

CITY OF CHICAGO  
DEPARTMENT OF PURCHASES,  
CONTRACTS AND SUPPLIES  
ROOM 403, CITY HALL, 121 N. LA SALLE ST.

CONTRACT ADMINISTRATION RECEIVED: \_\_\_\_\_ DATE: \_\_\_\_\_  
CA/CN RECOMMENDS: \_\_\_\_\_ DATE: \_\_\_\_\_  
UNIT MANAGER CONCURS: \_\_\_\_\_ DATE: \_\_\_\_\_  
BOARD SECRETARY RECEIVED: \_\_\_\_\_ DATE: \_\_\_\_\_

04 MAY 20 PM 4:12

**JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT**

**COMPLETE THIS SECTION IF NEW CONTRACT, TERM AGREEMENT OR PURCHASE ORDER**

For contract(s) or purchase order, answer applicable questions in each of the 4 major subject areas below in accordance with the Instructions for Preparation of Non-Competitive Procurement Form on the reverse side.

Request that negotiations be conducted only with PaveTech International for the product and/or services described herein.  
Name of Person or Firm

This is a request for: X (One-Time Contract or P.O. per Requisition # \_\_\_\_\_, copy attached) or \_\_\_ Term Agreement or \_\_\_ Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" of all contracts within the \_\_\_\_\_ program. (Attach List)

**COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT**

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original contract and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: \_\_\_\_\_ Company or Agency Name: PaveTech International

Specification #: \_\_\_\_\_ Contract or Program Description: TyreGrip installation

Mod #: \_\_\_\_\_ (Attach List, if multiple)

Gilberto Quinones 312 744-5649 *G. Quinones* CDOT 5/11/04  
Originator Name Telephone Signature Department Date

Indicate SEE ATTACHED in each box below if additional space needed:

<input type="checkbox"/> PROCUREMENT HISTORY: This request is for a test project installing and studying TyreGrip, a unique high-friction surface treatment that is reported to reduce wet-weather accidents by 57 percent.
<input type="checkbox"/> ESTIMATED COST: \$50,000.00
<input type="checkbox"/> SCHEDULE REQUIREMENTS: Installation will begin as soon as possible, weather permitting. Product will be studied over a six-month period.
<input checked="" type="checkbox"/> EXCLUSIVE OR UNIQUE CAPABILITY: Please see attached.
<input checked="" type="checkbox"/> OTHER: Please see attached brochures for more information.

APPROVED BY: *[Signature]* 5/14/04 \_\_\_\_\_  
DEPARTMENT HEAD OR DESIGNEE DATE BOARD CHAIRPERSON DATE



May 5, 2004

Memo to: City of Chicago  
Subject: Tyregrip high friction surfacing  
From: Robert E. Ricaud

Pavetech International is the exclusive supplier of Tyregrip in North America. Tyregrip is the only product of its kind sold in the United States for use specifically as a high friction surfacing material. The product consists of a 2-part epoxy resin binder specifically formulated to enable aggregates introduced into the binder to remain in situ for an extended period. The aggregates used to enhance the high friction performance of the product are calcined bauxite of a specific gradation available only from China and Guyana. The bauxite has high polish stone value (PSV) meaning that as the aggregate wears it 'breaks' in angles rather than rounding. This attribute yields the high friction performance over the life of the product. The PSV then translates to a skid resistance value that when measured against typical road pavements, decreases vehicle stopping distances in both wet and dry weather.

Tyregrip has been in use in Australia and many countries in Europe for over 20 years. Our decision to take on the product for supply in North America was based in part on its longevity of use and track record over an extended period of time. While others may claim to be able to duplicate Tyregrip in the vein of being able to offer the 'same product', it is questionable whether the resins used will be the same and there will be no track record to support the claim.

Included with this memo is a letter from Faber Maunsell consulting engineers for the City of London in which Tyregrip has been used extensively with favorable results. I visited with Faber Maunsell while in London investigating Tyregrip in 2003. I was informed that the product has performed excellently and that the firm had specified its use at every intersection in the City of London as part of an ongoing traffic safety improvement scheme.

Robert E. Ricaud  
President  
Pavetech International

**Tyregrip Installation Proposal**  
**City of Chicago**

**Location:** 'S' Curve Lake Shore Drive; near Drake Hotel, N. Michigan Ave.

**Description:** Phase I - 4 southbound lanes; approximately 3750 square yards  
Phase II - 4 northbound lanes; approximately 3750 square yards

**Contract Price:** \$35.00 per square yard

**Phase I Timing:** Not later than April 30, 2004

**Project Length:** Phase I - Approximately 5 days; Monday - Friday; daylight hours

- Price includes all material, labor, and equipment necessary to install Tyregrip
- Price does not include:
  - Traffic control
  - Any necessary repair (pot holes, cracks 1/4" or greater, etc.) or necessary cleaning as determined by the site engineer
  - City of Chicago to provide a minimum 100 CFM compressor, 200 LF of hose, and a blow pipe.
- Road repair or cleaning, if any, to be completed prior to the start date of the Tyregrip installation.
- Payment for Phase I is contingent on satisfactory performance of the installed product in accordance with expectations as agreed between the City of Chicago and Pavetech International.
- Phase II to be installed prior to September 30, 2004 subject to a determination of satisfactory performance of Phase I.
- City of Chicago may retain 10% of the contract price pending a performance of Tyregrip under snow plowing through the 2004 winter.
- In the event an evaluation of Phase I by the City of Chicago results in a finding of unsatisfactory performance, Pavetech International shall have the opportunity to cure the performance issue in order to preserve the Contract.



# PROJECT CHECKLIST

For CPAC Team Use Only	
Date Received	_____
Date Returned	_____
Date Accepted	_____

**IMPORTANT:** PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE TEAM LEADER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED INCLUDING THE SUPPLEMENTAL CHECKLIST REQUIRED BY THE SPECIFIC CPAC TEAM. ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

**PROJECT**  
 Date: 5/20/04  
 ID No (Spec, RX, Project): \_\_\_\_\_  
 Department: CDOT  
 Bureau: Traffic  
 Contract No (if known): \_\_\_\_\_  
 Project Title/Description: 290 Curve Suregrip installation (290 near Drake Hotel)

Contact Person: Gilberto Quinones  
 Tel: 4-6649 Fax: 4-3519 E-mail: \_\_\_\_\_  
 Project Manager: Don Grabowski  
 Tel: 4-4687 Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Estimated Value \$ 50,000

### SCOPE STATEMENT

attached is a detailed scope of services and/or specification

**IMPORTANT:** THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR A TEAM TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE ALL TEAM SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT TEAM.

The following is a general description of what would be included in a Scope of Services or Specification:  
 A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

### TYPE OF PROCUREMENT REQUESTED (check all that apply)

Competitive Bid     RFQ/RFP/RFS/RFI     Sole Source\*\*     Term Agreement     One Shot  
 Mod/Amendment     Time Extension     Additional Funding     Small Order     S/O Emergency

**FORMS**

<input type="checkbox"/> F-25* (add line item)	<input type="checkbox"/> F-10* (special approvals)	<input type="checkbox"/> SSRB** (sole source approval)
<input type="checkbox"/> F-26* (new term agreement)	<input type="checkbox"/> RX (one-shot requisition)	<input type="checkbox"/> OBM Authorization
<input type="checkbox"/> F-27* (time extension)	<input type="checkbox"/> APRF (all purpose request form)	
<input type="checkbox"/> F-29* (change vendor limit)		

\*\* Sole source requests must include vendor quotes/proposal and MBE/WBE compliance requirements

### FUNDING

City:  Corporate     Bond     Enterprise     Grant\*     Other \_\_\_\_\_  
 State:  IDOT/Transit     IDOT/Highway     Grant\*     Other \_\_\_\_\_  
 Federal:  FHWA     FTA     FAA     Grant\*     Other \_\_\_\_\_  
 Funding Strip(s): \_\_\_\_\_

\* Attach copy of any applicable grant agreement terms and conditions

### TIME FRAME

Date Needed: ASAP    Requested Contract Term (y/m/d): n/a

### PRE BID/SUBMITTAL REQUIREMENTS

Requesting Pre Bid/Submittal Conference?  Yes  No    Requesting Conference be Mandatory?  Yes  No  
 Requesting Site Visit?  Yes  No    Requesting Site Visit be Mandatory?  Yes  No

*ja*



# PROJECT CHECKLIST

## ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

**Required Attachments:** Scope of Services, including location, description of project, services required, deliverables, and other information as required

### Risk Management

Will services be performed within 50 feet of CTA train or other railroad property?  Yes  No

Will services be performed on or near a waterway?  Yes  No

**Pre-Qualification** Category No. \_\_\_\_\_ Category Description: \_\_\_\_\_

For Pre-Qualification Program, attach list of suggested firms to be solicited

**Other Agency Concurrence Required:**  None  State  Federal  Other (fill in) \_\_\_\_\_

n/a

## AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

DOA sign-off for final design documents:  Yes  No

### Required Attachments:

Copy of Draft Contract Documents and Detailed Specifications.

### Risk Management:

Current Insurance Requirements prepared/approved by Risk Management: Yes  No

Will work be performed within 50 feet of CTA or ATS structure or property? Yes  No

Will work be performed airside? Yes  No

n/a

## CAPITAL EQUIPMENT (VEHICLES) SUPPLEMENTAL CHECKLIST

### Required Attachments:

Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.

Special Provisions (Delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.)

Delivery Location(s)

Technical Literature

Drawings, if any

Part Number List ( Manufacturer; or  Dealer;  or Other Source: \_\_\_\_\_)

Copy of current Price List(s)/Catalog(s)

Form F-10 or other authorization document

Any other exhibits and attachments

n/a

## COMMODITIES SUPPLEMENTAL CHECKLIST

### Required attachments:

Copies of price lists, catalogs, drawings, variations of part numbers

Any other exhibits or attachments

## CONSTRUCTION SUPPLEMENTAL CHECKLIST (LARGE & SMALL)

### Required attachments: Copy of Draft (80% Completion)

Copy of Draft (80% Completion) Contract Documents and Detailed Specifications

### Risk Management

Will services be performed within 50 feet of CTA train or other railroad property?

Will services be performed on or near a waterway?

~~Yes~~  No  
 Yes  No



# PROJECT CHECKLIST

## DELEGATE AGENCY SUPPLEMENTAL CHECKLIST

### Required attachments:

Attach Scope of Services that includes the following information 1) Program background & objectives; 2) Type of services for which proposals are sought; 3) Location and time line for delivery of services; 4) Qualifications, skills, and/or experience necessary; 5) Special licenses or certifications required; 6) Evaluation process (if known).

### Other Attachments (please submit all that apply)

- n/a
1. Copy of grant application and/or grant agreement
  2. Evidence of award authority (DAAC agenda with agency name highlighted; City Council ordinance with agency name highlighted; or OBM letter)
  3. Modification information (Copy of Form F-8A; screen print of EPS AWDS table)

Does program require Executive Order 91-1 clearance?  Yes  No  
 Is boilerplate from Law available or in production?  Yes  No  
 Would your department benefit from technical assistance?  Yes  No

## HARDWARE/SOFTWARE SUPPLEMENTAL CHECKLIST

- n/a
- ITSC (approved by BIS)
  - OBM (approved by Budget form/memo)

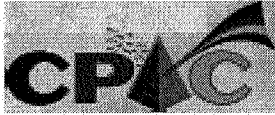
Attach any documentation indicating any previous purchase activity to assist in the procurement process  
 Grant document attached

## PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST

- n/a
- Detailed scope of services as described on page 1.
  - The Schedule of Compensation
  - Deliverables
  - Request for individual contract services (if applicable)
  - The appropriate EPS form

### \* If this is a Telecommunications/Utilities project, please also address the following:

Has the project been reviewed by DGS?  Yes  No  
 Attach copy of DGS Recommendation; Reservation(s); or participate under current contract.  
 Does the project include software?  Yes  No  
 If yes, is signed ITSC form attached?  Yes  No  
 Does the location involve:  
   A public way?  Yes  No  
   Any concession in the City's facilities?  Yes  No  
 Is it anticipated City Council approval of the project or contract will be required?  Yes  No



# PROJECT CHECKLIST

## SMALL ORDERS SUPPLEMENTAL CHECKLIST

Yes No

n/a

- 1. Special Approval Form/Justification Letter.  
e.g. (Emergency Contract, Telecommunication Back-up documents, Proposals , EPS Form F-10, etc.),
- 2. Suggested Vendor.
- 3. Commodity Code, Manufacturer, Catalog Information, Model No., Quantity, Unit Cost/Measure, Color etc.,
- 4. Detailed Specification or Scope of Work.

## ATTACHMENT REQUIRED FOR EACH SMALL ORDERS PROCUREMENT TYPE

(Check Appropriate Group)

### 1. ONE SHOT (PN)

- YES ( ) NO ( ) Detailed Specifications
- YES ( ) NO ( ) Suggested Vendor
- YES ( ) NO ( ) Support Documentation

### 3. EMERGENCY CONTRACT

- YES ( ) NO ( ) Justification Letter
- YES ( ) NO ( ) Vendor Proposal
- YES ( ) NO ( ) Pre-assigned Requisition (RX)

### 4. TELEPHONE/FAX BIDS

- YES ( ) NO ( ) Justification Letter

### 2. SOLE SOURCE REQUIREMENTS

- YES (X) NO ( ) Vendor Proposal
- YES ( ) NO ( ) Disclosure Affidavit
- YES ( ) NO ( ) Letter of Exclusive or Unique Capability
- YES (X) NO ( ) Support Documentation from Vendor/Manufacturer.
- YES (X) NO ( ) Signature(s) of Originator or Departmental Head/Designee.

n/a

## WORK SERVICES & FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

**Required Attachments:** Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, contract term and extension options, contractor qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and price lists, catalogs, technical drawings and other exhibits and attachments as appropriate.

### Risk Management

- Will services be performed within 50 feet of CTA train or other railroad property?  Yes  No
- Will services be performed on or near a waterway?  Yes  No
- Will services require the handling of hazardous/biowaste material?  Yes  No
- Will services require the blocking of streets or sidewalks in any way?  
Which may affect public safety?  Yes  No

n/a