



**DEPARTMENT OF BUILDINGS**  
**CITY OF CHICAGO**

September 1, 2016

Steven I. Berlin  
Executive Director  
Chicago Board of Ethics  
740 North Sedgwick Street, 5<sup>th</sup> Floor  
Chicago, IL 60654

Dear Executive Director Berlin,

Pursuant to Section 2-156-144 of the Municipal Code of Chicago, the Department of Buildings wishes to report to your office the immediate return of a gift tendered to a Department employee. Ms. Pamela Walker, Architect IV, received a bouquet of assorted flower today at our City Hall office. The retail value of the gift is unknown however the Department has a Zero Gift Policy.

Ms. Walker immediately notified me of the gift and identified the gift giver as Ms. Lenor Sherman. Ms. Walker also stated that she was the architectural reviewer on a building permit application (#100650704) for Ms. Sherman's residence at 7621 S. Chappel Ave. The permit application drawings submitted by the architect of record on Ms. Sherman's project were not of the best quality and required some hand-holding by Ms. Walker and the Department to get through the process.

I telephoned Ms. Sherman and thanked her for her consideration but also to inform of the Department's Zero Gift Policy and to request that she retrieve the gift. Ms. Sherman retrieved the gift the same day.

Sincerely,

Matthew Beaudet  
First Deputy Commissioner



cc: Judith Frydland, Commissioner