

Contract Summary Sheet

Contract (PO) Number: 131959

Specification Number: 1204969

Name of Contractor: ILLINOIS SECURITY PROFESSIONALS

City Department: DEPARTMENT OF POLICE

Title of Contract: EMERGENCY SECURITY SERVICES

(Term of Contract is not applicable)

Dollar Amount of Contract (or maximum compensation if a Term Agreement):

\$12,702.00

Brief Description of Work: EMERGENCY SECURITY SERVICES

Procurement Services Contract Area: WORK SERVICES / FACILITIES MAINT.

Please refer to the DPS website for Contact information under "Doing Business With The City".

Vendor Number: 10555188

Submission Date: 7/10/2020




CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

MEMORANDUM

To: Richard Guidice, Executive Director
Office of Emergency Management and Communications

From: 
Shannon E. Andrews
Chief Procurement Officer

Re: Emergency Procurement Request: Private Unarmed Security Services

Date: June 29, 2020

Specification No.: 1204969
PO/Contract No.: 131959
Amount: \$12,702.00

Pursuant to Section 65 ILCS 5/8-10-5 of the Municipal Purchasing Act, Section 2-92-644 of the Municipal Code of Chicago, this memorandum confirms prior authorization based on notification made to the Department of Procurement Services ("DPS") on June 4, 2020 and your emergency request submitted on June 22, 2020, for costs incurred for emergency unarmed security services for various locations on south and west side. Based upon the information received from your office, it has been determined that this procurement was necessary to meet a bona fide public safety emergency.

You are hereby authorized to pay **Illinois Security Professionals** in the amount of **\$12,702.00** as requested in the invoice dated June 7, 2020. Any amount in excess of \$12,702.00 will require additional authorization and will be limited so as not to exceed the \$500,000.00 limit established by statute.

Cc. File (Spec: 1205050)
Joel Brown, CPD
Monica Jimenez, DPS

**CITY OF CHICAGO
STANDARD PURCHASE ORDER**

REPRINT

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer.

DATE OF AWARD	DEPARTMENT NUMBER	PURCHASE ORDER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUM
6/29/2020	57	131959	1204969	10555188	A		1

DELIVER TO:

57-122 FIN
3510 S. Michigan Ave.
3rd Floor
Chicago, IL 60653

ORDERED FROM:

ILLINOIS SECURITY PROFESSIONALS
150 N MICHIGAN AVENUE
Chicago, IL 60601

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

BUYER: 30213 AMANDA GOOCH 3127442941

CONTACT: Joel Brown 312-745-5640

PO DESCRIPTION: EMERGENCY SECURITY SERVICES

PO LINE	SHIP LINE	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST
1	1	96480 Security Guards - Roving Officer for the Police Department	12702.000	USD	1.00	12,702.00

DIST	BFY	FUND	COST CTR	APPR	ACCT	ACTV	PRJCT	RPTCAT	GENRL	FUTR	TOTAL COST
1	020	0100	0571005	0340	220340	P001	00000000	000000	00000	0000	12,702.00

PO LINE and SHIPMENT LINE TOTAL: 12,702.00

PURCHASE ORDER TOTAL: 12,702.00

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



OFFICE OF EMERGENCY MANAGEMENT AND COMMUNICATIONS
CITY OF CHICAGO

June 22, 2020

Shannon E. Andrews
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street-Room 806
Chicago, Illinois 60602

Re: Emergency Procurement: Private Security Services

PURPOSE: To request the emergency procurement of private security services for the South and West Sides. These services were rendered in light of a public safety emergency, to ensure that local businesses had the security they needed to safely operate after experiencing looting and property damage. We are now asking for an emergency procurement for these services in line with the Department of Procurement Services Emergency Procurement Policy (PN-032020-0003) Section IV. Exception for Life and Safety Emergencies.

BACKGROUND: As part of the City's preventative and precautionary measures following unrest and looting over the weekend of May 29 – June 1, 2020, the city engaged various security companies. To further ensure the safety of Chicago's neighborhoods, particularly on the South and West Sides, the city partnered with local businesses to ensure they had the security they needed to safely operate after experiencing looting and property damage over the weekend of May 29 – June 1, 2020. Chicago's small businesses and neighborhood commercial corridors are the heart of our communities, which is why we worked with three companies to supply private security guards to protect the local retail shops, grocery stores and pharmacies that community members rely on every single day. The new guards were unarmed and solely in place to monitor activity on commercial corridors and notify the Chicago Police Department if any illegal activity occurred. None of the security guards had policing powers, and each of these companies had been specifically instructed not to engage or interfere with protestors or looters in any way. Furthermore, every security guard wore name tags that identified the company. For public safety-related matters, the Chicago Police Department deployed patrols strategically positioned with high visibility throughout key commercial and retail corridors throughout the city with a focus on Chicago's South and West Sides. The deployment of additional police and public safety personnel and resources in communities across Chicago built on Mayor Lightfoot's efforts to ensure the safety of communities and peaceful protestors throughout the weekend.



OFFICE OF EMERGENCY MANAGEMENT AND COMMUNICATIONS
CITY OF CHICAGO

REQUESTED PROCUREMENT: After the need was identified on the evening of Thursday, June 4, 2020, stakeholders began to reach out to private security firms that may have the capacity to provide services with a substantial number of man hours over the course of the weekend beginning the evening of Friday, June 5, 2020. Outreach included current City vendors and M/WBE certified private security firms based on a list provided by DPS. On Thursday evening and throughout the day on Friday, the following firms were contacted:

- Monterrey Security Consultants, Inc.
- Kates Detective & Security Agency
- AGB Investigative Services
- Allpoints Security & Detectives
- Star Detective & Security Agency
- Illinois Security Professionals, Inc.
- Halo Security Group, LLC
- Skytech Enterprises LTD
- Steiner Security Services, Inc.

Of those, Monterrey Security, Illinois Security Professionals, and AGB Investigative were able to provide services on the required terms. Each firm proposed a rate that was deemed reasonable in light of the need to mobilize a substantial number of staff on very short notice, as compared to the rates paid under existing City contracts for unarmed security. All three firms independently proposed rates within a similar range, reinforcing that these are market rates.

Illinois Security Professionals used 25 security guards to secure various locations on the South and West Side of the City at the cost of \$ 12,702.

OEMC requests approval to move forward with this procurement as stated in the attached Exhibit 1.

Sincerely,

Richard Guidice | Executive Director
Chicago of Chicago Office of Emergency Management and Communications



EXHIBIT 1

**Department of Procurement Services
Emergency Contract Request Form**

Requesting Department: Chicago Police Department Date: June 8, 2020

Description of Operational Emergency (use Attachment 1 attached)
Anticipated duration of emergency (include justification for how you arrived at the duration): To further ensure the safety of Chicago's neighborhoods, particularly on the South and West Sides, the City has partnered with Illinois Security Professionals to ensure they have the security they need to safely operate after experiencing looting and property damage last week.

Justification for continued duration if this is a request for an additional emergency contract beyond the anticipated duration of emergency identified in an earlier request:
N/A

Emergency Requirements (check one):
Commodities _____ Equipment _____ Services x
(NOTE: Services, such as debris removal, are provided through equipment rental)

Details (describe the required commodities, equipment, or services (referred to hereafter as "requirements") in detail; attach additional pages as necessary):
The City will be working with various security companies that will supply more than 100 private security guards to protect local retail shops, grocery stores and pharmacies that community members rely on every single day.

Are the requirements available through an existing City contract? NO (Y/N)
Contract No. (if available): N/A Vendor: N/A
Vendor Contact Information: N/A

Explanation of why normal contracting procedures, including small orders, are not feasible in this instance:
The emergency contract is warranted for preventative and precautionary measures following last week's looting and property damage.

Are the requirements available through U.S. Communities or GSA Schedules? NO (Y/N)
Contract No. (if available): N/A Vendor: N/A

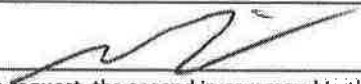
Description of anticipated vendor solicitation process: N/A

Department Contact Person: Joel W. Brown Phone: 312-745-5641
E-mail: Joel.Brown@chicagopolice.org Date Requirements Required: ASAP

Point of Delivery for Requirements: Chicago Police Department

Consequences/Costs of not granting request: There will be continue hardship for the the Chicago residents particularly on the South and West Side due to not having security to assist with the protection of local retail shops, grocery stores and pharmacies that community members rely on every single day.

Commissioner's Signature*: _____



*If the Commissioner is not available to execute this request, the second in command in the department may execute this form in the Commissioner's absence.

Attachment 1

In light of the unrest in the Chicago area and to further ensure the safety of Chicago's neighborhoods, particularly on the South and West Sides, the City partnered with local businesses to ensure they had the security they needed to safely operate after experiencing looting and property damage last week. Chicago's small businesses and neighborhood commercial corridors are the heart of our communities, which is why we worked to supply private security guards to protect the local retail shops, grocery stores and pharmacies that community members rely on every single day. The new guards were unarmed and solely in place to monitor activity on commercial corridors and notify the Chicago Police Department if any illegal activity occurred. None of the security guards had policing powers, and each of these companies have been specifically instructed not to engage or interfere with protestors or looters in any way.

ILLINOIS SECURITY
PROFESSIONALS



Invoice

Illinois Security Professionals

INVOICE # 1001
DATE: JUNE 8, 2020

150 N. Michigan Ave Suite 2800
Chicago, Illinois 60601
Phone 312.291.4632
ISP.PROFESSIONALS,INC@GMAIL.COM

TO Joel Brown
Chicago Police Department
3510 S. Michigan Avenue
Chicago, Illinois 60653
312.745.5640
Customer ID 108

JOB	BILLING DATES	PAYMENT TERMS	DUE DATE
ESS	June 6, 2020 thru June 8, 2020	Due in net 30 Days from service date	July 8, 2020

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
7	6/6 thru 6/7 4p - 4a Security Officers 12 hours	\$43.50 per hour	\$3654.00
2	6/6 thru 6/7 6p - 4a Security Officers 10 hours	\$43.50 per hour	\$ 870.00
6	6/7 8a - 8p Security Officers 12 hours	\$43.50 per hour	\$3132.00
2	6/7 thru 6/8 10p - 8a Security Officers 10 hours	\$43.50 per hour	\$ 870.00
8	6/7 thru 6/8 8p - 8a Security Officers 12 hours	\$43.50 per hour	\$4176.00
SUBTOTAL			\$12,702.00
SALES TAX			0.00
TOTAL			\$12,702.00

Invoice prepared by: Kalton Bullock
This is an invoice for services provided to Special Service Area #42- (The terms of personnel and price are as agreed upon within contract)

THANK YOU FOR YOUR BUSINESS!



CERTIFICATE OF FILING FOR
CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT

EDS Number: 152651
Certificate Printed on: 06/09/2020

Date of This Filing:06/09/2020 12:26 PM
Original Filing Date:06/09/2020 12:26 PM

Disclosing Party: Illinois Securty
Professionals
Filed by: Mr. Kaiton Bullock

Title:Operations / Logistics Manager

Matter: Emergency Security Service
Applicant: Illinois Securty Professionals
Specification #:
Contract #:

The Economic Disclosure Statement referenced above has been electronically filed with the City. Please provide a copy of this Certificate of Filing to your city contact with other required documents pertaining to the Matter. For additional guidance as to when to provide this Certificate and other required documents, please follow instructions provided to you about the Matter or consult with your City contact.

A copy of the EDS may be viewed and printed by visiting <http://webapps1.cityofchicago.org/EDSWeb> and entering the EDS number into the EDS Search. Prior to contract award, the filing is accessible online only to the disclosing party and the City, but is still subject to the Illinois Freedom of Information Act. The filing is visible online to the public after contract award.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/06/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Latman Insurance Group, Inc. 18300 Dixie Hwy Homewood IL 60430		CONTACT NAME: Brian Latman PHONE (A/C, No, Ext): (708) 251-2345 E-MAIL ADDRESS: brian@latmaninsurancegroup.com FAX (A/C, No): (708) 831-6315	
INSURED Illinois Security Professionals 150 Michigan Ave Ste. 2800 Chicago IL 60601		INSURER(S) AFFORDING COVERAGE INSURER A : KINSALE INS CO NAIC # 38920 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	01000715601	08/13/2019	08/13/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		0100071562-0	08/13/2019	08/13/2020	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Chicago Department of Procurement Services Shannon E. Andrews, Chief Procurement Officer 121 North LaSalle Street Chicago IL 60602	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATION REGARDING COMPLIANCE WITH CITY OF CHICAGO ("CITY")
EMERGENCY PROCUREMENT TERMS AND CONDITIONS

On behalf of Illinois Security Prof., "Contractor", I acknowledge that I have been provided with a copy of the "City of Chicago Terms and Conditions for Emergency Procurements". I certify that I have reviewed and understand the aforementioned document. I further certify that the Contractor will comply with all provisions of the aforementioned document while performing services for the City.

Under penalty of perjury the person signing below warrants: (1) execution of this certification by Contractor is duly authorized by the Contractor; (2) the signature is being made with complete and full authority to commit the Contractor to all terms and conditions of this certification; and (3) all statements contained in this Certification are true, accurate, and complete as of the date of execution.

Name of Contractor: Illinois Security Professionals

Signature of Authorized Officer: Kaiton Bullock

Title of Signatory: Operations / Logistics Manager

Date: July 8, 2020