



**DEPARTMENT OF PROCUREMENT SERVICES
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION**

Complete this cover form and the **Non-Competitive Procurement Application Worksheet** in detail. Refer to the page entitled **"Instructions for Non-Competitive Procurement Application"** for completing this application in accordance with its policy regarding NCRB. Complete "other" subject area if additional information is needed. Subject areas must be fully completed and responses merely referencing attachments will not be accepted and will be immediately rejected.

Department	Originator Name	Telephone	Date	Signature of Application Author
Office of the Mayor	Patrick Schweska	4-7965	11/13/19	
Contract Liaison	Email Contract Liaison	Telephone		
Yasmin Rivera	yasmin.rivera@cityofchicago.org	4-9991		

List Name of NCRB Attendees/Department	
Patrick Schweska Manuel Perez Yasmin Rivera	Office of the Mayor

Request NCRB review be conducted for the product(s) and/or service(s) described herein.

Company: **Blaida and Associates LLC**

Contact Person:	Phone:	Email:
Derek Blaida	312.714.5172	derekblaida@gmail.com

Project Description: **Legislative Consulting Services**

This is a request for:

- | | |
|---------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> New Contract | <input checked="" type="checkbox"/> Amendment / Modification |
| Contract Type | Type of Modification |
| <input checked="" type="checkbox"/> Blanket Agreement Term: <u>19</u> (# of mo) | <input checked="" type="checkbox"/> Time Extension <input checked="" type="checkbox"/> Vendor Limit Increase <input checked="" type="checkbox"/> Scope Change |
| <input type="checkbox"/> Standard Agreement | Contract Number: 87989 |
| | Specification Number: 810682 |
| | Modification Number: _____ |

Department Request Approval		Recommended Approval	
	<u>11/21</u>		<u>12/11/19</u>
DEPARTMENT HEAD OR DESIGNEE	DATE	BOARD CHAIRPERSON	DATE
MANUEL PEREZ		Steve M. Lohoda	
PRINT NAME		PRINT NAME	

(FOR NCRB USE ONLY)

Recommend Approval/Date: _____

Return to Department/Date: _____

Rejected/Date: _____

Approved Rejected

CHIEF PROCUREMENT OFFICER _____

DATE



**DEPARTMENT OF PROCUREMENT SERVICES
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

All applicable information on this worksheet must be addressed using each question found on the "Instructions for Non-Competitive Procurement Application" in this application.

Justification for Non-Competitive Procurement Worksheet

PROCUREMENT HISTORY

1. Due to the importance of state funding, legislation, and administrative actions to the operations and finances of the City, the City of Chicago has consistently had a presence in Springfield. Historically, this team has been composed of a number of City employees, as well as one or more professional legislative consultants. The City requires the services of a consultant with extensive knowledge of the state legislative process and the people that work within that process. As such, it is important to maintain outside representation continuously. Such a consultant provides advice and insight regarding state legislative matters and furthers the City's interests in initiatives taking place at the state level.

Blaida and Associates ("Consultant") has served as one of such consultants over the past few years. The Consultant was engaged through the non-competitive procurement process on the basis of Consultant's background, expertise on state and city issues, understanding of the legislative process, and institutional knowledge. Based on Consultant's expertise and performance to date, it was determined it would be beneficial for the City to continue this engagement.

2. The City first contracted with the Consultant for these services in May of 2015 (P.O. 31995). The contract with the Consultant expired on 5/17/2016. We requested a new contract effective as of May 18, 2016 for 12 months plus a 12-month extension option which was granted PO 46856. The contract expired on May 17, 2018, we requested a new contract effective May 18, 2018 for 12 months plus a 12-month extension option which was granted PO 87989. We are requesting to extend the contract for 12 months per section 5.3 of the current contract plus requesting an additional 7 months per the NCRB committee recommendation to have our legislation contracts end at the same time which would take the consultant contract into December 2020.

3. There have been no efforts to competitively bid this requirement as it is believed the Consultant is uniquely situated to be the provider of the required services to the City.

4. N/A

5. It is possible that there will be future requests made for the services of the Consultant. This will depend on the City's needs and the performance of the Consultant.

6. The expertise and qualifications that are critical to legislative consulting – including relationships within both City government and state government, as well as a history with and understanding of the needs and priorities of the City and how these needs and priorities intersect with state policy, regulation, legislation, and funding – are often specific to an individual. As such, it is likely that such services will continue to be procured through the public non-competitive procurement process.

ESTIMATED COST

1. The estimated cost for the proposed contract is \$8,500 per month. The funding source is budget line 9121 ('For Payment of Costs Associated with Lobbyist Activities on Behalf of the City of Chicago').

2. The estimated cost under the proposed extension is \$184,500.00. Which includes the additional 7 months we are requesting on vendor limit increase which would take the consultant contract into December 2020.

3. The proposed contract rate is slightly different from the original granted contract. The cost of the contract is based on Consultant's experience and expertise; the travel, time, and '24/7 on call' requirements of the engagement; and rates for other consultants doing the same or similar work. The Consultant's almost 15 years of experience in state legislative affairs, as well as his current knowledge of sister agency initiatives and agendas and his singular focus on City-related matters, makes his services especially valuable to the City. Plus the additional scope that was added while our administration search and interview for our next Director of Federal Affairs in D.C.



**DEPARTMENT OF PROCUREMENT SERVICES
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

Please see attached document for breakdown of compensation schedule.

4. N/A
5. See 3, above.

SCHEDULE REQUIREMENTS

1. The Consultant will be engaged year-round, and will be especially active during the legislative session, when the Consultant will have to spend weeks in Springfield consulting and strategizing on the City's state legislative agenda. More specifically: Planning and preparation will largely occur during the late summer and fall months; execution of the agenda will occur during the winter and spring months, mostly in Springfield; and late spring and summer will entail review of the prior legislative session. The Consultant will also assist in regulatory matters, which occur all year.

2. N/A

3. Because of the year-round schedule described above and the volatility of schedules and needs related to state legislation and funding, it is critical to have a consistent presence in state legislative affairs. Contracting with a state legislative consultant provides the flexibility and coverage to achieve this.

4. N/A

EXCLUSIVE OR UNIQUE CAPABILITY

1. The Consultant is uniquely qualified to represent the City's interest before state governmental bodies and to assist the City in forming strategies to influence the posture of state legislation, state regulations and other matters affecting the City. The Consultant not only understands the state legislature, its processes, and its people, but also understands the in's and out's of the City and has a deep understanding of the complex issues related to the City's agenda in Springfield. The Consultant also has background and current knowledge of the priorities and agendas of the City's sister agencies, facilitating critical coordination with those agencies. The Consultant has strong relationships in Springfield and a strong network within the government affairs field generally, which enables Consultant to advise on strategy and connect with individuals to execute that strategy.

2. The qualifications discussed in this application relate to a specific individual, Mr. Blaida.

3. The Consultant has worked in state legislative affairs for almost 15 years, including prior work in Springfield for both the City and the Chicago Public Schools. This combination of experience makes him uniquely qualified to execute his scope of work efficiently and effectively. The Consultant's experience makes him able to work independently as a proxy for the City, and also enables him to effectively communicate and coordinate with the City's Springfield team.

In addition, the Consultant is intimately familiar with the critical issues facing the City in Springfield at the current time - including but not limited to pension reform, property taxes and other revenue priorities, and general funding and budgetary needs. This enables the Consultant to move quickly and strategically in the City's best interest on these issues.

4. N/A

5. The City team must work under significant time constraints and deadlines while in Springfield and must be on call at all times throughout the day and year. Having an individual such as the Consultant is indispensable to provide a direct line to decision-makers and senior staff to make quick progress on vital issues. The numerous committee actions and amendments that are offered on a daily basis require an individual with experience and the ability to act quickly and strategically, and Consultant has the capabilities and the network to do so.

6. N/A

7. N/A

8. N/A

OTHER



**DEPARTMENT OF PROCUREMENT SERVICES
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

Personal Services Contractor form attached.



DEPARTMENT OF PROCUREMENT SERVICES NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION INSTRUCTIONS FOR NON-COMPETITIVE PROCUREMENT APPLICATION

INSTRUCTIONS FOR PREPARATION OF NON-COMPETITIVE PROCUREMENT APPLICATION

If a City Department has determined that the purchase of supplies, equipment, work and/or services cannot be done on a competitive basis, a justification must be prepared on this "Justification for Non-Competitive Procurement Application" in which procurement is requested on a or non-competitive basis in accordance with 65 ILCS 5/8-10-4 of the Illinois Compiled Statutes. Using this instruction sheet, all applicable information must be addressed on the worksheet. The information provided must be complete and in sufficient detail to allow for a decision to be made by the Non-Competitive Procurement Review Board. For Amendments, Modifications, describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change.

Attach a DPS Checklist and any other required documentation; the Board will not consider justification with incomplete information documentation or omissions.

PROCUREMENT HISTORY

1. Describe the requirement and how it evolved from initial planning to its present status.
2. Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain the procurement history.
3. Explain attempts made to competitively bid the requirement (attach copy of sources contacted).
4. Describe in detail all research done to find other sources; list other cities, companies in the industry, professional organizations contacted. List periodicals and other publications used as references.
5. Explain future procurement objectives. Is this a one-time request or will future requests be made for doing business with the same source?
6. Explain whether or not future competitive bidding is possible. If not, explain in detail.

ESTIMATED COST

1. What is the estimated cost for this requirement or for each contract, if multiple awards are contemplated? What is the funding source?
2. What is the estimated cost by fiscal year?
3. Explain the basis for estimating the cost and what assumptions were made and/or data used (i.e., budgeted amount, previous contract price, current catalog or cost proposal from firms solicited, engineering or in-house estimate, etc.)
4. Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling or other factors which would be duplicated at City expense if another source was considered. Describe cost savings or other measurable benefits to the City which may be achieved.
5. Explain what negotiation of price has occurred or will occur. Detail why the estimated cost is deemed reasonable.

SCHEDULE REQUIREMENTS

1. Explain how the schedule was developed and at what point the specific dates were known.
2. Is lack of drawings and/or specifications a constraining factor to competitive bidding? If so, why is the proposed Contractor the only person or firm able to perform under these circumstances? Why are the drawings and specifications lacking? What is the lead time required to get drawings and specifications suitable for competition? If lack of drawings and specifications is not a constraining factor to competitive bidding, explain why only one person or firm can meet the required schedule.
3. Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.
4. Describe in detail what impact delays for competitive bidding would have on City operations, programs, costs and budgeted funds.

EXCLUSIVE OR UNIQUE CAPABILITY

1. If contemplating hiring a person or firm as a Professional Service Consultant, explain in detail what professional skills, expertise, qualifications, and/or other factors make this person or firm exclusively or uniquely qualified for the project. Attach a copy of the cost proposal, scope of services, and Temporary Consulting Services Form.
2. Does the proposed firm have personnel considered unquestionably predominant in the particular field?
3. What prior experiences of a highly specialized nature does the person or firm exclusively possess that is vital to the job, project or program?
4. What technical facilities or test equipment does the person or firm exclusively possess of a highly specialized nature which is vital to the job?
5. What other capabilities and/or capacity does the proposed firm possess which is necessary for the specific job, project or program which makes them the only source who can perform the work within the required time schedule without unreasonable costs to the City?
6. If procuring products or equipment, describe the intended use and explain any exclusive or unique capabilities, features and/or functions the items have which no other brands or models possess. Is compatibility with existing equipment critical from an operational standpoint? If so, provide detailed explanation?
7. Is competition precluded because of the existence of patent rights, copyrights, trade secrets, technical data, or other proprietary data (attach documentation verifying such)?
8. If procuring replacement parts and/or maintenance services, explain whether or not replacement parts and/or services can be obtained from any other sources? If not, is the proposed firm the only authorized or exclusive dealer/distributor and/or service center? If so, attach letter from manufacturer on company letterhead.

MBE/WBE COMPLIANCE PLAN

* All submissions must contain detailed information about how the proposed firm will comply with the requirements of the City's Minority and Women Owned Business program. All submissions must include a completed C-1 and D-1 form, which is available on the Procurement Services page on the City's intranet site. The City Department must submit a Compliance Plan, including details about direct and indirect compliance.

OTHER

1. Explain other related considerations and attach all applicable supporting documents, i.e., an approved "ITGB Form" or "Request For Individual Hire Form".

REVIEW AND APPROVAL

This application must be signed by both Originator of the request and signed by the Department Head. After review and final disposition from the Board, this application will be signed by the Board Chairman. After review and final disposition from the Board, this form will be presented to the Chief Procurement Officer recommending approval.

Attach required forms for each procurement type and detailed scope of services and/or specifications and forward original documents to the Chief Procurement Officer; City Hall, Room 806.

Date: October 8, 2019

Department Name:
Office of the Mayor

Requisition No: 283670 **Specification No:** 810682

PO No: 87989 **Modification No:**

Contract Liaison:
Yasmin Rivera

Telephone:
312-744-9991

Email:
yasmin.rivera@cityofchicago.org

Project / Program Manager:
Patrick Schweska

Telephone:
312-744-7965

Email:
patrick.schweska@cityofchicago.org

For Blanket Agreements, the lead department must consult with other departments who may want to participate in the Blanket Agreement. If grant funded, attach copy of the approved grant application and other terms and conditions of the funding source.

Note:

1) **Funding:** Attach information if multiple funding lines
 2) **Individual Contract Services:** Include approval form signed by all parties
 3) **ITGB:** IT project valued at \$100,000.00 or more, attach approval transmittal sheet.

Contract Liaison Signature:
Yasmin Rivera

**By signing this form, I attest that all information provided is true and accurate.*

Project Title: Legislative Consulting Services

Project Description: Legislative Consulting services in Springfield IL for the City of Chicago

Funding:

Corporate Bond Enterprise Grant Other:

IDOT/Transit IDOT/Highway FHWA FTA FAA

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	PROJECT	RPTG	ESTDOLLAR AMOUNT
		0100	099	4401	0140				184,500

Check One:

New Contract Request

**By signing below, I attest the estimates provided for this contract are true and accurate.*

Project / Program Manager Signature:
Patrick Schweska

Commissioner/Authorized Designee Signature:
[Signature]

Purchase Order Information:

Contract Term (No. of Months): _____

Extension Options (Rate of Recurrence): _____

Estimated Spend/Value: \$ _____

Grant Commitment / Expiration Date: _____

Pre-Bid/Submittal Conference: Yes No

Mandatory Site Visit

Purchase Order Type:

Blanket/Purchase Order (DUR)
 Master Consultant Agreement (Task Order)
 Standard/One-Time Purchase

Procurement Method:

Bid RFP RFQ RFI
 Small Order

Special Approvals Required:

Emergency
 Non-Competitive Review Board (NCRB)
 Request for Individual Contract Services
 Information Technology Governance Board (ITGB)
 IDOT Concurrence

Modification or Amendment

Modification Information:

PO Start Date: 05/18/2019
PO End Date: 12/17/2020

Amount (Increase/Reduction): \$184,500

MBE/WBE/DBE Analysis: (Attach MBE/WBE/DBE Goal Setting Memo)

Full Compliance Contract Specific Goals
 No Stated Goals Waiver Request

Risk Management / EDS / IDOT

Contract Type:

Architect Engineering Commodity Construction JOC SBI
 Professional Services Revenue Generating Vehicle & Heavy Equipment
 Work Service Joint Procurement Reference Contract

Safety Enhancing Vehicle Equipment (MCC 2-92-597) Yes No

Modification/Amendment Type:

Time Extension Scope Change/Price Increase /Additional Line Item(s)
 Vendor Limit Increase Requisition Encumbrance Adjustment
 Other (specify): _____

Insurance Requirements (included) Yes No

EDS Certification of Filing (included) Yes No

IDOT Concurrence (required) Yes No

Vendor Information

Name: Blaida And Associates, LLC

Contact: Derek Blaida

Address: 3732 South Honore Street Chicago IL 60609

E-mail: derekblaida@gmail.com

Phone: 312-714-5172

Submit to: Soo Choi, Commissioner, Department of Human Resources

REQUEST TO USE PERSONAL SERVICES CONTRACTOR

Requesting department: **Office of the Mayor** _____ Date: 10/2/2019

Contact person and phone number: Yasmin Rivera 4-9991

A. Please provide the following information (attach additional sheets if needed):

1. Name of the personal services contractor. Derek Blaida of Blaida and Associates, LLC
2. Explain why the contractor's services are necessary. The contractor's services are needed for legislative consulting at the state government level. The contractor will serve as a contract lobbyist, representing the interests of the City of Chicago in Springfield, before the Illinois General Assembly and other state bodies.
3. Describe the nature of the work to be performed. The nature of the work to be performed includes legislative consulting services on a year round basis for the City of Chicago. Services will include travel to Springfield for all legislative session days, monitoring of the legislative rulemaking committee, and attendance at conferences as needed.
4. Explain how the personal services contractor will function as an independent contractor and not function as employee-like (for guidance, please refer to attached criteria). Mr. Blaida will work directly with the City's Springfield team on bill negotiations in both chambers of the General Assembly. He will attend legislative committee hearings, help draft legislation, and do research to ensure the most optimal outcomes. Mr. Blaida's long time of experience in this field, and past work as an internal City employee solidify his understanding and commitment to the City of Chicago. His services are unlike those of an employee because he will be utilized on a regular, more than full-time basis during the scheduled legislative session (generally January-May 31, and the Fall Veto session), but also as needed throughout the rest of the year in review and preparation for past and upcoming hearings. Mr. Blaida will not have an office at City Hall nor will he be supplied with equipment of support staff, but will instead provide consulting from his personal office, home, over the phone, and from Springfield. He also has other related clients (CPS, CTA, Chicago Park District), so he will be a legislative consulting hub. .
5. Number of hours that the personal services contractor is expected to work per week: The contractor is expected to work at least 40 hours per week during legislative session, but more is often expected because of the long session days. Summer hours vary based on committee hearings, legislative meetings, and

If you have any questions, please contact Christopher Owen, First Deputy, Department of Human Resources at 312-744-8395

rulemaking hearings. Due to the sporadic schedule we have agreed on a monthly flat rate of \$8,500 to be paid to the consultant after submission of a detailed invoice.

- 6. Project(s) to which the personal services contractor will be assigned: Mr. Blaida will track state legislation and help spot issues of concern for the City. He will assist in advancing the City's agenda at the state level, while also working closely with legislators to protect the interest of the City on legislation filed potentially hurting the corporation.
- 7. The duration of the assignment(s). Assignments will be dependent on their need during legislative session. Duration can vary from daily, weekly, or session-long. 1 year contract.

8.	Fund #:	Dept. #	Org. #	Approp.:	Object:
	0100	99	4401	0140 or 9121	

B. Please attach a copy of the contract.

.....

Department Head:  Date: 10/7/19

.....

DHR: Approved Not Approved  Date: 10/18/19

OBM: Approved Not Approved  Date: 10/7/19

If you have any questions, please contact Christopher Owen, First Deputy, Department of Human Resources at 312-744-8395

INDEPENDENT CONTRACTOR VS EMPLOYEE CRITERIA

Per the Policy On The Use of Non-City Employees To Perform Services For The City, the City may approve the use of a Personal Service Contractor only if the individual to be retained is a true independent contractor. The determination of what constitutes a true independent contractor depends on the specific circumstances of each case, and no one factor is determinative. However, all of the following criteria will be examined for each request to assess whether the engagement is truly independent contractor-like, and not employee-like:

- 1) The reasons the contractor is needed;
- 2) The nature of the work to be performed;
- 3) The extent to which City employees may exercise direction and control over the work, and how the work will be performed, as opposed to merely monitoring the end product to ensure that it satisfies the requirements of the contract;
- 4) The extent to which the work is highly specialized or requires particular skills or expertise;
- 5) The extent to which the contractor is uniquely skilled or qualified to perform the work;
- 6) The similarity of the work to existing work normally performed by City employees;
- 7) The existence of a prior employment relationship between the contractor and the City: prior position(s) held, period(s) of employment, duration, nature of work performed, and similarity to the services to be performed.
- 8) The similarity of the services to be performed to the services performed by the Contractor for non-City clients or customers as part of the contractor's business or professional practice;
- 9) The extent to which the contractor will be free to continue to provide these services to clients or customers other than the City during the term of the contract;
- 10) The location(s) of the work to be performed;
- 11) The extent to which the City will be providing work space, equipment, materials and staff support for the performance of the work and conversely, the extent to which the contractor will work from her/his own facilities, and provide her/his own equipment, materials and staff support;
- 12) The anticipated duration of the contract, including relationship to the completion of a specific project and length of a specified contract period, if applicable;
- 13) The basis for determining how many hours the contractor will work, and which hours the contractor will work;
- 14) The basis for determining the contractor's pay (e.g. flat fee due on completion of project, hourly rate based on a record of hours worked, or regular installments).

If you have any questions, please contact Christopher Owen, First Deputy, Department of Human Resources at 312-744-8395




CITY OF CHICAGO • OFFICE OF THE MAYOR



MAYOR LORI E. LIGHTFOOT

To: Shannon Andrews, Chief Procurement Officer, Department of Procurement Services

From: Manuel Perez 
Mayor's Office, Intergovernmental Affairs

Re: Blaida and Associates, LLC – PO 87989 – Time Extension, Vendor Limit Increase, and Scope of Services change

Date: October 8, 2019

This memorandum is to request the approval of an extension for PO 87989 for the legislative consulting services of Derek Blaida, of Blaida and Associates, LLC. Per section 5.3 of the contract, I am requesting a 1 year plus additional 7 months extension for Blaida and Associates. The Non-Competitive Review Board recommended that our legislative consulting contracts expire in the same month to make the contract submittal process much easier due to legislative sessions.

Mr. Blaida performs state legislative consulting services on a year-round basis for the City of Chicago. This includes travel to Springfield for all legislative session days, monitoring of the legislative rulemaking committee, tracking state legislation, drafting state legislation, identifying issues or potentially harmful legislation, and attending legislative meetings, committee hearings, and conferences as needed. In addition, Mr. Blaida maintains regular communication with state legislators, agencies and other stakeholders, and works with the Springfield team on bill negotiations in both chambers of the General Assembly. Mr. Blaida is integral in advancing the City's agenda at the state level and working with legislators to protect the interests of the City.

Mr. Blaida's extensive experience in state legislative affairs, and deep knowledge of issues relevant and projects that are priorities for the City make him a uniquely qualified candidate for this role. His understanding of the current state agendas and initiatives of the sister agencies is critical to coordination across those agencies. His wealth of experience and network of relationships have proven pivotal to the City's work in Springfield, and as such, we would like to secure his services for the period provided in the contract.

In this request for an extension we are requesting a vendor limit increase to cover the extension along with a change in scope of services.



CITY OF CHICAGO • OFFICE OF THE MAYOR



MAYOR LORI E. LIGHTFOOT

In addition to scope of services approved in our initial contract request, Mr. Blaida has provided the following services;

- Serve as the City's advocate and strategist on all matters before the White House, federal agencies and Congress.
- Spearhead efforts to obtain federal aid in competitive grants for the City.
- Identify federal funding, regulatory, and legislative opportunities for City departments and Sister Agencies.
- Work with the City and Sister Agencies to identify policy opportunities related to federal funding or legislation.

During June 2019 through October 2019 for our administration while we were searching and interviewing candidates to be our next Director of Federal Affairs in D.C., while still working on state legislative affairs.

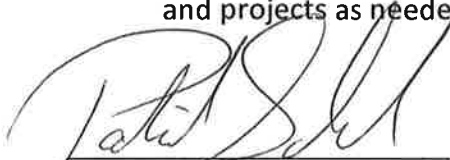
The extension would be for 1 year plus 7 months at a total amount of \$184,500. We have attached an agreed upon schedule in our document submission, and requesting the extension to be effective May 18, 2019.

Thank you, and please do not hesitate to contact me with any questions or concerns.

Scope of Services

Derek Blaida, of Blaida and Associates, will perform legislative consulting services on a year-round basis for the City of Chicago. Services will include:

1. Travel to Springfield for all legislative session days (Spring, Fall, and any special session days announced).
2. Monitoring of the legislative rulemaking committee.
3. Attendance at meetings and conferences as needed.
4. Tracking state legislation and spotting issues of concern for the City on a daily basis.
5. Advancing the City's agenda at the state level, while also working closely with legislators to protect the interest of the City on potentially harmful legislation.
6. Relationship building will be a critical to his function, as planning and attending legislative events and meetings will be a large part of his role.
7. Working directly with the City's Springfield team on bill.
8. Attending legislative committee hearings in Springfield and Chicago.
9. Drafting legislation for the City as well as amendments for legislation offending the City.
10. Conducting research to ensure the most optimal outcomes of the legislation proposed by City departments and other entities.
11. Consulting with other policymaking entities on legislative strategy.
12. Assisting in the passage of legislation needed by the City's departments and the Mayor's Office.
13. Providing intel to the City from other entities and lobbyist about state government and legislation.
14. Maintaining open lines of communication with the City and its legislative team.
15. Assisting in any state government or legislative affairs related tasks, programs, events, and projects as needed.



Patrick Schweska
Office of the Mayor
Intergovernmental Affairs

Addition to original Scope of Services – 2019

- Serve as the City's advocate and strategist on all matters before the White House, federal agencies and Congress.
- Spearhead efforts to obtain federal aid in competitive grants for the City.
- Identify federal funding, regulatory, and legislative opportunities for City departments and Sister agencies.
- Respond to federal funding, regulatory, and legislative opportunities related to federal funding or legislation.
- Work with the City and Sister Agencies to identify policy opportunities related to federal funding or legislation.

Manuel Perez *M.P.*
Office of the Mayor
Intergovernmental Affairs



CERTIFICATE OF FILING FOR
CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT

EDS Number: 143063

Date of This Filing:06/09/2019 06:50 PM

Certificate Printed on: 06/09/2019

Original Filing Date:06/09/2019 06:50 PM

Disclosing Party: Blaida and Associates LLC Title:President
Filed by: Derek Blaida

Matter: Lobbying and consulting contract
Applicant: Blaida and Associates LLC
Specification #: 810682
Contract #: 87989

The Economic Disclosure Statement referenced above has been electronically filed with the City. Please provide a copy of this Certificate of Filing to your city contact with other required documents pertaining to the Matter. For additional guidance as to when to provide this Certificate and other required documents, please follow instructions provided to you about the Matter or consult with your City contact.

A copy of the EDS may be viewed and printed by visiting <http://webapps1.cityofchicago.org/EDSWeb> and entering the EDS number into the EDS Search. Prior to contract award, the filing is accessible online only to the disclosing party and the City, but is still subject to the Illinois Freedom of Information Act. The filing is visible online to the public after contract award.

Blaida and Associates LLC

111 East Wacker Drive
Suite 2800
Chicago, Illinois 60601
312.714.5172

June 8, 2019

Ms. Yasmin Rivera
121 North LaSalle Street
Room 406
Chicago, Illinois 60602

Dear Ms. Rivera:

Throughout my career in Springfield, I have had the opportunity to work and collaborate on issues of importance to the city of Chicago.

I have participated in the state budget process, diligently working on behalf of those who I have represented to maximize their potential to receive state appropriations. I have advocated for revenue and policy initiatives which have expanded the ability to offer government services, and have assisted in amending state law to expand the authority of home rule units of local government. Throughout my career, I have worked on public pension and labor issues on behalf of my employer.

I have assisted this office in obtaining state appropriations for Obama Presidential Library neighborhood infrastructure improvements, creating a special purpose corporation and establishing a revenue securitization structure for the sole purpose of issuing city bonds, and passing a negotiated proposal between the city and its police and fire labor unions to increase employer pension obligations to its public safety retirement funds. Most recently, I worked with various interests to begin the process of locating a casino within our municipal boundaries. These and other initiatives that have been signed into law have assisted in improving city bond ratings and the quality of life for current and future city residents.

I have successfully developed and executed proactive and reactive strategies and tailored them to securing the best possible result on the passage or defeat of pending legislation. I have fashioned partnerships with policy and advocacy groups, units of government, and other organizations to strengthen and enhance my client's ability for success.

My unique experience and demonstrated success benefits the city of Chicago in Springfield. Please do not hesitate to contact me if I can answer any questions or provide additional information to you.

Sincerely,



Derek Blaida

Blaida and Associates LLC

**111 East Wacker Drive
Suite 2800
Chicago, Illinois 60601
312.714.5172**

June 8, 2019

Ms. Shannon E. Andrews
Department of Procurement Services
121 North LaSalle Street
Room 403
Chicago, Illinois 60602

Dear Ms. Andrews:

Blaida and Associates LLC is a single member limited liability company which does not anticipate retaining independent contractors or subcontractors for this assignment. Based upon the uniqueness of this engagement, I respectfully request there be no stated MBE/WBE goals for this contract.

Sincerely,



Derek Blaida



CITY OF CHICAGO • OFFICE OF THE MAYOR



MAYOR LORI E. LIGHTFOOT

To: Shannon Andrews
Chief Procurement Officer
Department of Procurement Services

From: Manuel Perez *M.P.*
Office of the Mayor
Intergovernmental Affairs

Date: October 8, 2019

Re: MBE/WBE Goals - Blaida and Associates

This memorandum is to confirm our office's concurrence with the request from Blaida and Associates LLC ("Consultant"), in connection with the proposed contract for Legislative Consulting Services, that there be no stated MBE/WBE participation goals for the contract, for the reasons stated in Consultant's request letter.

Thank you, and please do not hesitate to contact me with any questions or concerns.

Blaida and Associates LLC

**111 East Wacker Drive
Suite 2800
Chicago, Illinois 60601
312.714.5172**

October 8, 2019

Ms. Samantha Fields
121 North LaSalle Street
Room 406
Chicago, Illinois 60602

Dear Ms. Fields:

Please accept this memo to confirm my monthly retainer rates found below:

-For May 18-June 17, 2019:	\$8500.00;
-For June 18, 2019-October 15, 2019:	\$12500.00 per month; and
-For each month beginning on October 16, 2019:	\$9000.00 per month.

Please do not hesitate to contact me if you have questions or if I can provide additional information to you.

Sincerely,



Derek Blaida

Schedule of Compensation

May – June 2019	- \$8500
June – July 2019	- \$12500
July – August 2019	- \$12500
August – September 2019	- \$12500
September – October	- \$12500
October – November	- \$9000
November – December	- \$9000
December – January 2020	- \$9000
January – February 2020	- \$9000
February – March 2020	- \$9000
March – April 2020	- \$9000
April – May 2020	- \$9000
May – June 2020	- \$9000
June – July 2020	-\$9000
July – August 2020	-\$9000
August – September 2020	-\$9000
September – October 2020	-\$9000
October – November 2020	-\$9000
November – December 2020	-\$9000



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/10/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Forsyth Insurance Group, Inc. 430 E Vine Street Springfield IL 62703		CONTACT NAME: Bob Valenti PHONE (A/C No, Ext): (217) 525-9500 E-MAIL ADDRESS: ckoller@forsyth-ins.com		FAX (A/C, No): (217) 528-1526	
INSURED Blaida and Associates LLC 3732 S. Honore St Chicago IL 60609		INSURER(S) AFFORDING COVERAGE INSURER A : United States Liability Insurance			NAIC #
		INSURER B :			
		INSURER C :			
		INSURER D :			
		INSURER E :			
		INSURER F :			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CX1553853B	10/06/2019	10/06/2020	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Professional Liability			CX1553853B	10/06/2019	10/06/2020	Each Claim	\$2,000,000
							Annual Aggregate	\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)



CERTIFICATE HOLDER City of Chicago 121 North LaSalle St Chicago IL 60602	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

© 1988-2015 ACORD CORPORATION. All rights reserved.