



DEPARTMENT OF BUILDINGS
CITY OF CHICAGO

May 2, 2018

Steven I. Berlin
Executive Director
Chicago Board of Ethics
740 North Sedgwick Street, 5th Floor
Chicago, IL 60654

Dear Executive Director Berlin,

Pursuant to Section 2-156-144 of the Municipal Code of Chicago, the Department of Buildings wishes to report to your office the immediate return of a gift tendered to the Department.

A gift basket of assorted nuts and candies, value unknown, was received delivered to our City Hall offices late afternoon on May 1, 2018. The gift was sent from TMG Management and addressed to Managing Deputy Commissioner Marlene Hopkins. Regardless of the retail value, the Department has a Zero Gift Policy.

I telephoned TMG Management and thanked them for their consideration but also informed them of the Department's Zero Gift Policy. I requested that they retrieve the gift which they did today.

Sincerely,

Matthew Beaudet
First Deputy Commissioner



cc: Judith Frydland, Commissioner
Marlene Hopkins, Managing Deputy Commissioner