

I. Roll Call

Quorum was established based upon the following:

Present

Janet Lin, MD, MPH, MBA
Carmen Vergara, MPH, RN-BSN
Debra Wesley, MSW
Horace E. Smith, MD
Óscar Iván Zambrano, MPH, MBA, CDM
Joel Johnson, MEd
Steven Rothschild, MD

Absent:

Rosa Martínez Colón, MS
Matthew M. Davis, MD, MAPP

II. Call to Order

The meeting was called to order at 5:30pm by Janet Lin, M.D. President.

III. Board Letter to Mayor

The board clarified its role as an independent advisory committee to CDPH. Board President identified purpose of the meeting was to discuss a draft letter to the Mayor's Office to acknowledge CDPH's recent achievements and highlight critical attributes for future leadership.

Letter guidelines discussed:

- List CDPH accomplishments and advocate for improved financial resources.
- Address benchmarks in comparison to other city public health departments.
- A Board introduction to the Mayor and support of good governance and technicalities associated with public health work.
- A call to implement a smooth transition plan and continued sustainability based on facts and data.
- Recognize a strong local and national presence with deep community ties.

Dr. Lin called to motion for signatures on letter and addendums from the Board meeting. All in favor.

IV. Public Comment

One written public comment unrelated to this meeting was submitted, which will be held for comment during next week's regular Board of Health meeting.

V. Adjourn

The meeting adjourned at 6:00pm by Dr. Janet Lin.