

CLASS TITLE: **Environmental Inspector**

CHARACTERISTICS OF THE CLASS: Under supervision, the class conducts routine compliance inspections of business establishments covered by the Environmental Protection Act; and performs related duties as required.

ESSENTIAL DUTIES: Inspects industrial, demolition and waste disposal sites to ensure compliance with the Environmental Protection Act; conducts emission tests, records results, determines code compliance and recommends corrective action if emission levels exceed acceptable amounts; collects samples of suspected hazardous materials and submits for laboratory analysis; inspects industrial facilities to ensure public safety standards are adhered to and issues citations when violations are found; responds to complaints alleging environmental pollution, interviewing complainants and conducting investigations to identify the source of reported pollution and whether a violation has occurred; interprets the Environmental Protection Act and issues citations to code violators; conducts re-inspections to ensure violations have been corrected; prepares reports detailing inspections conducted and citations issued.

RELATED DUTIES: Assists senior level staff in conducting covert surveillance activities in response to complaints; testifies in court on investigations conducted and citations issued.

MINIMUM QUALIFICATIONS:

Training and Experience. One year of public contact experience, or an equivalent combination of training and experience. A valid State of Illinois driver's license is required.

Knowledge, Abilities and Skill. Some knowledge of environmental inspections methods. Some knowledge of the Environmental Protection Act. Some knowledge of report preparation.

Ability to conduct environmental inspections. Ability to prepare inspection reports. Ability to conduct emissions tests and collect specimen.

Good oral and written communication skills. Skill in working with the public.

Code: 2078
Health and Welfare Service
Inspectional Group
Energy and Environmental Protection Series

CLASS TITLE: **Environmental Inspector** (Cont'd)

Working Environment. Inside: Standard office environment. Outside:
Exposure to extreme weather conditions.

Equipment. Personal computers and technical field testing
instrumentation and photographic equipment.

NOTE: While the list of essential duties is intended to be as
 inclusive as possible, there may be other duties which are
 essential to particular positions within the class.

April, 2003
City of Chicago
Department of Personnel