



DEPARTMENT OF FLEET AND FACILITY MANAGEMENT
CITY OF CHICAGO

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: David J. Reynolds
Commissioner
Department of Fleet and Facility Management

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 5, 2014

Re: Request for Information from Annual Appropriation Committee Hearing

Ref ID: 54-01

The attached information is in response to questions posed at the Department of Planning and Development hearing on September 30, 2015 to discuss the proposed 2016 budget.

Alderman Solis requested information on the 2015 Riverwalk revenues. Please find the information requested below.

Area 1 LSD to Michigan	Projected Annual Sales	MAG	Supplemental Revenue	Estimated Compensation
Urban Kayaks	\$325,000	\$30,000 (\$5000/month)	1%	\$37,500
Wheel Fun Rentals	\$200,000	\$22,800 (\$3,800/month)	5% of gross	\$33,280
Mercury	\$482,940	\$11,625 (\$2,325/month)	5% of gross	\$49,725
Wander Bikes	\$90,000	\$5,400 (\$900/ month)	10.5% escalating 12.5%	\$9,900
Island Party Hut	\$260,000	\$5,355 (\$1000/month)	6%	\$21,600
Cyrano's	\$220,732	\$22,500 (\$3,750/month)	0	\$22,500
Area 2 East Wabash				
O'Briens	\$850,000	\$50,000 (\$8333.33/month)	12% escalating to 14%	\$93,000

Area 3 West Wabash				
Bike and Roll		\$5,000 (\$1000/month)	10% gross	\$5,000
The Hideout	\$300,000	\$3,000 (\$1000/month)	3%	\$12,000
Area 4 State to Dearborn				
City Winery	\$800,000	\$6 (\$1/month)	10%	\$80,006
Downtown Docks	\$54,500 docks \$3,924 power	\$5,000 (\$1,250/month)	7.50%	\$65,924
Area 5 Dearborn to Clark				
Flanders Beer & Fries	\$360,000	\$36,000 (\$6,000/month)	10%	\$36,000
Urban Kayaks	\$50,000- \$100,000	\$5400 (\$900/month)	15%	\$15,000
Area 6 Clark to LaSalle				
Wendela WaterTaxi		\$0	5% taxi and \$250 per charter	\$2,500
Estimated Total Compensation				\$446,435

As always, please let me know if you have any further questions.



DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF CHICAGO

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: David L. Reifman
Acting Commissioner
Department of Planning and Development

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 5, 2015

Re: Request for Information from Annual Appropriation Committee Hearing

Ref. ID: 54-4 Vacancies

The attached information is in response to questions posed at our department's hearing on September 30, 2015 to discuss the proposed 2016 budget.

Aldermen Brendan Reilly and Ricardo Munoz asked for the following:

How many funded vacancies are there? Provide description of roles and responsibilities for each.

DPD has 23 vacancies budgeted for 2016. Please see below the requested information.

As always, please let me know if you have any further questions.

Fund	Division	Title	Description
100	Business Development	COORD OF ECON DEV I	Promotes Retail attraction in underserved neighborhoods; identifies funding opportunities; acquires land for proposed development of expansion projects; evaluates development proposals submitted by prospective retail developers for feasibility, incentive requests and compliance with city development goals; serves as liaison with business communities to coordinate applicable services from operating departments and public and private agencies.
100	Business Development	COORD OF ECON DEV I	Oversees and manages Mixed-Use Development Deals; identifies funding opportunities; acquires land for proposed development of expansion projects; evaluates development proposals submitted by prospective retail developers for feasibility, incentive requests and compliance with city development goals; serves as liaison with business communities to coordinate applicable services from operating departments and public and private agencies
100	Commissioner's Office	FIRST DEPUTY COMMR	Oversees all internal departmental operations (finance, IT, etc.) and the planning division; serves as the public face of the department when the Commissioner is unavailable; supports the Commissioner by providing input into all major departmental decisions.
100	Historic Preservation	ARCHITECT II	Surveys, Researches and presents Proposed Landmark Designations at Monthly CCI Organized Public Hearings and prepares Legislation for City Council.
100	Historic Preservation	CITY PLANNER III	Manages Chicago Landmark designations, including research and writing of designation reports, communicating with stakeholders, and guiding the designation project through legally-mandated steps; coordinates CCI and monitors court cases and Troubled Buildings.
100	IT/GIS	DEMOGRAPHIC SPECIALIST	Analyzes data from the census to help City and Community Planners understand trends that should either be reinforced or turned around. Position will help the City make investment decisions, based on facts, rather than on isolated observations and political requests allowing for better investment decisions

100	Legislative Affairs	POLICY ANALYST	Serves as LCGA liaison; prepares monthly ordinance for City Council; analyzes Bills introduced in Springfield on which DPD is required to comment; supports the Internal Review process through which Economic Development, Housing and Zoning projects are approved by the Commissioner.
100	Planned Developments	COORDINATING PLANNER	Manages complex planned development projects; negotiates on behalf of DPD with developers, elected officials, zoning attorneys, sister agencies; presents projects internally in DPD, externally with community groups and Chicago Plan Commission; evaluates development plans for zoning ordinance and planned development compliance; reviews both plan-level and permit drawings to measure zoning floor area at a draftsman level.
100	Real Estate	SR. LAND DISPOSITION OFF.	Responsible for ordering Real Estate services for 350+ Appraisals, 100+ Title Reports, and Surveys for Acquisitions and Dispositions.
100	Zoning Ordinance Admin	PROJECT COORDINATOR	Reviews applications to the Zoning Board of Appeals to ensure compliance with the purposes and standards of the Chicago Zoning Ordinance and prepares cases for monthly hearings.
100	Zoning Ordinance Admin	ZONING INVESTIGATOR	Performs site inspections to ensure compliance with approved permit plans and the provisions of the zoning ordinance; Issues citations for zoning code violations; conducts follow-up inspections to ensure that zoning code violations have been corrected; Conducts site inspections for applications for zoning amendments special uses, variations and administrative adjustments; Testifies in court regarding zoning code violations.
ARO	Homeownership Center	PROGRAM MANAGER	Oversees and maintains the financial health of the CCLT agency and is responsible for Outreach and Marketing of "for-Sale" affordable units with ARO Developers; Oversees long-term affordability of 70 CCLT units and over 800 units of the City's affordable units; Identifies opportunities that will help maintain the long-term affordability of the existing units.
ARO	Multi-Family Financing	FINANCIAL PLANNING ANALYST	Performs asset management for all housing development deals.

CDBG	Communications & Outreach	INFORMATION COORDINATOR	Develops and implements communications and public outreach projects; provides assistance with all writing, desktop publishing, graphic design, photography, and web site management, as well as assistance with Freedom of Information Requests.
CDBG	Construction & Compliance	DEPUTY COMMISSIONER	Oversees and directs of the crucial “back end” of the process of creating and maintaining affordable housing; reviews construction plans and costs as well as inspections of ongoing construction and rehabilitation projects, long-term physical inspections of projects, and short-term and long-term compliance monitoring of HOME, CDBG, MBE/WBE, local hiring, Davis Bacon, and prevailing wage requirements.
CDBG	Housing Preservation	DEPUTY COMMISSIONER	Oversees and directs programs that preserve existing affordable housing and rehabilitate troubled and vacant multi-family and single family properties as affordable homes, as well as working to ensure that tenants, landlords, and property owners comply with housing requirements in the Chicago Municipal Code with annual budgets totaling approximately \$25 million.
CDBG-DR	Construction & Compliance	PROGRAM AUDITOR II	Reviews project files for compliance with Davis Bacon Wage Requirements, Illinois Prevailing Wage Requirements, Section 3 requirements, MBE/WBE participation requirements, and Local Hiring requirements.
TIF	Business Development	ASSISTANT COMMISSIONER	Responsible for the management of the Industrial Development Center, a one-stop shop for landowners/developers/companies within the pilot Thrive/Growth Zones to manage all matters related to any project for which they qualify for Thrive/Growth Zones benefits.
TIF	ED Bureau	EXECUTIVE ADMIN ASST.	Provides administrative and secretarial assistance to the Managing Deputy of the Bureau of Economic Development
TIF	Finance	FINANCIAL PLANNING ANALYST	Oversees successful operation of DPD grants from application to closeout and serves as the main coordinator in the development of DPD’s annual budget.

TIF	IT/GIS	PROJECT MANAGER	Serves as the lead integrator and manager of internal department systems, data and websites.
TIF	TIF ADMIN	FINANCIAL PLANNING ANALYST	Performs financial planning, underwriting and financial analysis of requests for Tax Increment Financing (TIF) assistance.
TIF	TIF ADMIN	FINANCIAL PLANNING ANALYST	Performs RDA and District Performance Monitoring & Compliance, and Designations & Amendments.



DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF CHICAGO

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: David L. Reifman
Acting Commissioner
Department of Planning and Development

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 5, 2015

Re: Request for Information from Annual Appropriation Committee Hearing

Ref ID: 54-5 Salary Increases

The attached information is in response to questions posed at our department's hearing on September 30, 2015 to discuss the proposed 2016 budget.

Alderman Brendan Reilly asked for the following:

How many non-union employees are receiving raises in 2016?

Seven non-union employees will receive scheduled salary increases in 2016 as part of the salary schedule plan attributed to the position title. An additional three non-union employees will receive unscheduled salary increases, for a total of 10 non-union personnel receiving salary increases in 2016.

As always, please let me know if you have any further questions.



DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF CHICAGO

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: David L. Reifman
Acting Commissioner
Department of Planning and Development

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 5, 2015

Re: Request for Information from Annual Appropriation Committee Hearing

Ref ID: 54-6 Department Budget

The attached information is in response to questions posed at our department's hearing on September 30, 2015 to discuss the proposed 2016 budget.

Alderman David Moore asked for the following:

Provide total budget, positions, and funding sources for the department.

Fund Source	FTEs	2016 Recommendation
Corporate Fund	118	\$14,135,759
Affordable Housing Fund	8	\$23,955,000
TIF Administration Fund	44	\$4,059,751
CDBG	48	\$28,809,776
Other Grant Funds	13	\$70,255,000
TOTAL	231	\$141,215,286

As always, please let me know if you have any further questions.



OFFICE OF BUDGET AND MANAGEMENT
CITY OF CHICAGO

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Alexandra D. Holt
Budget Director
Office of Budget and Management

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 2, 2015

Re: Request for Information from Annual Appropriation Committee Hearing

Ref ID: 54-07

The information below is in response to questions posed at the Department of Planning and Development's hearing on September 30th to discuss the proposed 2016 budget.

Alderman David Moore asked for the amount of revenue to be collected in the TIFs in 2016. The estimated revenue for the City's TIF districts in 2016 is \$395 million.

As always, please let me know if you have any further questions.



OFFICE OF BUDGET AND MANAGEMENT
CITY OF CHICAGO

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Alexandra D. Holt
Budget Director
Office of Budget and Management

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 2, 2015

Re: Request for Information from Annual Appropriation Committee Hearing

Ref ID: 54-08

The information below is in response to questions posed at the Department of Planning and Development's hearing on September 30th to discuss the proposed 2016 budget.

Alderman David Moore asked about the amount of TIF funds committed to debt service due. As of January 1, 2015, the amount of outstanding debt service in the City's TIF districts was approximately \$511 million.

Alderman Moore also asked about the process for obligating TIF funds. Department requests for TIF funding, including infrastructure and economic development projects among others, are reviewed internally by the TIF Task Force.

As always, please let me know if you have any further questions.



DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: David L. Reifman
Acting Commissioner
Department of Planning and Development

CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 5, 2015

Re: Request for Information from Annual Appropriation Committee Hearing

Ref ID: 54-09 Chicago Low Income Housing Trust Fund

The attached information is in response to questions posed at our department's hearing on September 30, 2015 to discuss the proposed 2016 budget.

Alderman Proco Joe Moreno asked for the following:

How much funding is available in the Affordable Housing Opportunity Fund to support affordable housing projects?

Please find the information requested below.

Affordable Housing Opportunity Funds		
	As of June 30, 2015	# Units
Revenues Generated / Received	\$73,634,672	2,603
Affordable Housing Development	\$44,180,803	
Projects Funded / Closed	\$27,342,443	1,710
Projects in Underwriting	\$16,838,360	736
Chicago Low-Income Housing Trust Fund	\$29,453,869	
Projects Funded	\$7,358,025	100
Projects In Underwriting (includes 2016 allocation)	\$5,800,000	57
Corpus	\$7,111,088	
2016 Funding (RSP / MAUI / Corpus)	\$9,184,756	

As always, please let me know if you have any further questions.



DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF CHICAGO
MEMORANDUM

To: The Honorable Carrie M. Austin
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From: David L. Reifman
Acting Commissioner
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CC: Samantha Fields
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 5, 2015

Re: Request for Information from Annual Appropriation Committee Hearing

Ref ID: 54-10 Development Project Jobs

The attached information is in response to questions posed at our department's hearing on September 30, 2015 to discuss the proposed 2016 budget.

Alderman Leslie A. Hairston asked for the following:

For the 73,000 added jobs in Chicago since 2011, are those workers from the local neighborhoods?

Employees who work in Chicago live throughout our neighborhoods and the surrounding metro area, and the Census surveys which generate the number of net new jobs for the city each year do not capture how many of those workers are city residents. But specifically for investments facilitated by DPD that lead to the creation or retention of jobs, DPD requires developers to strictly adhere to City residency hiring requirements for construction and to work with the department to hire locally as much as possible.

As always, please let me know if you have any further questions.