

**From:** Michael Oquendo <[Michael.Oquendo@cityofchicago.org](mailto:Michael.Oquendo@cityofchicago.org)>  
**Sent:** Monday, February 21, 2022 3:07 PM  
**To:** Steve Berlin <[Steve.Berlin@cityofchicago.org](mailto:Steve.Berlin@cityofchicago.org)>  
**Subject:** Re: Travel request for February 7-February 11

Good afternoon,

I'm sorry for the weekend email, I'm just trying to get caught up. I just wanted to report Chief Ronstadt and I returned from Eone's manufacturing facilities in Orlando and Ocala FL with out incident. We traveled in our official capacity representing the CFD. All expenses were paid by the vendor as per contract. No gifts or swag were offered or accepted. I hope you are having a good long weekend. Please let me know if you need anything else.

Thanks for your time,

Michael Oquendo

*Michael Oquendo*

District Chief, Bureau of Logistics

Chicago Fire Department