

Code: 3203  
Health and Welfare Service  
Medical and Social Service Group  
Professional Dental Series

CLASS TITLE: **Dentist**

CHARACTERISTICS OF THE CLASS: Under general supervision, the class performs dental examinations and provides dental services to patients at a City health center or in a community setting; and performs related duties as required.

ESSENTIAL DUTIES: Takes x-rays, reviews dental patients' general health histories and examines patients to evaluate the condition of teeth and gums; determines treatment plans to meet patients' dental needs; diagnoses and treats pathologically affected or disturbed oral tissue and treats infected gums; extracts teeth that are not restorable; prepares cavities to receive fillings and fills teeth using various filling materials; cleans teeth and applies dental sealants; recommends dental care to be provided by private dentists or other dental clinics and refers patients as needed; instructs patients on proper oral and dental hygiene practices; visits schools to provide dental exams and to educate children on proper dental care.

RELATED DUTIES: Speaks before community groups on dental health care; maintains and oversees the maintenance of patients' dental records; may supervise a staff of Dental Assistants and Dental Hygienists.

MINIMUM QUALIFICATIONS:

Training and Experience. Graduation from an accredited school of dentistry with a Doctor of Dental Surgery or Dental Medicine.

Applicants must possess a valid State of Illinois dental license at the time of employment.

Knowledge, Abilities and Skill. Good knowledge of the theories, techniques and procedures of general dentistry. Good knowledge of oral disease, malformation and injuries. Good knowledge of the composition, dosage and side effects of prescription drugs used in dentistry. Good knowledge of the equipment used in the practice of general dentistry.

Ability to administer injections and to perform oral surgery. Ability to provide effective dental care education and programs. Ability to supervise a dental office operation and staff.

Code: 3203  
Health and Welfare Service  
Medical and Social Service Group  
Professional Dental Series

CLASS TITLE: **Dentist**

Good skill in examining, diagnosing, documenting and treating dental problems and oral diseases. Good skill in operating dental equipment.

Good skill in performing minor surgical procedures. Good skill in interpreting dental tests and x-rays. Good analytical skills. Good human relations skills. Good oral and written communication skills.

Working Conditions. General office or health center environment.

Equipment. Standard dental equipment, dentistry tools and anesthetic devices.

NOTE: While the list of essential duties is intended to be as inclusive as possible, there may be other duties which are essential to particular positions within the class.

July, 2002  
City of Chicago  
Department of Personnel

(Minimum Qualifications revised February 2006)