

From: Isaac Marrufo <Isaac.Marrufo@cityofchicago.org>

Sent: Thursday, May 4, 2023 9:47 AM

To: Steve Berlin <Steve.Berlin@cityofchicago.org>

Subject: Travel Approval

Good morning Steve,

I am following up to confirm that I traveled to Atlanta, GA to represent CDPH at the OT21-2103 Local Health Department Regional Summits and the NACCHO Preparedness Summit, arriving on Sunday, April 23rd and leaving on Thursday April 27th. The cost of hotel, conference registration, and airfare were all paid for by NAACHO, including a per diem for food, for which I will be reimbursed later this month.

Please feel free to let me know if any additional information is required.

Best,

Isaac Marrufo | Project Coordinator

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