



Code: 9169
Family: Public Safety
Service: Public Safety
Group: Police Service
Series: Police General Duty

CLASS TITLE: POLICE OFFICER (Assigned as Mounted Patrol)

CHARACTERISTICS OF THE CLASS

The Police Officer (Assigned as Mounted Patrol) classification works to accomplish the department's mission to serve the community and protect the lives, rights, and property of all people in Chicago.

Under general supervision, Mounted Patrol Officers enhance the Chicago Police Department (CPD) by providing highly visible security and sense of assurance where there are large crowds (concerts, public events, demonstrations), as well as having the ability to survey a wider area from being above the crowd and more easily spot potential disturbances; and performs related duties as required

Positions assigned to this classification must maintain other requirements, knowledge, skills, and abilities for successful performance in the Police Officer class.

ESSENTIAL DUTIES

- Sanctity of Human Life. The Department's highest priority is the sanctity of human life. The concept of the sanctity of human life is the belief that all human beings are to be perceived and treated as persons of inherent worth and dignity, regardless of race, color, sex, gender identity, age, religion, disability, national origin, ancestry, sexual orientation, marital status, parental status, military status, immigration status, homeless status, source of income, credit history, criminal record, criminal history, or incarceration status. Department members will act with the foremost regard for the preservation of human life and the safety of all persons involved
- Patrols assigned areas such as streets (may involve some traffic control), parks and other areas where a higher view elevation, and speed enhances protection over a wide area. Ensures control and safety by helping to control areas where a criminal event has occurred, or provide additional security around an accident site
- Works in concert with officers on foot, the Mounted Patrol facilitates the ability of the Chicago Police Department to monitor, control, and if required to effectively address unruly groups within assemblies, demonstrations, or other events/areas (i.e., festivals, parades, major tourist areas)
- Carries out many standard duties of a Police Officer such as ensuring safety, responding to and conducting preliminary information gathering, establishing control and making arrests if required
- Fills out reports similar to other police in terms of notating issues that were addressed / arose during patrol duty, as well as reports regarding tickets, arrests, public warnings, etc.
- Ensures daily that the assigned horse is groomed, watered, and fed. Also, responsible for carrying out a general health inspection (eyes, teeth, hooves, physical condition of the horse), as well as ensuring stall is clean and that all observed changes in the horse are reported promptly to the Training staff and immediate supervisor
- Recognizes and treats basic equine ailments including but not limited to: taking temperature (rectal); administering intramuscular and intravenous injections; treating lacerations, abrasions and swellings; and treating basic hoof problems
- Prepares horse for assignment; washing, grooming, clipping, ensuring clean hooves and dock, then tacking-up the horse for duty
- Load/unload horses from trailer using proper procedures

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- Cleans and maintains unit vehicles, trailers, equipment and facilities (e.g, changing tires, switching trailers, cleaning/washing vehicles and inside trailers as required,
- Attends specialized training as required, and stays abreast of various issues related to the care of horses
- Attends events in the community and participates in community members to enhance trust, respect, and cooperation with the CPD
- May carry out other functions such as honor guard for a visiting dignitary, or at a funeral of an Officer
- Utilizes impartial policing strategies, principles, and best practices to promote fairness, eliminates bias, and build community trust
- Utilizes de-escalation strategies and skills to avoid, mitigate, or minimize force during community-policing encounters
- Practices procedural justice strategies by giving voice, neutrality, respect, and trustworthiness in policing actions
- Complies with department rules, regulations, and policies and all Federal, State, and Municipal laws that govern the activities of Police Officers
- Takes steps to build, maintain, and improve professional skills through participation in mandatory training and education, and through the use of other resources made available by the department
- Takes steps to build and maintain personal fitness and wellness by taking care of one's overall health and accessing resources made available by the department

NOTE: *The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.*

MINIMUM QUALIFICATIONS**Education, Training, and Experience**

- Be a Police Officer below the rank of Sergeant, have a minimum of three (3) years of continuous service as a Police Officer with the City of Chicago
- Bachelor's degree from an accredited college or university is preferred

Formal Chicago Police Department Training to Be Completed Before Assigned Patrol or Other Mounted Patrol Duties

- Must complete a 14-16 week Mounted Patrol Unit training program prior to being considered for assignment to the unit.

Licensure, Certification, or Other Qualifications

- Must pass the training and examination procedures for the Mounted Patrol Officer
- Must maintain the ability to safely ride a Police horse within the City of Chicago
- Must maintain the ability to safely handle and use a Department approved firearm
- Valid State of Illinois Driver's License
- Must have a Firearm Owner's Identification (FOID) card issued by the State of Illinois

WORKING CONDITIONS

- Police facility environment

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- Working with horse as “partner” and as a team
- There will be work periods in a barn with exposure to dust, equine dander, hay, droppings, and waste products
- Be in close proximity to the horses in small/confined spaces to strip and muck stalls, clean waste products, and install fresh bedding in stalls
- Assignment anywhere within the boundaries of the City of Chicago
- Assignment Duty hours may be any time. Department operates twenty-four (24) hours a day, every day of the year, including weekends and recognized holidays
- Interact with public in a variety of situations
- Exposure to outdoor weather conditions including extreme weather situations
- Exposure to hazardous or life-threatening situations

EQUIPMENT

- Horse – grooming equipment (brushes, combs, picks), bridle, saddle (including stirrups and irons), saddle pads, saddle-bags, reflectors, nose guard & visor set, leg protectors, etc.
- Officer – Required to purchase and maintain in clean serviceable order: gauntlet gloves, mounted police campaign hats (winter/summer), helmets, breeches, dress blouse, specialized jackets and coats, specialized duty holster and equipment, specialized rain gear, boots, spurs, and when required (leg guards, thigh protectors, helmet shields, etc.)
- Standard office equipment (e.g., telephone, printer, photocopier, fax machine, calculator)
- Computers and peripheral equipment (e.g., personal computer, computer terminals, mobile data computers)
- Body worn camera
- In-car camera
- Personal defense weapons (baton, taser, handgun, rifle, shotgun, handheld chemical agent, etc.)

PHYSICAL REQUIREMENTS

- Reaction Time – Ability to quickly initiate a response to one or more stimuli; the situation could involve a choice of reactions (e.g., hit the brakes or gas when a vehicle skids) or a single reaction
- Fine Hand/Body Movements – Ability to use fingers, hands, arms and other body parts to make skilled muscle movements (e.g., to handle objects, tools, or controls)
- Balance/Coordination – Ability to maintain an upright position and stay balanced (e.g., standing or sitting for extended or continuous periods of time) and/or coordinate the movement of arms, legs, and trunk of the body (e.g., when walking or crawling across a narrow beam).
- Muscular Endurance – Ability to use muscles repeatedly without a rest; involves using one’s arms and trunk in moving one’s body weight for some time or across some distance (e.g., to climb a rope)
- Stamina – Ability to exert oneself physically over long periods of time without getting winded or out of breath
- Flexibility – Ability to stretch or extend one’s arms and legs and their muscle groups and make continuous arm and leg flexing movements with some speed (e.g., to reach with hands and arms, stoop, bend, kneel, crouch)

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- Muscular Strength – Ability to exert force continuously such as when lifting, pushing, or pulling objects or people
- Ability to safely and lawfully operate automotive vehicles and associated equipment
- Ability to safely and appropriately use specialized law enforcement tools and equipment to include firearms, handcuffs, batons, and other items
- Hearing and recognizing the normal range of sounds in terms of loudness, pitch, tone, patterns or rhythms, or duration
- Specific vision abilities may include close vision, distance vision, peripheral vision, depth perception, ability to adjust focus
- Must pass all phases of the selection process including a medical evaluation, drug screen, and physical performance test
- Using the necessary force to restrain a person when making an arrest
- Possess the physical stamina to ride year-round in adverse weather (e.g., rain, snow, severe cold and heat) for extended periods of time
- Standing for extended or continuous periods of time
- Sitting for extended periods of time
- Walking for extended periods of time
- Remaining alert or vigilant and reacting to infrequent but important events or specific details within a stream of information (e.g., alarms, radio)
- Possess required skill, strength and agility to lift and stack bales of hay, feed, and bedding that may weigh between 45-60 pounds each
- Possess the physical strength and stamina to strip and muck stalls, clean waste products, and install fresh bedding
- Clean and maintain Mounted Unit vehicles, trailers, equipment, and facilities including changing tires, switching trailers, cleaning / washing inside trailers as required
- Tolerate continual contact with equine dander, droppings, and waste products
- Demonstrate proficiency in operating Mounted Unit vehicles with two and four horse trailers attached
- Maintain and demonstrate a riding proficiency level to be tested bi-annually

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS**Knowledge**

Comprehensive knowledge of:

- equine care and maintenance (including equine first aid)
- mounted police horsemanship
- mounted patrol communications
- mounted patrol formations and their application
- crowd management and control theories and practices
- arrest and mitigation procedures while mounted
- safety practices and procedures for mounted and dismounted officers
- limitations and liabilities of the mounted patrol
- mounted patrol unit inclement weather policies and procedures
- Chicago Police Department's mounted patrol history and mission

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- controlling of a horse in an urban environment (including heavy traffic, planned and unplanned large gatherings, City events, and demonstrations)

Good knowledge of:

- equine physiology and psychology
- *general powers and authorities of law enforcement officers, including public safety and security procedures and strategies to effectively enforce laws and protect lives and property
- *Federal, State, and Municipal criminal and traffic laws and ordinances and related departmental policies, directives, and resources
- *Chicago Police Department directives, operations, and regulations
- constitutional and other legal protections associated with investigative and interviewing processes
- evidence protection, recovery, and collection procedures and techniques
- notification requirements, systems, and procedures used for internal reporting and communication with external agencies
- processing of persons under Department control, including handling of special populations
- *practices and procedures used in community policing
- *geographical locations in the City of Chicago
- *traffic operations and City's street address grid
- *mounted and ground traffic control management
- Knowledge of applicable City and Department policies, procedures, rules, and regulations

Skills

- *IMPARTIAL POLICING – Provide services equitably to all members of the public without bias and will treat all persons with the courtesy and dignity which is inherently due every person as a human being without reference to stereotype (i.e., race, color, ethnicity, religion, homeless status, national origin, immigration status, gender identity or expression, sexual orientation, socio-economic class, age, disability, incarceration status, or criminal history)
- *PROCEDURAL JUSTICE – Utilizing techniques for communicating with complainants and members of the public to bolster relationships and promote positive change through fairness in the process, transparency in actions, promoting opportunities or voice, and providing impartiality in decision-making
- *COMMUNITY POLICING – Build strong community partnerships and positive interactions to effectively engage with the public in problem-solving techniques, which include the proactive identification and analysis of issues in order to develop solutions and evaluate outcomes
- *CRITICAL THINKING – Use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems
- *MATHEMATICS - Use mathematics to solve problems
- *COMPLEX PROBLEM SOLVING – Identify complex problems and review related information to develop and evaluate options and implement solutions
- *JUDGEMENT AND DECISION MAKING – Consider the relative costs and benefits of potential actions to choose the most appropriate one
- *ACTIVE LEARNING - Understand the implications of new information for both current and future problem-solving and decision-making

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- *RESOLVING CONFLICTS AND INFLUENCING OTHERS - Resolve disputes between groups and individuals; negotiate with others to influence behaviors, opinions; deal effectively with various members of the public; handle upset and injured victims, get people to cooperate
- *ORGANIZATIONAL AWARENESS AND COMMITMENT - Remain firm in one's allegiance to the Department's core values and faithful in pursuit of the Department's mission despite obstacles or opposition; follow Department policies and regulations and show support for their intent and value; demonstrate positive regard for the Department and personal role; show respect for members in positions of authority; work in a chain-of-command environment
- *SERVICE ORIENTATION – Actively look for ways to help people
- *FINE MOTOR SKILLS to work with sources in various conditions of quality, use of tools such as small ones to lift fingerprints

Abilities

- *DE-ESCALATION TECHNIQUES – Use distance, speech, tone, empathy, and other tools to peacefully resolve a situation and minimize the need to use force; only use force that is proportional to the threat faced and immediately reduce the level of force as the threat diminishes
- *COMPREHEND ORAL INFORMATION – Listen to and understand information and ideas presented through spoken words and sentences
- *PUBLIC SPEAKING - Make formal presentations before large or small audiences
- *SPEAKING – Communicate information and ideas in speaking so others will understand
- *ACTIVE LISTENING – Give full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times
- *COMPREHEND WRITTEN INFORMATION – Read and understand information and ideas presented in writing
- *WRITE – Communicate information and ideas in writing so others will understand.
- *MEMORIZATION – Remember information such as words, numbers, picture, and procedures
- *RECOGNIZE PROBLEMS – Tell when something is wrong or is likely to go wrong
- *REACH CONCLUSIONS – Combine pieces of information to form general rules or conclusions (includes finding a relationship among seemingly unrelated events)
- *MAKE DECISIONS AND SOLVE PROBLEMS – Analyze information and evaluate results to choose the best solution and solve problems
- *DETAIL ORIENTATION – Accurately tracking and reviewing significant amount of data points, and accurate record processing

Other Work Requirements

- *INTEGRITY – Upholding high moral standards and values; includes acting in accordance with an ethical and honorable code of conduct in both personal and professional situations (e.g., remaining fair and firm in actions and judgments) to earn the trust and respect of the communities we serve
- *ANALYTICAL THINKING – Analyze information and use logic to address work or job issues and problems
- *ATTENTION TO DETAIL – Pay careful attention to detail and thoroughness in completing work tasks

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- *COOPERATION – Be pleasant with others on the job and display a good-natured, cooperative attitude
 - *CONCERN FOR OTHERS – Demonstrate sensitivity to others’ needs and feelings and be understanding and helpful on the job
 - *SELF CONTROL – Maintain composure, keep emotions in check even in very difficult situations, control anger and avoid aggressive behavior
 - *STRESS TOLERANCE – Accept criticism and deal calmly and effectively with high stress situations
 - *PERSISTENCE – Persist in the face of obstacles on the job
 - *DEPENDABILITY – Demonstrate reliability, responsibility, and dependability and fulfill obligations
 - *INITIATIVE – Demonstrate willingness to take on job challenges
 - *ADAPTABILITY/FLEXIBILITY – Be open to change (positive or negative) and to considerable variety in the workplace
 - *LEADERSHIP - Demonstrate willingness to lead, take charge, and offer opinions and direction
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All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City’s Ethics standards; and other City policies and procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

* May be required at entry.

City of Chicago
Department of Human Resources
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