



City of Chicago
Richard M. Daley, Mayor


Department of
Procurement Services

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-0010 (FAX)
(312) 744-2949 (TTY)
<http://www.cityofchicago.org>

Date: **MAY 13 2011**

To: Thomas G. Byrne
Commissioner
Department of Streets and Sanitation

Attn: Valleta Smith
Contracts Review Specialist
Department of Streets and Sanitation

From: 
Jamie L. Rhee **RB 513**
Chief Procurement Officer

Re: Notice of Award of Emergency Contract for Lumber

Specification:	96704	RX Number:	59096
PO/Contract:	24645	Amount:	\$1,820.00

Pursuant to Section 65 ILCS 5/8-10-5 of the Municipal Purchasing Act and 2-92-644 of the Municipal Code of Chicago, I am authorizing you to make an Emergency Contract for Lumber with Crafty Beaver Home Center. Based upon information received from your office, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to purchase Lumber in the amount not to exceed \$1,820.00 as requested in your letter dated May 3, 2011. Any amount in excess of the \$1,820.00 will require additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by the Chicago Municipal Code.

JLR/tr

cc: Richard Butler
Gustavo Giraldo
James P. Bracewell Jr.
Robert Kelly
Toyla Rice
Robert Richardson
Malcolm Whiteside
Jim Crocker
Tom Cahill
Lisa Clark
Valleta Smith
File Specification Number: 96704



**CITY OF CHICAGO
 BLANKET PURCHASE ORDER**

Original (DPS)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer.

DATE OF AWARD	DEPT #	PURCHASE ORDER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PO START DATE	PO END DATE	PAGE #
5/18/2011	81	24645	96704	1027632	B				1

BUYER:

91803 TOYLA RICE

ORDERED FROM:

CRAFTY BEAVER HOME CENTER 01
 4810 W. OAKTON STREET
 SKOKIE, IL 600775302

PO DESCRIPTION: Emergency Contract for Lumber

COMMODITY INFORMATION

Line	Item	Item Description	UOM	Unit Cost
1	5404454230	LUMBER, PINE, WHITE, NO. 2 COMMON, KILN DRIED S4S - 1 IN. X 8 IN. X 16 FT.	Each	9.10

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order and associated Receipt(s). Submit the original invoice to the Office of the City Comptroller, Invoice Intake Division, 33 N. LaSalle, Room 700, Chicago, IL 60602.
 Mark all packages and papers with the purchase number. Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase. This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

EMERGENCY BID
By the City of Chicago
Department of Streets and Sanitation
Bid Opening Date: Monday, May 2, 2011

EMERGENCY WHITE PINE LUMBER

Specification Number 96704

DETAILED SPECIFICATIONS

1.1. SCOPE

The Contractor must furnish and deliver F.O.B., City of Chicago, Department of Streets and Sanitation, Bureau of Forestry 2352 South Ashland Avenue, Chicago, Illinois, 60608, White Pine Lumber all in accordance with the terms and conditions of this specification.

1.2. INTENT

The intent of this requirement is to provide lumber to the Bureau of Forestry for in house repairs and restoration within the bureau.

1.3 TRADE NAMES

In cases where an item is identified by a manufacturer name, trade name, catalog number, or reference, it is understood that the bidder proposes to furnish the item so identified and does not propose to furnish an "equal" unless the proposed "equal" is definitely indicated therein by the bidder.

Reference to a specific manufacturer, trade name or catalog is intended to be descriptive but not restrictive, and only to indicate to the prospective bidder articles that will be satisfactory. Bids on other makes and catalogs will be considered, provided each bidder clearly states on the face of the proposal exactly what it proposes to furnish, or forward with the bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by the bid.

The Chief Procurement Officer hereby reserves the right to approve as an equal, or to reject as not being an equal, any article the bidder proposes to furnish which contains major or minor variations from specification requirements but which may comply substantially therewith.

1.4. MATERIAL DETAILS

The White Pine Lumber Must be Number two (2) Common, KILN Dried S4S one (1) inch x eight (8) inches x sixteen (16) feet (1 IN. x 8 IN. x 16FT.).

1.5. PRODUCT GRADING AND MARKING

The lumber supplied against this contract must be identified by the grade mark of the recognized association or independent lumber grading inspection agency authorized to grade the species. The association or independent inspection agency and grading rules under which they grade must be certified by the Board of Review, American National Lumber Standards committee.

1.6. INVOICES

Original Invoices and Subcontractor Payment Certification forms must be forwarded by the Contractor to the Department of Streets and Sanitation, Accounts Payable Attention: Tom Cahill, 121 North LaSalle Street, Room 701, Chicago, Illinois 60602 to apply against the Contract. Invoices and Subcontractor Payment Certification forms must be submitted in accordance with the mutually agreed upon time period with the Department of Streets and Sanitation.

The Invoice and Subcontractor Payment Certification forms must be signed, dated and reference the City's Purchase Order Number and Contract Number.

Freight, handling and shipping costs are not to be invoiced. The Contract terms specify deliveries (F.O.B.), City of Chicago. The City is exempt from paying State of Illinois sales tax and federal excise taxes on purchases.

Invoices will be paid within sixty (60) calendar days after submittal.

1.7. DELIVERY

Deliveries of the White Pine Lumber must be made F.O.B., City of Chicago, Department of Streets and Sanitation, Bureau of Forestry, 2352 South Ashland Avenue, Chicago, Illinois 60608 Attention: Al Kopiec.

Delivery of the White Pine Lumber must be made between the hours of 7:00 a.m. and 3:00 p.m. Monday through Friday, excluding Holidays.

Delivery must be made within ten (10) calendar days after receipt of City of Chicago Purchase Order Award.

1.8. GUARANTEE

The Contractor must furnish a guarantee for the Lumber provided under this Contract in accordance with the standard guarantee regularly supplied.

At a minimum, the Contractor hereby guarantees for a period of one (1) year from the date of final acceptance by the City, that it will, at its own expense and without any cost to the City, replace all materials that are required or made necessary by reason of defective design, material or workmanship, or by reason of non-compliance with this specification. The guarantee period will commence on the first day the Lumber is placed in service by the City. If a longer guarantee can be furnished, at no additional cost to the City, the longer period will prevail.

1.9. EXCEPTIONS

Any deviations from these specifications must be noted on the Proposal Page or Pages attached thereto, with the exact nature of the change outlined in sufficient detail. The reason for which deviations were made must be submitted with the bid if not self-explanatory. Failure of a bidder to comply with the terms of this paragraph may be cause for rejection.

The City reserves the right to disqualify bids which do not completely meet outlined specifications. The impact of exceptions to the specifications will be evaluated by the City in determining its needs.

City of Chicago Request for Quotation
DEPARTMENT OF STREETS AND SANITATION

Emergency White Pine Lumber
Specification Number 96704
Requisition Number 59096

Delivery Location: Bureau of Forestry
2352 South Ashland Avenue
Chicago, Illinois 60608
Attention: Al Kopiec

Invoice Information: Department of Streets and Sanitation
Accounts Payable
121 North LaSalle Street Suite 701
Chicago, Illinois 60602
Attention: Tom Cahill

Bid Proposal

Commodity	Description	QUANTITY	UOM	UNIT COST	TOTAL COST
5404454230	LUMBER, PINE, WHITE, NO. 2 COM MON, KILN DRIED S4S- 1IN. X 8 IN. X 16 FT.	200	Each	9.10 ea	1820. ⁰⁰

Signed Vince McHugh Date 4/19/2011

Bidder's Legal Name CRAFTY BEAVER HOME CENTER

Bidder's Federal Employer Identification Number 36-2663111

DBA (if applicable) N/A

Business Address 4810 W. OAKTON SKOKIE, IL 60076

Person to Contact Vince McHugh Title Sales Manager

Telephone: 847-673-3000 Fax: 847-673-3007

E-Mail Vince@craftybeaver.com

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BID & BUYING
CITY OF CHICAGO

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