment schedule, including a description of the commercially useful function being performed. Attach additional sheets as necessary:

Project Support Services for deployment and technical support

The above described performance is offered for the following price and described terms of payment:

By City prior to Subcontractor payments

**SUB-SUBCONTRACTING LEVELS**

A zero (0) must be shown in each blank if the MBE or WBE will not be subcontracting any of the work listed or attached to this schedule.

         % of the dollar value of the MBE or WBE subcontract that will be subcontracted to non MBE/WBE contractors.

5% % of the dollar value of the MBE or WBE subcontract that will be subcontracted to MBE or WBE contractors.

**NOTICE: If any of the MBE or WBE scope of work will be subcontracted, list the name of the vendor and attach a brief explanation, description and pay item number of the work that will be subcontracted. MBE/WBE credit will not be given for work subcontracted to Non-MBE/WBE contractors, except for as allowed in the Special Conditions Regarding Minority Business Enterprise Commitment and Women Business Enterprise Commitment.**

The undersigned will enter into a formal written agreement for the above work with you as a Prime Contractor, conditioned upon your execution of a contract with the City of Chicago, within three (3) business days of your receipt of a signed contract from the City of Chicago.

The undersigned has entered into a formal written mentor protégé agreement as a subcontractor/protégé with you as a Prime Contractor/mentor: ( ) Yes (X) No

**NOTICE: THIS SCHEDULE AND ATTACHMENTS REQUIRE ORIGINAL SIGNATURES.**

07/28/2020  
(Signature of President/Owner/CEO or Authorized Agent of MBE/WBE) (Date)  
Arabel Alva Rosales, President  
(Name/Title-Please Print)  
ARABELAR@AlvaRosales.com 7738657313



FOR  
NON-CONSTRUCTION  
PROJECTS ONLY

**SCHEDULE C-1**  
MBE/WBE Letter of Intent to Perform as a  
Subcontractor, Supplier, or Consultant

City of Chicago - Infor Public Sector Application  
Project Name: Support and Help Deck Support Services Specification No.: 61590

From: 606 Digital  
(Name of MBE/WBE Firm)

To: Infor Public Sector, Inc and the City of Chicago.  
(Name of Prime Contractor)

The MBE or WBE status of the undersigned is confirmed by the attached City of Chicago or Cook County, Illinois Certification Letter. 100% MBE or WBE participation is credited for the use of a MBE or WBE "manufacturer." 60% participation is credited for the use of a MBE or WBE "regular dealer."

The undersigned is prepared to perform the following services in connection with the above named project/contract. If more space is required to fully describe the MBE or WBE proposed scope of work and/or payment schedule, including a description of the commercially useful function being performed. Attach additional sheets as necessary:

Project Support Services for deployment and technical support

The above described performance is offered for the following price and described terms of payment:  
The above described performance is offered for the following price and described terms of payment: \$1,071,516.40 for the duration of the contract with the City of Chicago as per the contract agreement and payment by the City prior to Subcontractor payments.

**SUB-SUBCONTRACTING LEVELS**

A zero (0) must be shown in each blank if the MBE or WBE will not be subcontracting any of the work listed or attached to this schedule.

0 % of the dollar value of the MBE or WBE subcontract that will be subcontracted to non MBE/WBE contractors.

0 % of the dollar value of the MBE or WBE subcontract that will be subcontracted to MBE or WBE contractors.

**NOTICE: If any of the MBE or WBE scope of work will be subcontracted, list the name of the vendor and attach a brief explanation, description and pay item number of the work that will be subcontracted. MBE/WBE credit will not be given for work subcontracted to Non-MBE/WBE contractors, except for as allowed in the Special Conditions Regarding Minority Business Enterprise Commitment and Women Business Enterprise Commitment.**

The undersigned will enter into a formal written agreement for the above work with you as a Prime Contractor, conditioned upon your execution of a contract with the City of Chicago, within three (3) business days of your receipt of a signed contract from the City of Chicago.

The undersigned has entered into a formal written mentor protégé agreement as a subcontractor/protégé with you as a Prime Contractor/mentor: ( ) Yes ( ) No

**NOTICE: THIS SCHEDULE AND ATTACHMENTS REQUIRE ORIGINAL SIGNATURES.**

Jessica Plopper 7/31/2020  
(Signature of President/Owner/CEO or Authorized Agent of MBE/WBE) (Date)

Jessica Plopper/ President  
(Name/Title-Please Print)

jplopper@606digital.com 312.545.3413  
(Email & Phone Number)



CERTIFICATE OF FILING FOR  
CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT

EDS Number: 152768

Date of This Filing:06/16/2020 08:10 AM

Certificate Printed on: 06/16/2020

Original Filing Date:06/16/2020 08:10 AM

Disclosing Party: Infor Public Sector, Inc.

Title:Executive Legal Administrator

Filed by: Mrs. Ibbly Hammett

Matter: final negotiations on a replacement  
contract for 5-9 years of Infor Support

Applicant: Infor Public Sector, Inc.

Specification #:

Contract #:

The Economic Disclosure Statement referenced above has been electronically filed with the City. Please provide a copy of this Certificate of Filing to your city contact with other required documents pertaining to the Matter. For additional guidance as to when to provide this Certificate and other required documents, please follow instructions provided to you about the Matter or consult with your City contact.

A copy of the EDS may be viewed and printed by visiting <http://webapps1.cityofchicago.org/EDSWeb> and entering the EDS number into the EDS Search. Prior to contract award, the filing is accessible online only to the disclosing party and the City, but is still subject to the Illinois Freedom of Information Act. The filing is visible online to the public after contract award.