



City of Chicago

Business Affairs and Consumer Protection

PUBLIC VEHICLE INDUSTRY NOTICE

Visit chicago.gov/reopening for Chicago's industry specific guidelines for business reopening, including "Be Safe. Taxi and Ride Hail".

November 16, 2020

Notice No. 20-040

BACP PUBLIC VEHICLE OPERATIONS DURING CHICAGO'S STAY AT HOME ADVISORY

While our office remains open to the public, BACP continues to encourage licensees and license applicants to submit their service requests via email.

The following requests may be submitted via email.

- Change of Address
- Change of Affiliation
- Change of Equipment
- Change of Meter
- Change of Safety Device
- Inspection Appointment change request
- Legal Name Change
- Letters to Operate
- License Renewal
- Lost License Report
- New License Application
- WAV Incentive Application

You may start the process by sending an email with your request and any required documentation to BACPPV@cityofchicago.org.

Current copies of the Court Purposes and Supervision Driving Abstracts may be obtained from cyberdriveillinois.com. The Public Abstract is not accepted.

For forms and more information, please visit chicago.gov/bacp and select Public Vehicle.

As of November 16, 2020, the Ogden facility and the Vehicle Inspection Facility remain open to the public. A mask or face covering is required for entry. Visitors to the facility at 2350 W. Ogden Avenue will undergo a symptom screening, including a temperature check, before entering the facility.

Due to social distancing protocols in place, the 2350 W. Ogden Public Vehicle Licensing Facility has strict occupancy limits. Once the building reaches social distancing occupancy limits, visitors are expected to wait outside the building. Please dress appropriately for inclement weather. **Arrive early and check-in at the reception desk before 3:00 p.m. in order to ensure same day service.** Visitors are encouraged to bring their own pen and frequently use hand sanitizer stations while at the facilities.

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- ▶ Interested in trying to resolve your ANOV remotely instead of having an in-person hearing? Email the ANOV# to BACP-AdministrativeHearings@CityofChicago.org
 - ▶ For questions, comments, or to join the Business Affairs and Consumer Protection-Public Vehicle Operations (BACPPV) e-mail list to receive industry notices and other news, send an email to BACPPV@cityofchicago.org.
 - ▶ Rules and Regulations governing City of Chicago licensed public vehicles and public chauffeurs are available at chicago.gov/bacp.
 - ▶ The Municipal Code of Chicago is available at www.amlegal.com.

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