



DEPARTMENT OF PROCUREMENT SERVICES NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION

Complete this cover form and the **Non-Competitive Procurement Application Worksheet** in detail. Refer to the page entitled "Instructions for Non-Competitive Procurement Application" for completing this application in accordance with its policy regarding NCRB. Complete "other" subject area if additional information is needed. Subject areas must be fully completed and responses merely referencing attachments will not be accepted and will be immediately rejected.

Department	Originator Name	Telephone	Date	Signature of Application Author
DPS	Benjamin Ho	4-4921	5/30/18	
Contract Liaison	Email Contract Liaison	Telephone		
Steve Loboda	steve.loboda@cityofchicago.org	4-7960		

List Name of NCRB Attendees/Department

Carleton Nolan/ DoIT
Benjamin Ho/DPS
Monica Jimenez/DPS

Request NCRB review be conducted for the product(s) and/or service(s) described herein.

Company: **B2GNow**

Contact Person:	Phone:	Email:
Frank Begalke	602-325-9277	feb@b2gnow.com

Project Description: **Amendment to PO#18455 for Vendor Limit Increase and Time Extension for Certification & Compliance (C2) System**

This is a request for:

- | | |
|---|---|
| <input type="checkbox"/> New Contract

<u>Contract Type</u>
<input type="checkbox"/> Blanket Agreement Term: <u>36</u> (# of mo)
<input type="checkbox"/> Standard Agreement | <input checked="" type="checkbox"/> Amendment / Modification
<u>Type of Modification</u>
<input checked="" type="checkbox"/> Time Extension <input checked="" type="checkbox"/> Vendor Limit Increase <input type="checkbox"/> Scope Change
Contract Number: <u>18455</u>
Specification Number: <u>68442</u>
Modification Number: <u>3</u> |
|---|---|

Department Request Approval DEPARTMENT HEAD OR DESIGNEE _____ PRINT NAME <u>Jamie L. Rhee</u> DATE <u>6-18-18</u>	Recommended Approval BOARD CHAIRPERSON _____ PRINT NAME <u>Rich Butler</u> DATE <u>8-20-18</u>
---	--

(FOR NCRB USE ONLY)

Recommend Approval/Date: _____

Return to Department/Date: _____

Rejected/Date: _____

Rec'd
8/20/18

SN
8/20/18

Approved Rejected

CHIEF PROCUREMENT OFFICER _____
 DATE 22 August 2018



**DEPARTMENT OF PROCUREMENT SERVICES
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

All applicable information on this worksheet must be addressed using each question found on the "Instructions for Non-Competitive Procurement Application" in this application.

Justification for Non-Competitive Procurement Worksheet

PROCUREMENT HISTORY

DPS identified a need for an application to manage the Department's Certification and Compliance Data. A Request for Services ("RFS") was issued under the City's MCAs for IT Management. The selected vendor, Los Alamos Technical Associates, proposed with B2GNow software. LATA's implementation task order ended and the City stayed with the B2GNow software. Please see the attached for more details.

ESTIMATED COST

\$1,337,000 for a 2 year initial term plus a 2 year option to extend. See attached "C2 Vendor Limit Increase Calculation"

SCHEDULE REQUIREMENTS

New contract must be in place by 12/15/18. 2 year term accomodates RFP, contract negotiation, and award timeline, and the 2 year option accomodates an implementation project if awarded to other than the incumbent vendor.

EXCLUSIVE OR UNIQUE CAPABILITY

B2GNow is the owner of the proprietary software code which is integral to the program selected by the City through a competitive evaluation process to best meet the needs of the requirement. Please see attached.

OTHER

None

Compliance and Certification (C2) VLI/Time Extension

Justification for Non Competitive Procurement

Procurement History

- 1. Describe the requirement and how it evolved from initial planning to its present status.**

In 2006, the Department of Procurement Services identified a need for an application to manage the Department's Certification and Compliance data. A Request for Services ("RFS") was issued under the City's Master Consulting Agreements for IT Management. After careful review and evaluation of the proposals, a task order was issued to the selected vendor, Los Alamos Technical Associates, Inc. ("LATA").

LATA's proposal included a hosted solution performed by their subcontractor, ASKREPLY, Inc. d/b/a B2GNow, the company that owns the proprietary code that is being used for the C2 program. LATA's proposed solution, including B2GNow, was evaluated as part of a competitive evaluation process and selected as best qualified to meet the City's requirement. The City's approved task order agreement with LATA contained a provision that annual hosted service will be contracted directly between the City and B2GNow. Contract #18455 with B2GNow has been in place since 12/15/2008.

B2GNow retains ownership of the code and will continue to host the program. DPS is working with B2GNow to enhance their standard code to meet our requirements. In addition, B2GNow has existing contracts with numerous other government and private entities, and any benefits given to these other entities in the future will also be made available to the City.

- 2. Is this a first time requirement or a continuation of previous procurement from the same source?**

This is a continuation of a previous procurement from the same source.

- 3. Explain attempts made to competitively bid the requirement.**

Through a competitive evaluation process, the City selected B2GNow as part of the winning proposal submitted by LATA as best qualified to meet the City's requirement. The City's agreement with LATA (including the services provided by B2GNow as LATA's subcontractor) has expired and the City has a direct contract agreement with B2GNow for the hosted solution.

In 2017, DPS engaged Clarity to create an RFP for the requirement. A draft of the RFP has been completed and is undergoing internal review. The existing contract with B2GNow expires 12/14/2018. The time extension and vendor limit increase is needed to allow for the RFP and contract award process and, should a vendor other than B2GNow be chosen, an implementation project.



DEPARTMENT OF PROCUREMENT SERVICES NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION INSTRUCTIONS FOR NON-COMPETITIVE PROCUREMENT APPLICATION

INSTRUCTIONS FOR PREPARATION OF NON-COMPETITIVE PROCUREMENT APPLICATION

If a City Department has determined that the purchase of supplies, equipment, work and/or services cannot be done on a competitive basis, a justification must be prepared on this "Justification for Non-Competitive Procurement Application" in which procurement is requested on a or non-competitive basis in accordance with 65 ILCS 5/8-10-4 of the Illinois Compiled Statutes. Using this instruction sheet, all applicable information must be addressed on the worksheet. The information provided must be complete and in sufficient detail to allow for a decision to be made by the Non-Competitive Procurement Review Board. For Amendments, Modifications, describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change.

Attach a DPS Checklist and any other required documentation; the Board will not consider justification with incomplete information documentation or omissions.

PROCUREMENT HISTORY

1. Describe the requirement and how it evolved from initial planning to its present status.
2. Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain the procurement history.
3. Explain attempts made to competitively bid the requirement (attach copy of sources contacted).
4. Describe in detail all research done to find other sources; list other cities, companies in the industry, professional organizations contacted. List periodicals and other publications used as references.
5. Explain future procurement objectives. Is this a one-time request or will future requests be made for doing business with the same source?
6. Explain whether or not future competitive bidding is possible. If not, explain in detail.

ESTIMATED COST

1. What is the estimated cost for this requirement or for each contract, if multiple awards are contemplated? What is the funding source?
2. What is the estimated cost by fiscal year?
3. Explain the basis for estimating the cost and what assumptions were made and/or data used (i.e., budgeted amount, previous contract price, current catalog or cost proposal from firms solicited, engineering or in-house estimate, etc.)
4. Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling or other factors which would be duplicated at City expense if another source was considered. Describe cost savings or other measurable benefits to the City which may be achieved.
5. Explain what negotiation of price has occurred or will occur. Detail why the estimated cost is deemed reasonable.

SCHEDULE REQUIREMENTS

1. Explain how the schedule was developed and at what point the specific dates were known.
2. Is lack of drawings and/or specifications a constraining factor to competitive bidding? If so, why is the proposed Contractor the only person or firm able to perform under these circumstances? Why are the drawings and specifications lacking? What is the lead time required to get drawings and specifications suitable for competition? If lack of drawings and specifications is not a constraining factor to competitive bidding, explain why only one person or firm can meet the required schedule.
3. Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.
4. Describe in detail what impact delays for competitive bidding would have on City operations, programs, costs and budgeted funds.

EXCLUSIVE OR UNIQUE CAPABILITY

1. If contemplating hiring a person or firm as a Professional Service Consultant, explain in detail what professional skills, expertise, qualifications, and/or other factors make this person or firm exclusively or uniquely qualified for the project. Attach a copy of the cost proposal, scope of services, and **Temporary Consulting Services Form**.
2. Does the proposed firm have personnel considered unquestionably predominant in the particular field?
3. What prior experiences of a highly specialized nature does the person or firm exclusively possess that is vital to the job, project or program?
4. What technical facilities or test equipment does the person or firm exclusively possess of a highly specialized nature which is vital to the job?
5. What other capabilities and/or capacity does the proposed firm possess which is necessary for the specific job, project or program which makes them the only source who can perform the work within the required time schedule without unreasonable costs to the City?
6. If procuring products or equipment, describe the intended use and explain any exclusive or unique capabilities, features and/or functions the items have which no other brands or models, possess. Is compatibility with existing equipment critical from an operational standpoint? If so, provide detailed explanation?
7. Is competition precluded because of the existence of patent rights, copyrights, trade secrets, technical data, or other proprietary data (attach documentation verifying such)?
8. If procuring replacement parts and/or maintenance services, explain whether or not replacement parts and/or services can be obtained from any other sources? If not, is the proposed firm the only authorized or exclusive dealer/distributor and/or service center? If so, attach letter from manufacturer on company letterhead.

MBE/WBE COMPLIANCE PLAN

- * All submissions must contain detailed information about how the proposed firm will comply with the requirements of the City's Minority and Women Owned Business program. All submissions must include a completed C-1 and D-1 form, which is available on the Procurement Services page on the City's intranet site. The City Department must submit a Compliance Plan, including details about direct and indirect compliance.

OTHER

1. Explain other related considerations and attach all applicable supporting documents, i.e., an **approved "ITGB Form"** or "Request For **Individual Hire Form**".

REVIEW AND APPROVAL

This application must be signed by both Originator of the request and signed by the Department Head. After review and final disposition from the Board, this application will be signed by the Board Chairman. After review and final disposition from the Board, this form will be presented to the Chief Procurement Officer recommending approval.

Project Checklist

Attach required forms for each procurement type and detailed scope of services and/or specifications and forward original documents to the Chief Procurement Officer; City Hall, Room 806.

Date: 6/5/2018

Department Name: Procurement Services

Requisition No: 226653 Specification No: 68442

PO No: 18455 Modification No: 3

Contract Liaison: Steve Loboda

Telephone: 312-744-4960

Email: steve.loboda@cityofchicago.org

Project / Program Manager: Benjamin Ho

Telephone: 312-744-4921

Email: benjamin.ho@cityofchicago.org

For blanket agreements, original or lead department must consult with other potential departments who may want to participate on the blanket agreement. If grant funded, attach copy of the approved grant application and other terms and conditions of the funding source. Note: 1) Funding: Attach information if multiple funding lines; 2) Individual Contract Services: Include approval form signed by Department Head and OBM; 3) DGB: IT project valued at \$100,000.00 or more, attach approval transmittal sheet.

*By signing this form, I attest that all information provided is true and accurate.

Contract Liaison Signature

Project Title: NCRB Time Extension & Vendor Limit Increase for PO#18455 - B2GNow for C2 system

Project Description: Time Extension and VLI for B2GNow on PO#18455 pending rebid and possible reimplementaion of C2 system.

Funding:

Corporate Bond Enterprise Grant Other:

IDOT/Transit IDOT/Highway FHWA FTA FAA

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	PROJECT	RPTG	ESTDOLLAR AMOUNT
018	0144	05	42566	0149	220449	182566			\$ 39,000
018	100	06	2005	0149	220149				\$1,117,770
018	100	35	2005	0140	220140				\$160,000

Check One:

New Contract Request

**By signing below, I attest the estimates provided for this contract are true and accurate.*

*Project / Program Manager Signature: *Benjamin Ho*

Commissioner/Authorized Designee Signature: *[Signature]*

Purchase Order Type:

Blanket/Purchase Order (DUR)

Master Consultant Agreement (Task Order)

Standard/One-Time Purchase

Procurement Method:

Bid RFP RFQ RFI

Small Order

Special Approvals Required:

Emergency

Non-Competitive Review Board (NCRB)

Request for Individual Contract Services

Information Technology Governance Board (ITGB)

Purchase Order Information:

Contract Term (No. of Months): 24 months

Extension Options (Rate of Recurrence): 1 24month

Estimated Spend/Value: \$ 1,337,000.00

Contract Type:

Architect Engineering Commodity Construction JOC SBI

Professional Services Revenue Generating Vehicle & Heavy Equipment

Work Service Joint Procurement Reference Contract

Modification or Amendment

Modification Information:

PO Start Date: 12/15/2018

PO End Date: 12/14/2020

Amount (Increase/Reduction):

Modification/Amendment Type:

Time Extension Scope Change/Price Increase /Additional Line Item(s)

Vendor Limit Increase Requisition Encumbrance Adjustment

Other (specify):

MBE/WBE/DBE Analysis: (Attach MBE/WBE/DBE Goal Setting Memo)

Full Compliance Contract Specific Goals

No Stated Goals Waiver Request

Vendor Info:

Name: Askreply, Inc. (DBA B2GNow)

Contact: Frank Begalke

Address: 725 W. McDowell Rd., Phoenix, AZ 85007

E-mail: feb@b2gnow.com

Phone: 602-325-9277

Risk Management / EDS

Insurance Requirements (included) Yes No

EDS Certification of Filing (included) Yes No



DEPARTMENT OF PROCUREMENT SERVICES
CITY OF CHICAGO

DATE: June 5, 2018

TO: Jamie L. Rhee
Chief Procurement Officer

FROM: Benjamin Ho
Deputy Procurement Officer

SUBJECT: **REQUEST FOR NCRB VENDOR LIMIT INCREASE AND
TIME EXTENSION
CURRENT PO NUMBER: 18455
CURRENT SPECIFICATION NUMBER: 68442
VENDOR: ASKREPLY, INC. (DBA/B2GNOW)**

The Department of Procurement Services (DPS) requests Non-Competitive Review Board approval for a time extension and vendor limit increase for PO # 18455 with B2GNow, the contractor for our hosted Certification and Compliance (C2) system while a new Request for Proposal for C2 is put out for rebid.

Utilization of Minority-Owned, Women-Owned and Disadvantaged-Owned Business Enterprises (MWDBE) is a critical part of the City of Chicago Procurement process. The certification of MWDBE firms and contract compliance as relates to primes and/or subcontractors is managed, tracked and reported via the C2 system. Various other functionality such as labor compliance, blast email communications to certified vendors, and event registration is also managed through C2. C2 utilizes B2GNow's Diversity Management System and B2GNow's subcontractor LCPTracker. Both are proprietary systems that have been developed exclusively by B2GNow and LCPTracker respectively and are hosted exclusively by the respective firms. No other companies are qualified, authorized, or able to provide the software and services for the C2 system. The system has been in use at the City since December 15, 2008.

These services are currently provided by B2GNow (prime) and LCPTracker (subcontractor), and the current contract is set to expire without any extension options on December 14, 2018. The current contract represented the last option to renew and was approved and awarded by the Non-Competitive Review Board in October 26, 2016.

DPS is requesting approval from the NCRB board for an amendment to provide a 2 year extension and one 2-year option to renew. DPS engaged Clarity in 2017 to prepare a draft Request for Proposal (RFP) for a contract rebid. The RFP draft is complete and DPS is awaiting funding and authorization to advertise the rebid.

The extension allows B2GNow to continue to maintain the current C2 System (including LCPTracker) through the expected duration of the RFP and contract negotiation and award process. In the event of an award to a vendor other than the incumbent vendor(s), DPS may exercise the two year option to renew to allow time for implementation and rollout of a replacement system(s).

The contract limit of \$1,337,000 covers anticipated license and maintenance fees for DPS and DPD through the extension and option periods, as well as requests for possible projects and requested enhancements. The detail for the contract limit is attached. The following summarizes the contract limit breakdown:

DoIT: Licensing/maintenance costs \$1,117,770
DPS Possible Projects: \$160,000
DPD Possible Projects: \$59,000

DoIT pays the annual software maintenance/support fees and concurs in request for the new contract. DoIT's email of concurrence is attached.

Attached are the NCRB Justification Form; scope of services; DPS Checklist and all relevant forms and supporting documentation required for a Non Competitive Procurement contract. If you concur with this request, please sign this memo and return the entire package to me to continue processing.

Procurement Type: Time Extension and Vendor Limit Increase

Duration: Initial 2 year term from 12/15/2018 to 12/14/2020; 2 year option to renew
12/15/2020 – 12/14/2022

Funding: 18-100-062005-0149-220149 18-J44-0542566-0149-220149-182566
18-100-0352005-0140-220140


Jamie L. Rhee/CPO
Approval to Proceed with VLI/Time Extension NCRB



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/14/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insureon (BIN Insurance Holdings LLC.) 30 N. LaSalle, 25th Floor, Chicago, IL 60602	CONTACT NAME: PHONE (A/C, No. Ext): (800) 688-1984 FAX (A/C, No): 877-826-9067 E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Askreply, Inc dba B2g Now 3225 N Central Ave Ste 120, Phoenix, AZ, 85012	INSURER A : Beazley Insurance Company Inc.	37540
	INSURER B : Philadelphia Indemnity Insurance Company	18058
	INSURER C : Hartford Casualty Insurance Company	29424
	INSURER D :	
	INSURER E :	
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			46SBAPG3528	4/18/2018	4/18/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 OTHER: \$
C	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			46SBAPG3528	4/18/2018	4/18/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER: \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			46SBAPG3528	4/18/2018	4/18/2019	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 OTHER: \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability (Errors and Omissions)			W17E57180401	2/23/2018	2/23/2019	Occurrence/Aggregate \$3,000,000 / \$3,000,000
B	Fidelity Bond 3rd Party BKT			PHSD1319404	2/1/2018	2/1/2019	Each Occurrence \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

City of Chicago 121 N. LaSalle Chicago, IL 60602	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---



CERTIFICATE OF FILING FOR
CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT

EDS Number: 123860
Certificate Printed on: 03/07/2018

Date of This Filing:03/07/2018 11:17 AM
Original Filing Date:03/07/2018 11:17 AM

Disclosing Party: AskReply, Inc.
Filed by: Frank Begalke

Title:Chief Operating Officer

Matter: "C2" System
Applicant: AskReply, Inc.
Specification #: 68442
Contract #: 18455

The Economic Disclosure Statement referenced above has been electronically filed with the City. Please provide a copy of this Certificate of Filing to your city contact with other required documents pertaining to the Matter. For additional guidance as to when to provide this Certificate and other required documents, please follow instructions provided to you about the Matter or consult with your City contact.

A copy of the EDS may be viewed and printed by visiting <http://webapps1.cityofchicago.org/EDSWeb> and entering the EDS number into the EDS Search. Prior to contract award, the filing is accessible online only to the disclosing party and the City, but is still subject to the Illinois Freedom of Information Act. The filing is visible online to the public after contract award.



725 W McDowell Rd
Phoenix, AZ 85007
Voice: 602-325-9277
Fax: 866-892-2913

March 7, 2018

City of Chicago
Attn: Ms. Felicia Warner
121 N. LaSalle
Chicago, IL 60602

Re: NCRB Justification for Time Extension and Vendor Limit Increase for PO #18455

Dear Ms. Warner:

Thank you for contacting us in regards to continuation of the annual service fee for the City's B2Gnow Diversity Management System; also known as "C2".

The B2Gnow Diversity Management System is a proprietary system that has been developed exclusively by B2Gnow and is hosted exclusively by B2Gnow. No other company is qualified, authorized, or able to provide the annual service fee for the B2Gnow Diversity Management System. As such, the annual service fee must be provided by B2Gnow's team.

We look forward to our continued partnership with the City of Chicago. If you have any questions regarding B2Gnow, please don't hesitate to contact me directly at 602-325-9277.

Best Regards,

A handwritten signature in black ink that reads 'Frank Begalke'. The signature is written in a cursive, flowing style.

Frank Begalke
Chief Operating Officer
AskReply, Inc. (dba B2Gnow)



725 W. McDowell Road
Phoenix, AZ 85007
Voice: 602-325-9277
Fax: 866-892-2913

March 23, 2018

City of Chicago
Attn: Ms. Felicia Warner
121 N. LaSalle
Chicago, IL 60602

Re: No Stated Goals Justification for Amendment to PO # 18455

Dear Ms. Warner:

Thank you for contacting us in regards to amending our existing contract for an additional year of annual service fee for the City's B2Gnow Diversity Management System; also know as "C2".

We respectfully request "No Stated Goals" on this proposed amendment, as there is currently no opportunity for MWBE participation within the existing scope. The B2Gnow Diversity Management System is a proprietary system that has been developed exclusively by B2Gnow and is hosted exclusively by B2Gnow. No other company is qualified, authorized, or able to provide hosting or support of the B2Gnow Diversity Management System. As such, the services included in the annual service fee must be completed exclusively by B2Gnow's technical team located in Phoenix, AZ.

We look forward to assisting the City of Chicago with their future needs. If you have any questions regarding B2Gnow, please don't hesitate to contact me directly at 602-325-9277.

Best Regards,

A handwritten signature in black ink that reads "Frank Begalke". The signature is written in a cursive, flowing style.

Frank Begalke
Chief Operating Officer
AskReply, Inc. (dba B2Gnow)



DEPARTMENT OF PROCUREMENT SERVICES
CITY OF CHICAGO

DATE: June 18, 2018

TO: Jamie L. Rhee
Chief Procurement Officer

FROM: Benjamin Ho *Benjamin Ho*
Deputy Procurement Officer

SUBJECT: **CONCURRENCE WITH NO-STATED GOALS
REQUEST FOR VENDOR LIMIT INCREASE & TIME
EXTENSION
CURRENT PO NUMBER: 18455
CURRENT SPECIFICATION NUMBER: 68442
VENDOR: ASKREPLY, INC. (DBA/B2GNOW)**

The Department of Procurement Services (DPS) concurs with the no-stated goals request made by B2GNow in their attached letter dated March 23, 2018 for the vendor limit increase and time extension for PO # 18455 for our hosted Certification and Compliance (C2) system. The software is proprietary to B2GNow and maintained and hosted exclusively by B2GNow. No other company is qualified or authorized to provide the annual maintenance for the software; consequently there are no direct MBE/WBE subcontracting opportunities available.



DEPARTMENT OF PLANNING AND DEVELOPMENT
CITY OF CHICAGO

DATE: June 13, 2018

TO: Jamie L. Rhee
Chief Procurement Officer

FROM: David L. Reifman
Commissioner

SUBJECT: Request for utilization of NCRB vendor Askreply Inc. (DBA/B2GNOW)

The Department of Planning and Development is requesting that the Department of Planning and Development can utilize vendor B2GNOW in utilization of the C2 and LCP Tracker Systems. This request is being made in conjunction with a request for NCRB vendor Limit increase and time extension.

The Department of Planning and Development is making this request in order to comply with a Mayor's Office directive that the monitoring and compliance of payrolls (city residency) and MBE/WBE requirements be automated so that reports can be generated in the same format and utilizing the same information as all other City Departments and other City Sister Agencies. Utilization of the C2 and LCP Tracker Systems will allow for the Department to comply with the Mayor's Office request.

The tracking of MBE/WBE participation is covered in Executive Orders 85-2 and 89-7 as amended. The tracking of local or City residency of workers is covered by Section 2-92-250 of the Municipal Code of the City of Chicago.

If you have any questions please contact Bill Povalla of my staff at 312-742-0345.



725 W. McDowell Rd.
Phoenix, AZ 85007
Voice: 602-325-9277
Fax: 866-892-2913

June 6, 2018

City of Chicago
Attn: Ms. Felicia Warner
121 N. LaSalle
Chicago, IL 60602

Re: Annual Service Fee Renewal

Dear Ms. Warner:

Thank you for contacting us regarding continuation of the annual service fee for the City's B2Gnow Diversity Management System; also known as "C2".

The B2Gnow Diversity Management System is a proprietary system that has been developed exclusively by B2Gnow and is hosted exclusively by B2Gnow. No other company is qualified, authorized, or able to provide the annual service fee for the B2Gnow Diversity Management System. As such, the annual service fee must be provided by B2Gnow's team. The fee structure outlined in our current contract will remain in place for the extension.

We look forward to our continued partnership with the City of Chicago. If you have any questions regarding B2Gnow, please don't hesitate to contact me directly at 602-325-9277.

Best Regards,

A handwritten signature in black ink that reads 'Frank Begalke'.

Frank Begalke
Chief Operating Officer
AskReply, Inc. (dba B2Gnow)



Diversity Management System Proposal

1. Contract Compliance System

Modules & Services

	Setup	Annual	
• Baseline System & Vendor Management module (required)	\$4,950	\$4,950	
• Contract Compliance module	\$4,950	\$4,950	<i>up to 200 active contracts</i>
• Prevailing Wage/Certified Payroll	\$5,950	\$16,500	<i>up to \$50 million in construction</i>
• Annual Prevailing Wage Maintenance	-	\$1,000	
Total	\$15,850	\$27,400	<i>per year</i>
	-\$3,170	-\$5,480	<i>20% City of Chicago Discount</i>
	\$12,680	\$21,920	<i>per year</i>

Setup Includes

- Project kick-off & planning session
- Comprehensive project management
- Baseline system configuration
- Activation and configuration of included modules
- Accounts set up for all staff users
- Customized notification templates
- Configuration of login portal
- Staff training

Annual Support & Service

- B2Gnow hosted & managed technology infrastructure
- Software licenses and system maintenance
- 24/7 unlimited access to the B2Gnow system
- Unlimited staff and vendor accounts in system
- Access to all system upgrades and enhancements
- Access to all standard reports and ad-hoc tool
- Phone and email support for staff
- First level email support for vendors
- Up-to-date quick guides, training manuals, online help
- Unlimited online staff and vendor training (as available)
- System configuration updates and annual system review

2. Additional Capacity, Additional Modules and Optional Services

Additional Module Capacity

	Setup	Annual	
• Contract Compliance	-	\$4,950	<i>per 200 additional active contracts</i>
• Prevailing Wage/Certified Payroll	-	\$21,000	<i>up to \$100 million in construction</i>
		\$27,000	<i>up to \$200 million in construction</i>
		\$34,000	<i>up to \$300 million in construction</i>
		\$40,000	<i>up to \$400 million in construction</i>
		\$47,000	<i>up to \$500 million in construction</i>
		\$53,000	<i>up to \$750 million in construction</i>
		\$60,000	<i>up to \$1 billion in construction</i>
		\$68,000	<i>up to \$2 billion in construction</i>

Additional Modules

	Setup	Annual	
• Online Vendor Registration - Prequalification, Bidder Registration, etc.	\$4,950	\$4,950	<i>per 200 active registrants</i>
• Utilization Plan module	\$4,950	\$4,950	<i>up to 200 plan sets</i>
• Goal Setting Module	\$4,950	\$4,950	<i>per 200 contract specific goals</i>
• Certification Management module	\$9,900	\$4,950	<i>up to 200 certified firms</i>
• Online Application module	\$9,900	\$4,950	<i>up to 200 applicants</i>
• Insurance Management	\$4,950	\$4,950	<i>per 500 risk certificates</i>
• Spend Analysis (lower expenditure tracking, I.E. PO and P card purchases)	\$9,900	\$4,950	<i>per 10,000 payment records</i>
• Outreach & Event Management module	\$4,950	\$4,950	<i>up to 100 campaigns/events</i>
• Concessions Module	\$4,950	\$4,950	<i>up to 100 locations</i>
• Separate local government system for separate compliance tracking	\$9,900	\$9,900	

Optional Services

• Additional standard interfaces for data import (per record type)	\$5,950	<i>one-time + \$1,000 per year maintenance</i>
• Interfaces for data export (per record type)	\$5,950	<i>one-time + \$1,000 per year maintenance</i>
• Migration of existing active vendor data	\$7,500	<i>up to 10,000 active vendor records</i>
• Migration of current certified directory (DBE, MBE, WBE, SBE)	\$10,000	<i>one-time</i>
• Single Sign-on for staff users	\$10,000	<i>one-time + \$1,000 per year maintenance up to 2,000 certification records</i>
• Specialized Onsite Training (after go-live)	\$1,500	<i>per day plus travel at cost</i>
• Outbound fax service for system	\$1,500	<i>per year</i>
• Program Consulting	\$300	<i>per hour</i>
• Development (Custom Reporting, System Customizations)	\$150	<i>per hour</i>
• Data Entry	\$75	<i>per hour</i>
• Additional Onsite Travel	At cost	

3. Terms

- Pricing is effective for 60 days from proposal date.
- Setup is invoiced 50% at kick-off and 50% upon completion.
- Annual fee is invoiced upon contract start date and annually thereafter.
- Annual fee escalation per year limited to maximum of 3%.
- Additional services are invoice Net 30 upon delivery.
- Travel and other out-of-pocket expenses are invoiced Net 30 at actual cost.

4. Contact

Risa Bennett
Account Director, B2Gnow
risa.bennett@b2gnow.com
(602) 325-9277 Ext 282