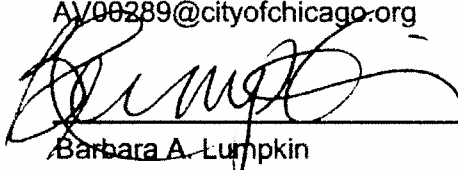




**DEPARTMENT OF PROCUREMENT SERVICES**

**MEMORANDUM**

Date: January 17, 2007  
To: Nuria I. Fernandez, Commissioner  
Dept: Aviation  
Attn: David Bowman  
Email: AV00289@cityofchicago.org  
From:   
Barbara A. Lumpkin  
Chief Procurement Officer  
Re: Thermal Transfer Oil for Pavement Heating System Emergency Request

Vendor Number: 1061204 Amount: \$22,450.00  
PO number: 14211 REQ number: 31646

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from LEADER AUTOMOTIVE WHOLESALERS. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase 'Thermal Transfer Oil for Pavement Heating System' in the amount of \$22,450 as requested in your letter of 1/17/2007. Any amount in excess of the \$22,450 approved here will be subject to additional authorization and will be limited so as not to exceed the \$250,000 limit established by statute.

cc: Douglas Yerkes  
Brent Walters  
Habib Rehman  
Valerie Walker




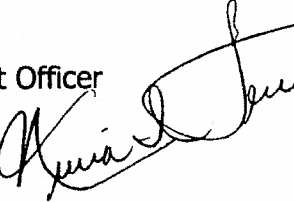


## DEPARTMENT OF AVIATION

# MEMORANDUM

To: Barbara Lumpkin  
Chief Procurement Officer

Attention: Brent Walters  
Deputy Procurement Officer

From:  Nuria I. Fernandez   
Commissioner

Subject: Request for Emergency Authorization  
Purchase of 2,500 Gallons of Thermal  
Transfer Oil for Pavement Heating System  
Vendor: Leader Automotive Wholesalers  
Value: \$22,450

The Department of Aviation (DOA) requests approval for an emergency contract for the purchase of 2,500 gallons of thermal transfer oil to replace the oil lost as a result of a pipe break at the Alpha airplane bridge in pavement heating system at O'Hare International Airport. The Alpha airplane bridge contains an in ground pavement heating system which uses a system of piping to circulate thermal transfer oil in order to keep ice from forming on the pavement. The system recently suffered a major break in its circulatory fuel line causing approximately 2,500 gallons of thermal transfer oil to be lost in our catch basins. The alpha bridge is one of the two bridges (Alpha and Bravo) that cross the Kennedy I-190 expressway to allow planes to traverse the airfield at O'Hare International Airport. Given the location of the bridge we are not able to use chemical deicers on the bridge and a storm could create a situation that is dangerous to public safety and could have a great impact on the operational capacity of the airport as ground traffic for the airplanes will suffer greatly if this bridge needs to be shut down due to icy conditions.

Due to contamination, the oil could not be saved and we now need to do an emergency bid to procure the oil as quickly as possible as the inclement weather typical of winter in Chicago could cause dangerous conditions if the bridge pavement becomes icy.



Given the likelihood of bad weather in the coming weeks the oil needs to be ordered quickly. While we have been able to use our existing term agreements to repair the fuel line, we have no resource to purchase the thermal transfer oil as there is not a City contract to provide this type of oil which is different from either fuel or heating oil. The repairs are nearing completion and the refilling of the system with thermal transfer oil will be needed within the next two weeks to regenerate the system.

After conferring with Brent Walters, and at his direction we solicited three MBE/WBE vendors (Leader Automotive, West Fuels and Petromex) via fax to request pricing for this emergency request. Attached are their bids. Based on the results, the DOA is requesting that the contract be awarded to Leader Automotive Wholesalers who provided the lowest bid.

Please contact Valerie Walker, Assistant Commissioner of DOA Procurement, at (773) 686-3594 if you require additional information regarding this emergency request.

Thank you for your prompt attention to this urgent safety and operation matter.

Attachment: 3 proposals

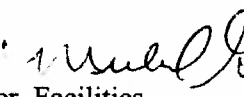


## DEPARTMENT OF AVIATION

# MEMORANDUM

DATE: January 10, 2007

TO: Valerie Walker  
Assistant Commissioner, Procurements

FROM: Michael G. Gorman   
Deputy Commissioner, Facilities

SUBJECT: Emergency Bid for Thermal Transfer Oil

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The Alpha airplane bridge in ground pavement heating system which uses a system of piping to circulate thermal transfer oil in order to keep ice from forming on the pavement recently suffered a major break in its recirculatory fuel line causing approximately 2,500 gallons of thermal transfer oil to be lost in our basins. The alpha bridge is one of the two bridges that cross the expressway to allow planes to traverse the airfield at O'Hare International Airport. Given the location of the bridge we are not able to use chemical deicers on the bridge and a storm could create a situation that is both dangerous to public safety as well as a great impact on the operational capacity of the airport as ground traffic for the airplanes will suffer greatly if this bridge needs to be shut down.

As the oil could not be saved due to contamination we need to do an emergency bid to procure the oil as quick as possible as the inclement weather typical of winter in Chicago could cause dangerous conditions if the bridge pavement becomes icy. Given the likelihood of bad weather in the coming weeks the oil needs to be ordered quickly. While we have been able to use our existing term agreements to repair the alpha line, we have no resource to purchase the thermal transfer oil as no City contract provide this type of oil which is different form either fuel or heating oil. The repairs are nearing completion and the refilling of the system with thermal transfer oil will be needed within the next two weeks.

Please proceed with an emergency contract.

cc: Joseph Malatesta



**EMERGENCY BID FOR THERMAL TRANSFER OIL FOR THE ALPHA BRIDGE DECK HEATING AT OHARE INTERNATIONAL AIRPORT.**

Bidders,

Please quote price for the furnishing and delivering of 2,500 gallons of Thermal Transfer Oil. Oil will be delivered via tanker truck to O'Hare International Airport Heating and Refrigeration Building and tanker truck will then be escorted into place by Department of Aviation. Tanker must be equipped to pump oil into a 2 inch threaded line. Approximate delivery date will be the week of January 22, 2007. Successful bidder will receive minimum three day notification of exact delivery date and time. Tanker will be positioned at designated fill location. Oil will be transferred by contractor directly into piping through 2 inch threaded line.

Per gallon price includes the cost of oil, delivery, applicable taxes, labor, and any other overhead expenses and profit. There will be no additional compensation beyond the price bid by the contractor for the supply of the 2,500 gallons of Thermal Transfer Oil.

The in pavement heating system that the Thermal Transfer Oil will be added to currently utilizes Mobiltherm 603 thermal transfer oil. The oil proposed by the contractor must be compatible with the Mobiltherm 603. If bidding a product other than Mobiltherm 603, the contractor must furnish documentation substantiating their proposed product is compatible with the Mobiltherm 603 and that it will not have any adverse effects on the system's operation. The Department of Aviation will make the final determination of whether a proposed alternate product is compatible with the existing Mobiltherm 603. Products deemed non compatible will result in the rejection of bid.

Please submit bid in a sealed envelope to David Bowman located at the Aviation Administration Building, 10510 West Zemke Road, 2<sup>nd</sup> floor Procurement Office, Chicago, Illinois 60666 no later than noon on Wednesday January 10, 2007.

	<u>Price / Gallon</u>	x	<u>Gallons</u>	=	<u>Total Bid</u>
Thermal Transfer Oil	<u>8.98</u>	x	2,500	=	<u>\$22,450</u>

Product Manufacturer and model number: Mobiltherm 603 \*  
\*If bidding a product other than Mobiltherm 603 please provide product information (MSDS and technical specifications) as well as documentation substantiating alternate product's compatibility with Mobiltherm 603.

Bidder's Signature [Signature] Date 1-09-07

Bidder's Name (Print) Shan Afridi  
Company Name (Print) Leader Automotive, Inc Phone 847 724-8100

\* 7 biz day lead time required.