



City of Chicago

Business Affairs and Consumer Protection

PUBLIC VEHICLE INDUSTRY NOTICE

June 23, 2017

Notice No. 17-043

SECURITY CAMERA TECHNICAL SPECIFICATIONS FOR CHARTER/SIGHTSEEING VEHICLES

Effective June 23, 2017 the Security Camera Technical Specifications for Charter/Sightseeing Vehicles are finalized and outlined below:

Finalized technical specifications for security camera equipment installed in a Charter/Sightseeing vehicle:

- 1. The security camera must be designed to operate using a standard 12 volt battery;*
- 2. The security camera must be tamper-proof and not operate with an "ON/OFF" switch;*
- 3. The security camera must clearly record images in all lighting conditions, including bright sunshine, shade, darkness, total darkness, and when strong back-lighting is present;*
- 4. The security camera must mark each image with the date, time, and;*
- 5. The security camera must have a field of vision to capture all of the occupants of the vehicle;*
- 6. The security camera must be installed so that it will not interfere with the driver's field of vision or impede the use of any of the vehicle's mirrors;*
- 7. Security camera systems must be able to safeguard a minimum of 5 days (120hours) of recorded data before overwrite;*
- 8. The security camera must be capable of recording images at a resolution of at least 640 x 368 pixels;*
- 9. The security camera must be capable of storing as or converting to standard digital image formats such as .JPEG, .AVI and .MPEG image formats;*
- 10. The camera must be recording at all times the Charter/Sightseeing is in operation and at all times passengers are on board the charter/sightseeing vehicle, and*
- 11. The security camera recording must comply with all applicable Federal, State, and City laws.*
- 12. Security Camera Passenger Signage - All vehicles equipped with a security camera system must have a decal visible upon entering the Charter/Sightseeing vehicle notifying passengers that the vehicle is equipped with a security camera. Signage must comply with all applicable Federal, State, and City laws.*

13. Use of Security Camera Images

- a. *The Department and the Chicago Police Department have the authority to request access to a Charter/Sightseeing vehicle and its camera equipment to download recorded images of the interior or exterior of the Charter/Sightseeing vehicle.*
- b. *A Charter/Sightseeing vehicle license holder may have direct access to download recorded images of the interior or exterior of the Charter/Sightseeing they own or manage.*
- c. *Licensees may not tamper with, alter or edit security camera images.*
- d. *Licensees must comply with Federal, State, and City laws, specifically laws regarding the use of recorded images and privacy.*

14. Optional Outward Facing Cameras

- a. *Charter/Sightseeing licensee may install and use optional outward facing cameras on their vehicles.*
- b. *The Department or the Chicago Police Department may request and view any reports and images captured and stored by the outward facing camera.*

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- ▶ For questions, comments, or to join the City of Chicago's Department of Business Affairs and Consumer Protection-Public Vehicle Operations (BACPPV) e-mail list to receive industry notices and other news, send an email to BACPPV@cityofchicago.org.
 - ▶ Rules and Regulations governing City of Chicago licensed public vehicles and public chauffeurs are available at www.cityofchicago.org/bacp.
 - ▶ The Municipal Code of Chicago is available at www.amlegal.com.

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