**From:** Alexandra Gagner   
**Sent:** Friday, July 12, 2019 9:14 AM  
**To:** Steve Berlin  
**Subject:** RE: 3rd party funded travel request

Good morning Steve,

I have returned from the National Viral Hepatitis Program Planning Meeting held in Atlanta, GA (July 9-11, 2019) which I attended in my official capacity as an Epidemiologist in the Communicable Disease Program of the Chicago Department of Public Health. All expenses for the trip (airfare, ground transportation, lodging and meal per diem) are being covered by the Association of State and Territorial Health Officials (ASTHO) for all participants. Breakfast, lunch and small bites at the opening reception were offered to all conference attendees.

Please let me know if there is anything else you need.

Thank you,

**Alexandra Gagner, MPH**

*Epidemiologist III*

Communicable Disease Program