



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

David E. Malone
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

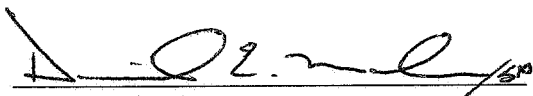
<http://www.cityofchicago.org>

MEMORANDUM

Date: January 13, 2004

To: Alfred Sanchez, Commissioner
Department of Streets and Sanitation

Attn: Charlene Wortman

From: 
David E. Malone
Chief Procurement Officer

Re: Emergency Request CHA Buy Back Recycling Program

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from The Resource Center. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase CHA Buy Back Recycling Services in the amount of \$24,453.88 as requested in your letter of December 9, 2003. Any amount in excess of the \$24,453.88 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





City of Chicago
Richard M. Daley, Mayor

Department of
Streets and Sanitation

Al Sanchez
Commissioner

City Hall, Room 700
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MEMORANDUM

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TO: David E. Malone
Chief Procurement Officer

ATTN: Steve Geocaris, Managing Deputy

FROM: Al Sanchez Jr.
Alfred Sanchez, Commissioner
Department of Streets and Sanitation

SUBJECT: Request Emergency Approval
Vendor: Resource Center (Not For Profit)
Description: CHA Buy Back Recycling Program
Request Amount: \$24,453.88
Contract T99627005-01
November Invoices

DATE: December 9, 2003

The Department of Streets and Sanitation is requesting emergency approval for the above referenced services. The Resource Center administers a CHA Buy Back Program that employees CHA Residents. The above contract expired on December 1, 2002. The Department of Environment represented a request for the continuation of these services to the Sole Source Committee in mid-November (Req. No. 221). As of this date, the new contract is not in place. Residents of the CHA require payment as soon as possible. This request is being made from the Department of Streets and Sanitation as the program responsibility has been transferred to our Department.

Your consideration in this matter is appreciated. If you have any questions, please contact Charlene Wortman, Contract Administrator at 744-4623.

cc: John Sullivan
Ed George
Frank Lindbloom
File

