



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

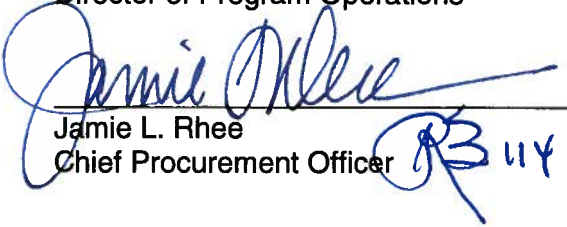
Jamie L. Rhee  
Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-0010 (FAX)  
(312) 744-2949 (TTY)  
<http://www.cityofchicago.org>

Date: November 4, 2010

To: Miguel del Valle  
City Clerk  
Office of the City Clerk

Attn: David Tabor  
Director of Program Operations

From:   
Jamie L. Rhee  
Chief Procurement Officer

Re: Emergency Purchase of Vehicle License Emblems

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PO Number: 23572	Specification: 90763
RX Number: 53640	Amount: \$59,400

Pursuant to the Municipal Purchasing Act, I am authorizing you to make an Emergency Contract for Vehicle License Emblems. Based upon information received from your office, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to purchase Vehicle License Emblems in the amount of \$59,400 as requested in your letter dated October 1, 2010. Any amount in excess of the \$59,400 will require additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.

JLR/jpb

cc: Richard Butler  
Gustavo Giraldo  
James P. Bracewell Jr.  
PO Scan & Emergency Scan  
FileSpecification Number: 90763



CITY OF CHICAGO  
OFFICE OF THE  
CITY CLERK  
MIGUEL DEL VALLE

October 28, 2010

Jamie Rhee  
Chief Procurement Officer  
121 N. LaSalle Street – Room 107  
Chicago, IL 60602

Dear Ms. Rhee,

The City Clerk's office wishes to make an emergency purchase of vehicle sticker forms. On October 8, 2010 the Department of Procurement Services received quotes from two companies on a RFQ for Vehicle License Emblems. Bids were received from The Standard Register Company and R&R Donnelley. In spite of the fact that R&R Donnelley submitted a lower cost per unit, it is our desire to proceed with the Standard Register Company.

There are two concerns regarding the R&R Donnelley bid that lead to our decision recommending Standard Register. First, a lack of responsibility as seen in the State of New York with faulty stickers which R&R Donnelley provided. Second, a responsiveness issue is evident as per the written comments that were submitted with the R&R Donnelley bid. The written comments describe how R&R Donnelley would manufacture the sticker forms. An additional liner would be added to the form instead of using a silicone release spot as called for in the detailed specifications. This application would pose problems with printing at the point of sale.

Your assistance in helping us with this emergency purchase is appreciated. If you have any questions, please do not hesitate to call me.

Sincerely



Miguel del Valle  
Chicago City Clerk

MdV:dt





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**Gerard D. Sowa**  
*Vice President, General Counsel & Secretary*  
*gerard.sowa@standardregister.com*

October 7, 2010

City of Chicago  
Department of Procurement Services  
Room 403, City Hall  
121 N. LaSalle St., Chicago, IL 60602

Attn: Ahmad N. Nayamuth


Re: RFQ Number: 3538 Specification 90763 .

Dear Ahmad:

Thank you for the opportunity to submit our bid for RFQ Number: 3538 Specification 90763, Vehicle License Emblems. Please find our bid details enclosed.

Sincerely,

THE STANDARD REGISTER COMPANY

By   
Gerard D. Sowa  
Vice President, General Counsel & Secretary



**RFQ DESCRIPTION: VEHICLE LICENSE EMBLEMS**

**Please Respond By Friday, October 8, 2010 No Later Than 11:00 A.M. Chicago Time**

**RFQ NUMBER: 3538 SPECIFICATION 90763**

Bid/Proposal pricing for all commodity and/or service line items must be based on the standard unit of measure indicated below. Pricing on alternate units of measure may not be accepted. Unit costs must be limited to three decimal places. Each quote must be signed and unit price, extended price and total price must be typed or written in ink.

Quotes on "or equal" items must be identified as "alternate" to specified item on the comment line. If quoting an alternate, indicate manufacturer name, model/part/catalog number and attach descriptive literature. Alternate items may not be accepted. Any exceptions to items specified or other terms must be clearly indicated on the bid.

**RFQ DESCRIPTION: VEHICLE LICENSE EMBLEMS**

**PLEASE RESPOND BY FRIDAY, OCTOBER 8, 2010 NO LATER THAN 11:00 A.M. CHICAGO TIME**

**PLEASE SPECIFY DELIVERY**

**DATE: 11/22/10**

Line No	Line Type	Item	Category	Commodity Desc	UOM	Quantity	Price	Extended Price	Delivery Date
1	Goods	2557036100	25570	VEHICLE STICKER EMBLEMS - CHICAGO VEHICLE STICKER EMBLEMS PER ATTACHED DETAILED SPECIFICATIONS	Each	300,000	\$ 0.198	\$ 59,400	11/22/10

**Total Price: \$ 59,400**