



Code: 8748
Family: Public Safety
Service: Public Safety
Group: Fire Service
Series: Firefighting

CLASS TITLE: PARAMEDIC FIELD CHIEF

CHARACTERISTICS OF THE CLASS

Under general supervision of an Assistant Deputy Chief Paramedic (ADCP) in the Chicago Fire Department a Paramedic Field Chief monitors and oversees continuous training, operations, logistics and professional standards functions, practices and procedures for Emergency Medical Services (EMS) for an assigned platoon; and performs related duties as required

ESSENTIAL DUTIES

- Provides supervision to Ambulance Commanders, Paramedics in-Charge, Firefighter Paramedics, Paramedics and Firefighter-EMT's providing pre-hospital emergency medical assistance and care on a daily basis
- Serves as the EMS Command in managing a particular medical emergency incident.
- Evaluates the situation upon arrival, provides accurate size up via radio or other communication, and ensures proper response of personnel and equipment (e.g., Level 1 Haz Mat, EMS Plan 1, Pin-In response).
- Maintains command radio communications during large scale incidents, multiple ambulance responses, and/or fire incidents to coordinate information between EMS, suppression, and hospitals via appropriate radio channels and communications.
- Fills-in in the absence of immediate supervisors overseeing the operations of an assigned platoon, when required
- Ensures that sick and injured persons are properly assessed and treated as to the nature and extent of illness or injury according to EMS Region XI Chicago Standing Medical Orders and CFD policies
- Ensures compliance with documentation and reporting requirements for Emergency Medical Services as outlined in EMS Region XI Chicago Policy and Procedural Manual, IDPH EMS Rules and Regulations, CFD Policies
- Assists superiors in the coordination of complaint and incident investigations
- Participates in the quality assurance program to ensure appropriate delivery of patient care treatment that are compliant with SMO's and policies and procedures
- Provides input to management regarding fleet maintenance, service, equipment and supplies, documentation and record keeping
- Ensures ambulance accidents are investigated and appropriate follow-up and/or appropriate action is taken
- Provides input to the ADCP for paramedic scheduling and for ensuring appropriate staffing on a 24/7 basis
- Effectively communicates and enforces directives to subordinates
- Ensures compliance with existing labor contract provisions
- Resolves issues and concerns, facilitates sharing of ideas and ensure on-going effective emergency care
- Reviews policies, procedures, directives and protocols, based on research and findings, making recommendations for improvement of pre-hospital care

- Ensures subordinates comply with departmental standards and codes of professional conduct
- Evaluates staff performance and conducts after action reviews as pertinent
- Monitor overall well being of paramedics and firefighter EMTs under their command and rehab them when needed
- Maintain situational awareness of district and look for trends that may cause a spike in calls or possible safety/hazardous conditions that could affect first responders

NOTE: *The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.*

MINIMUM QUALIFICATIONS

Education, Training, and Experience

- Career Service status as a uniformed member in the rank of Ambulance Commander in the Chicago Fire Department is required. Successful candidates must have passed the promotional Paramedic Field Chief examination

Licensure, Certification, or Other Qualifications

- Must have and maintain a State of Illinois Paramedic/EMTP License
- Must have a valid State of Illinois Driver's License
- Must have a valid CPR Card

WORKING CONDITIONS

- Stressful and physically demanding environment
- Extreme weather conditions

EQUIPMENT

- Two-Way Radio , computers and peripheral equipment
- Cardiac Monitor & Defibrillator
- Patient Conveyance Devices
- Personal Protective Equipment

PHYSICAL REQUIREMENTS

- Stands or squats for long durations in extreme weather or room temperature conditions (e.g., extreme heat or cold, rain, snow)

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS

Knowledge

Considerable knowledge of:

- Applicable federal, state, and local laws, regulations, and guidelines
- CFD Orders, Memoranda, and Training materials
- Fire, incident and emergency management response planning, notification procedures, and protocols
- EMS procedures and protocols

- Public safety principles and practices
- EMS Region XI Chicago Policies and Procedures
- EMS Region XI Chicago Paramedic Standing Medical Orders
- Illinois EMS Act, Rules and Regulations and applicable portions of Illinois Department of Public Health (IDPH) regulations
- geographical locations in the City of Chicago
- supervisory methods, practices, and procedures

Skills

- ACTIVE LEARNING - Understand the implications of new information for both current and future problem-solving and decision-making
- ACTIVE LISTENING - Give full attention to what other people are saying, take time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times
- CRITICAL THINKING - Use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems
- MANAGEMENT OF PERSONNEL RESOURCES - Motivate, develop, and direct people as they work and identify the best people for the job
- INSTRUCTING - Teach others how to do something
- JUDGMENT AND DECISION MAKING - Consider the relative costs and benefits of potential actions to choose the most appropriate one
- SOCIAL SKILLS - Actively looking for ways to help people. Being aware of others' reactions and understanding why they react as they do

Abilities

- COMPREHEND ORAL INFORMATION - Listen to and understand information and ideas presented through spoken words and sentences
- SPEAK - Communicate information and ideas in speaking so others will understand
- COMPREHEND WRITTEN INFORMATION - Read and understand information and ideas presented in writing
- WRITE - Communicate information and ideas in writing so others will understand
- RECOGNIZE PROBLEMS - Tell when something is wrong or is likely to go wrong
- REASON TO SOLVE PROBLEMS - Apply general rules to specific problems to produce answers that make sense
- REACH CONCLUSIONS - Combine pieces of information to form general rules or conclusions (includes finding a relationship among seemingly unrelated events)

Other Work Requirements

- PERSISTENCE - Persist in the face of obstacles on the job
- INITIATIVE - Demonstrate willingness to take on job challenges
- LEADERSHIP - Demonstrate willingness to lead, take charge, and offer opinions and direction
- DEPENDABILITY - Demonstrate reliability, responsibility, and dependability and fulfill obligations

- INDEPENDENCE - Develop own ways of doing things, guide oneself with little or no supervision, and depend mainly on oneself to get things done
- INNOVATION - Think creatively about alternatives to come up with new ideas for and answers to work-related problems

NOTE: *The list of essential KSAOs is not intended to be inclusive; there may be other KSAOs that are essential to particular positions within the class.*

All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City's Ethics Standards; and other City Policies and Procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

City of Chicago
Department of Human Resources
January, 2022