



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Jamie L. Rhee
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-0010 (FAX)
(312) 744-2949 (TTY)
<http://www.cityofchicago.org>

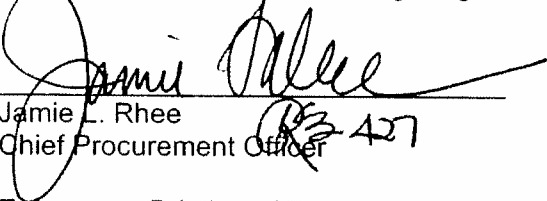
Date: April 27, 2010

To: Megan McDonald
Executive Director

Department: Mayor's Office of Special Events

Attn: Veronica Thomas

Email: Veronica.Thomas@cityofchicago.org

From: 
Jamie L. Rhee
Chief Procurement Officer

Re: Emergency Printing of Food and Beverage Tickets

Vendor Number: 328648 Amount: \$62,625.00
PO Number: 22155 RX Number: 49097

Pursuant to the Municipal Purchasing Act, I am authorizing you to make an Emergency Contract for Printing of Food and Beverage Tickets. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to purchase Printing of Food and Beverage Tickets in the amount of \$62,625.00 as requested in your letter dated April 15, 2010. Any amount in excess of the \$62,625.00 approved here will require additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.

JLR/jpb

cc: David Kennedy
Veronica Thomas
Richard Butler
James P. Bracewell Jr.
Scan
FileSpecification Number: 84511

NEIGHBORHOODS





4.14.10
—

MISS VERONICA,

REQUESTED QUOTES, REFERENCES & CERT OF LIABILITY
INSURANCE ENCLOSED. I AND EVERYONE AT GLOBE TICKET
LOOK FORWARD TO PRODUCING THE TASTE OF CHICAGO
TICKETS AGAIN. PLEASE ALSO FIND ENCLOSED - ONE PILOT
G-TEC-CF ULTRA FINE PEN... MY PERSONAL FAVORITE
AND THE PEN I HOPE YOU USE TO SIGN THE CONTRACT
AND AGREEMENTS FOR US TO WORK TOGETHER.

PLEASE CALL OR EMAIL WITH ANY QUESTIONS OR NEEDS.

— MICHAEL
—

PROPOSAL PAGE

1. TICKET OPTION (A)

3/1 SPOT PMS COLORS SAMPLE LAYOUT # (1) \$51,913.00

3/1 SPOT PMS COLORS SAMPLE LAYOUT # (2) \$52,740.00

2. TICKET OPTION (B)

4C PROCESS SAMPLE LAYOUT # (1) \$53,678.00

4C PROCESS SAMPLE LAYOUT # (2) \$54,534.00

3. TICKET OPTION (C)

2/0 SPOT PMS COLORS SAMPLE LAYOUT # (1) \$5,356.00

2/0 SPOT PMS COLORS SAMPLE LAYOUT # (2) \$5,371.00

4. EXCEPTIONS OR CHANGES

NONE

TOTAL BID \$110,947.00
(PRICE MUST INCLUDE ALL OPTIONS A-C)

CONTRACT INSURANCE REQUIREMENTS

The Mayor's Office of Special Events Printing of Food and Beverage Tickets

The Contractor must provide and maintain at Contractor's own expense, until Contract completion and during the time period following final completion if Contractor is required to return and perform any additional services, the insurance coverages and requirements specified below, insuring all operations related to the Contract.

A. INSURANCE TO BE PROVIDED

1) Workers Compensation and Employers Liability

Workers Compensation Insurance, as prescribed by applicable law covering all employees who are to provide a service under this Agreement and Employers Liability coverage with limits of not less than \$500,000 each accident, illness or disease.

2) Commercial General Liability (Primary and Umbrella)

Commercial General Liability Insurance or equivalent with limits of not less than \$1,000,000 per occurrence for bodily injury, personal injury, and property damage liability. Coverages must include the following: All premises and operations, products/completed operations, separation of insureds, defense, and contractual liability (not to include Endorsement CG 21 39 or equivalent). The City of Chicago is to be named as an additional insured on a primary, non-contributory basis for any liability arising directly or indirectly from the Services.

3) Automobile Liability (Primary and Umbrella)

When any motor vehicles (owned, non-owned and hired) are used in connection with services to be performed, the Contractor must provide Automobile Liability Insurance with limits of not less than \$1,000,000 per occurrence for bodily injury and property damage. The City of Chicago is to be named as an additional insured on a primary, non-contributory basis.

4) Crime

Contractor must provide Crime Insurance or equivalent covering all persons handling funds/tickets under this Agreement, against loss by dishonesty, robbery, destruction or disappearance, computer fraud, credit card forgery, and other related crime risks. The policy limit shall be written to cover losses in the amount of the maximum monies collected or received and in the possession of Contractor at any given time.

5) All Risk Property

The Contractor is responsible for all loss or damage to personal property, (including but not limited to material, equipment, tools and supplies), owned, used, leased, or rented, by the Contractor, or property in the Contractor's care, custody and control.

B. ADDITIONAL REQUIREMENTS

The Contractor must furnish the City of Chicago, Mayor's Office of Special Events, Contract Administrator, City Hall, Room 806, 121 North LaSalle Street Chicago, IL 60602, original Certificates of Insurance, or such similar evidence, to be in force on the date of this Agreement, and Renewal

Certificates of Insurance, or such similar evidence, if the coverages have an expiration or renewal date occurring during the term of this Agreement. The Contractor must submit evidence of insurance on the City of Chicago Insurance Certificate Form (copy attached) or equivalent prior to Agreement award. The receipt of any certificate does not constitute agreement by the City that the insurance requirements in the Agreement have been fully met or that the insurance policies indicated on the certificate are in compliance with all Agreement requirements. The failure of the City to obtain certificates or other insurance evidence from Contractor is not a waiver by the City of any requirements for the Contractor to obtain and maintain the specified coverages. The Contractor must advise all insurers of the Agreement provisions regarding insurance. Non-conforming insurance does not relieve Contractor of the obligation to provide insurance as specified herein. Nonfulfillment of the insurance conditions may constitute a violation of the Agreement, and the City retains the right to stop work until proper evidence of insurance is provided, or the Agreement may be terminated.

The insurance must provide for sixty (60) days prior written notice to be given to the City in the event coverage is substantially changed, canceled, or non-renewed.

Any deductibles or self-insured retentions on referenced insurance coverages must be borne by Contractor.

The Contractor hereby waives and agrees to require their insurers to waive their rights of subrogation against the City of Chicago, its employees, elected officials, agents, or representatives.

If the Contractor is a joint venture or limited liability company, the insurance policies must name the joint venture or limited liability company as a named insured.

The coverages and limits furnished by Contractor in no way limit the Contractor's liabilities and responsibilities specified within the Agreement or by law.

Any insurance or self-insurance programs maintained by the City of Chicago do not contribute with insurance provided by the Contractor under the Agreement.

The required insurance to be carried is not limited by any limitations expressed in the indemnification language in this Agreement or any limitation placed on the indemnity in this Agreement given as a matter of law.

The Contractor must require all subcontractors to provide the insurance required herein, or Contractor may provide the coverages for subcontractors. All subcontractors are subject to the same insurance requirements of Contractor unless otherwise specified in this Agreement.

If Contractor or subcontractor desire additional coverages, the party desiring the additional coverages is responsible for the acquisition and cost.

Notwithstanding any provision in the Agreement to the contrary, the City of Chicago Risk Management Department maintains the right to modify, delete, alter or change these requirements.

Client#: 78860

GLOBTIC

ACORD™ CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
04/13/10

PRODUCER Construction - Remegi Team Mesirow Insurance Service 321 N. Clark Street Chicago, IL 60654		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED GTL Holdings LLC d/b/a Globe Ticket and Label 1800 Greenleaf Avenue Elk Grove Village, IL 60007		INSURERS AFFORDING COVERAGE	NAIC #
		INSURER A: Travelers Property/Casualty	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

COVERAGES


THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A		GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	6804299N625	07/02/09	07/02/10	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
						MED EXP (Any one person)	\$5,000
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$2,000,000
						PRODUCTS - COM/OP AGG	\$2,000,000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN AUTO ONLY: EA ACC	\$
						AGG	\$
A		EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 5000	CUP007529N582	07/02/09	07/02/10	EACH OCCURRENCE	\$5,000,000
						AGGREGATE	\$5,000,000
							\$
							\$
							\$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	UB5100N30309	07/02/09	07/02/10	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS	OTH-ER
						E.L. EACH ACCIDENT	\$500,000
						E.L. DISEASE - EA EMPLOYEE	\$500,000
						E.L. DISEASE - POLICY LIMIT	\$500,000
		OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Re: Taste of Chicago ticket production. The following are included as Additional Insureds on the General Liability Policy per written contract: City of Chicago.

CERTIFICATE HOLDER**CANCELLATION 10 Days for Non-Payment**

City of Chicago Mayor's Office of Special Events, Contract Admin 121 North LaSalle Street City Hall-Room 806 Chicago, IL 60602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE 
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IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.