City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Acting Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

http://www.cityofchicago.org

MEMORANDUM

Date: February 9, 2004

To: Richard A. Rice, Commissioner
Department of Water Management

Attn: Doug Wedel

From: Eric J. Griggs
Acting Chief Procurement Officer

Re: Emergency Request Aluminum Sulfate

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from C & S Chemical Inc.. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Aluminum Sulfate in the amount of $23,241.95 as requested in your letter of January 15, 2004. Any amount in excess of the $23,241.95 approved here shall be subject to additional authorization and shall be limited so as not to exceed the $40,000 limit established by statute.

cc:S. Geocaris

NEIGHBORHOODS Alive!
BUILDING CHICAGO TOGETHER

CHICAGO WORKS TOGETHER

City of Chicago
Richard M. Daley, Mayor

Department of Water Management

Richard A. Rice
Commissioner

Bureau of Administrative Support

Julie Hernandez-Tomlin
Deputy Commissioner

DePaul Center, Suite 410
333 South State Street
Chicago, Illinois 60604
(312) 747-7089
(312) 747-7889 (FAX)

www.cityofchicago.org/
watermanagement

MEMORANDUM

04 FEB -9 AM 8:59

TO: David E. Malone
Chief Procurement Officer

FROM: Richard A. Rice
Commissioner

SUBJECT: Operational Emergency Contract
Aluminum Sulfate Liquid (2)

DATE: January 15, 2003

The Department of Water is requesting an Operational Emergency Contract, in the amount of $23,241.95 for Aluminum Sulfate liquid. This product is used for the treatment of drinking water and will be used at both treatment plants. The Department of Water Management and the Department of Procurement Services are currently working on a new contract.

Therefore, your approval of this repair will be greatly appreciated.

C & S Chemical, Inc. is the vendor that will provide this product.

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CHICAGO WORKS TOGETHER

Invoice

Invoice Number: 53867

Invoice Date: Nov 28, 2003

Page: 1

C&S Chemicals, Incorporated
4180 Providence Road
Building 300, Suite 310
Marietta, GA 30062

Sold To:
Chicago South Distr. Filtration Plant
Attn: Chemical Inventory
3300 E. Cheltenhem Place
Chicago, IL 60649

Ship to:
Chicago South Distr. Filtration Plant
3300 E. Cheltenhem Place
Chicago, IL 60649

Customer ID	Customer PO	Payment Terms	
C-006		Net 30 Days	
Sales Rep ID	**Shipping Method**	**Ship Date**	**Due Date**
	Company Truck	11/7/03	12/28/03

Qty, Dry Tons	Description	Unit Price	Extension
112.86	(See Attached) Liquid Aluminum Sulfate (17%) Chicago/South Plant Loads # 411-420	103.00	11,624.58

PLEASE REMIT PAYMENTS TO:
C & S CHEMICALS, INC.
P.O. BOX 1306
BEDFORD PARK, IL 60499-1306

SWPP
APPROVED FOR PAYMENT
SIGNATURE J Campbell
DATE 1-8-04

Subtotal	11,624.58
Sales Tax	
Total Invoice Amount	11,624.58
Payment Received	0.00
TOTAL	11,624.58

Check No:

Invoice

Invoice Number: 53868

Invoice Date: Nov 28, 2003

Page: 1

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Ship to:
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Chicago, IL 60649

Customer ID	Customer PO	Payment Terms	
C-006		Net 30 Days	
Sales Rep ID	**Shipping Method**	**Ship Date**	**Due Date**
	Company Truck	11/17/03	12/28/03

Qty, Dry Tons	Description	Unit Price	Extension
112.79	(See Attached) Liquid Aluminum Sulfate (17%) Chicago/South Plant Loads # 421-430	103.00	11,617.37

PLEASE REMIT PAYMENTS TO:
C & S CHEMICALS, INC.
P.O. BOX 1306
BEDFORD PARK, IL 60499-1306

SWPP
APPROVED FOR PAYMENT
SIGNATURE
DATE 1-8-04

Subtotal	11,617.37
Sales Tax	
Total Invoice Amount	11,617.37
Payment Received	0.00
TOTAL	11,617.37

Check No: