



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

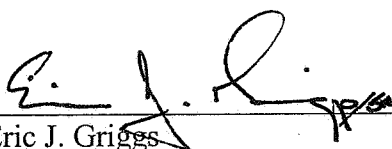
<http://www.cityofchicago.org>

MEMORANDUM

Date: May 27, 2004

To: Miguel d'Escoto, Commissioner
Department of Transportation

Attn: Gilbert Quinones

From: 
Eric J. Griggs
Chief Procurement Officer

Re: Emergency Request Grinding Teeth, Conicals and Pins

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from SES Inc. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Grinding Teeth, Conicals and Teeth in the amount of \$39,993.30 as requested in your letter of May 14, 2004. Any amount in excess of the \$39,993.30 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





City of Chicago
Richard M. Daley, Mayor

Department of Transportation

Miguel d'Escoto
Commissioner

Cheri Heramb
Deputy Commissioner

Bureau of Administration & Planning
Suite 600
30 North LaSalle Street
Chicago, Illinois 60602-2570
(312) 744-5697
(312) 744-4399 (FAX)
(312) 744-7215 (TTY)

www.cityofchicago.org/transportation

May 14, 2004

ERIC J. GRIGGS
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street – Room 403
Chicago, Illinois 60602

5/27/04
approved
Eric J. Griggs

04 MAY 19 AM 9:37

RE: **GRINDING TEETH, CONICALS AND PINS FOR LEASED BILTELLI GRINDERS**

Dear Mr. Griggs:

The Department of Transportation, Bureau of Streets is requesting an emergency purchase of grinding teeth, conical and pins for leased Biltelli grinders not to exceed \$40,000.00. The Department of Transportation is working in conjunction with the Department of Procurement Services and the Department of Fleet Management to put in place a new contract (**Leased Heavy Equipment**) that will allow normal wear parts to be purchased for leased equipment. Currently no contract exists to purchase this item for leased equipment.

We request that \$39,993.30 dollars of grinding teeth, conical and pins to be used in the Residential Street Resurfacing Program, be obtained by way of an emergency purchase. This amount should satisfy the Bureau of Streets need for grinding teeth, conical and pins until a contract is awarded. A price quotes has been obtained and is attached.

If additional information is required, please contact Lou Langone at 312-744-5717. Your help in expediting our request at your earliest convenience will be greatly appreciated.

Sincerely

Miguel d'Escoto
Commissioner

Originated by:

Cheri Heramb
Deputy Commissioner

cc: C. Heramb J. Goliber G. Quinones L. Langone

See Attachments

