


INITIAL SCREENING QUESTIONS

Please read questions A, B and C and carefully follow the instructions given. Kindly note: terms in italics marked with an asterisk (*) have specific meanings. See "Definitions."

- A. Are you a City *employee**? Yes No

If you are not a City employee, **STOP HERE**. Do not continue. Discard this form. 
If you are a City employee, go on to Question B.

- B. Are you married? Yes No

If you are not married, **STOP HERE**. Do not continue. Discard this form. 
If you are married, go on to Question C.

- C. Since January 1, 2015, has your spouse had an *ownership interest** in any entity that had one or more contracts with any *person** who was *doing business with the City**? Yes No

If your answer is "no," **STOP HERE**. Do not turn to page 2. Discard this form. 

If your answer is "yes," turn to page 2, complete questions 1 through 8 and file this form with the Board of Ethics by May 1, 2016.

DEFINITIONS

Where each of the following terms appear, it is marked with an (*) asterisk.

"Domestic Partner" means a qualified domestic partner, as defined in §2-152-072 of the Municipal Code of Chicago.

"Employee" means an individual employed by the City of Chicago, whether part-time or full-time, but excludes elected officials and City contractors.

"Ownership interest" means any interest representing more than 5 percent of a corporation, partnership, sole proprietorship, firm, enterprise, franchise, organization, holding company, joint stock company, receivership, trust, or any legal entity organized for profit; provided, however, that ownership interest does not mean any ownership through purchase at fair market value or inheritance of less than one percent of the share of a publicly traded corporation.

"Person" means any individual, entity, corporation, partnership, firm, association, union, trust, estate, as well as any parent or subsidiary of any of the foregoing, whether or not operated for profit.

"Doing business with the City" means any one or any combination of sales, purchases, leases or contracts to, from or with the City or any City agency in an amount in excess of \$10,000.00 in any 12 consecutive months. Note: A current list of contractors doing business with the City is available via the City's website at: <http://egov.cityofchicago.org/city/vcsearch/home.do>

PERSONNEL RULE XXIX DISCLOSURE FORM

Before answering any of the questions below, turn to the reverse side of this document. The Initial Screening Questions on that page will help you determine whether you must complete and file this form with the Board of Ethics. If you must complete this form, please print your responses.

1. City employee's name: _____
2. Home address: _____ Zipcode _____
3. City department: _____ 4. City job title: _____
5. City work phone number: _____
6. Spouse's or *domestic partner's** name: _____
7. If, since January 1, 2015, your spouse or *domestic partner** has had an *ownership interest** in any entity that had one or more contracts with any *person** who was *doing business with the City**, state:

Name & Address of Spouse's or <i>Domestic Partner's</i> * Entity	Spouse's or Domestic Partner's* Percentage of Ownership Interest in Entity	Name & Address of Person Who Does Business with the City and Has Contract with Entity

If more space is needed, attach an additional sheet following the above format.

8. Verification:

To the best of my knowledge and belief, the information provided above is true and complete.

City Employee's Signature

Date

Completed forms must be filed by May 1, 2016 and may be mailed to:

Personnel Rule XXIX, Board of Ethics
740 N. Sedgwick, Room 500
Chicago, Illinois 60654

* This term has a specific meaning. See "Definitions."