

Contract Summary Sheet

Contract (PO) Number: 131907

Specification Number: 1205050

Name of Contractor: MONTERREY SECURITY CONSULTANTS

City Department: DEPARTMENT OF POLICE

Title of Contract: EMERGENCY SECURITY SERVICES

(Term of Contract is not applicable)

Dollar Amount of Contract (or maximum compensation if a Term Agreement):

\$214,039.95

Brief Description of Work: EMERGENCY SECURITY SERVICES

Procurement Services Contract Area: WORK SERVICES / FACILITIES MAINT.

Please refer to the DPS website for Contact information under "Doing Business With The City".

Vendor Number: 1066994

Submission Date: 7/10/2020




CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

MEMORANDUM

To: Richard Guidice, Executive Director
Office of Emergency Management and Communications

From: 
Shannon E. Andrews
Chief Procurement Officer

Re: Emergency Procurement Request: Private Unarmed Security Services

Date: June 29, 2020

Specification No.: 1205050
PO/Contract No.: 131907
Amount: \$214,039.95

Pursuant to Section 65 ILCS 5/8-10-5 of the Municipal Purchasing Act, Section 2-92-644 of the Municipal Code of Chicago, this memorandum confirms prior authorization based on notification made to the Department of Procurement Services ("DPS") on June 4, 2020 and your emergency request submitted on June 22, 2020, for costs incurred for emergency unarmed security services for various locations on south and west side. Based upon the information received from your office, it has been determined that this procurement was necessary to meet a bona fide public safety emergency.

You are hereby authorized to pay **Monterrey Security Consultants, Inc.** in the amount of **\$214,039.95** as requested in the invoice dated June 7, 2020. Any amount in excess of \$214,039.95 will require additional authorization and will be limited so as not to exceed the \$500,000.00 limit established by statute.

Cc. File (Spec: 1205050)
Joel Brown, CPD
Monica Jimenez, DPS

**CITY OF CHICAGO
STANDARD PURCHASE ORDER**

REPRINT

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer.

| DATE OF AWARD | DEPARTMENT NUMBER | PURCHASE ORDER | SPECIFICATION NUMBER | VENDOR NUMBER | SITE NAME | DELIVERY DATE | PAGE NUM |
|---------------|-------------------|----------------|----------------------|---------------|-----------|---------------|----------|
| 6/29/2020 | 57 | 131907 | 1205050 | 1066994 | B | | 1 |

DELIVER TO:

57-122 FIN
3510 S. Michigan Ave.
3rd Floor
Chicago, IL 60653

ORDERED FROM:

MONTERREY SECURITY CONSULTANTS
2232 S. BLUE ISLAND
CHICAGO, IL 60608

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

BUYER: 30213 AMANDA GOOCH 3127442941

CONTACT: JOEL BROWN 312-745-5640

PO DESCRIPTION: EMERGENCY SECURITY SERVICES

| PO LINE | SHIP LINE | COMMODITY INFORMATION | QUANTITY | UOM | UNIT COST | TOTAL COST |
|----------------------------------|-----------|---|------------|-----|-----------|------------|
| 1 | 1 | 96480 Security Guards-Roving Officer for the Police Department | 214039.950 | USD | 1.00 | 214,039.95 |
| | | DIST BFY FUND COST CTR APPR ACCT ACTV PRJCT RPTCAT GENRL FUTR | | | | TOTAL COST |
| | | 1 020 0100 0571005 0340 220340 P001 00000000 000000 00000 0000 | | | | 214,039.95 |
| PO LINE and SHIPMENT LINE TOTAL: | | | | | | 214,039.95 |

PURCHASE ORDER TOTAL: 214,039.95

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.
Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



OFFICE OF EMERGENCY MANAGEMENT AND COMMUNICATIONS
CITY OF CHICAGO

June 22, 2020

Shannon E. Andrews
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street-Room 806
Chicago, Illinois 60602

Re: Emergency Procurement: Private Security Services

PURPOSE: To request the emergency procurement of private security services for the South and West Sides. These services were rendered in light of a public safety emergency, to ensure that local businesses had the security they needed to safely operate after experiencing looting and property damage. We are now asking for an emergency procurement for these services in line with the Department of Procurement Services Emergency Procurement Policy (PN-032020-0003) Section IV. Exception for Life and Safety Emergencies.

BACKGROUND: As part of the City's preventative and precautionary measures following unrest and looting over the weekend of May 29 – June 1, 2020, the city engaged various security companies. To further ensure the safety of Chicago's neighborhoods, particularly on the South and West Sides, the city partnered with local businesses to ensure they had the security they needed to safely operate after experiencing looting and property damage over the weekend of May 29 – June 1, 2020. Chicago's small businesses and neighborhood commercial corridors are the heart of our communities, which is why we worked with three companies to supply private security guards to protect the local retail shops, grocery stores and pharmacies that community members rely on every single day. The new guards were unarmed and solely in place to monitor activity on commercial corridors and notify the Chicago Police Department if any illegal activity occurred. None of the security guards had policing powers, and each of these companies had been specifically instructed not to engage or interfere with protestors or looters in any way. Furthermore, every security guard wore name tags that identified the company. For public safety-related matters, the Chicago Police Department deployed patrols strategically positioned with high visibility throughout key commercial and retail corridors throughout the city with a focus on Chicago's South and West Sides. The deployment of additional police and public safety personnel and resources in communities across Chicago built on Mayor Lightfoot's efforts to ensure the safety of communities and peaceful protestors throughout the weekend.



OFFICE OF EMERGENCY MANAGEMENT AND COMMUNICATIONS
CITY OF CHICAGO

REQUESTED PROCUREMENT: After the need was identified on the evening of Thursday, June 4, 2020, stakeholders began to reach out to private security firms that may have the capacity to provide services with a substantial number of man hours over the course of the weekend beginning the evening of Friday, June 5, 2020. Outreach included current City vendors and M/WBE certified private security firms based on a list provided by DPS. On Thursday evening and throughout the day on Friday, the following firms were contacted:

- Monterrey Security Consultants, Inc.
- Kates Detective & Security Agency
- AGB Investigative Services
- Allpoints Security & Detectives
- Star Detective & Security Agency
- Illinois Security Professionals, Inc.
- Halo Security Group, LLC
- Skytech Enterprises LTD
- Steiner Security Services, Inc.

Of those, Monterrey Security, Illinois Security Professionals, and AGB Investigative were able to provide services on the required terms. Each firm proposed a rate that was deemed reasonable in light of the need to mobilize a substantial number of staff on very short notice, as compared to the rates paid under existing City contracts for unarmed security. All three firms independently proposed rates within a similar range, reinforcing that these are market rates.

Monterrey Security used 424 security guards to secure various locations on the South and West Side of the City at the cost of \$ 214,039.95.

OEMC requests approval to move forward with this procurement as stated in the attached Exhibit 1.

Sincerely,

Richard Guidice | Executive Director

Chicago of Chicago Office of Emergency Management and Communications



EXHIBIT 1

**Department of Procurement Services
Emergency Contract Request Form**

Requesting Department: OFFICE OF EMERGENCY MANAGEMENT AND COMMUNICATIONS Date: June 24, 2020

Description of Operational Emergency (use Attachment 1 attached)

Anticipated duration of emergency (include justification for how you arrived at the duration): To further ensure the safety of Chicago's neighborhoods, particularly on the South and West Sides, the City has partnered with Illinois Security Professionals to ensure they have the security they need to safely operate after experiencing looting and property damage last week.

Justification for continued duration if this is a request for an additional emergency contract beyond the anticipated duration of emergency identified in an earlier request:

N/A

Emergency Requirements (check one):

Commodities _____ Equipment _____ Services x

(NOTE: Services, such as debris removal, are provided through equipment rental)

Details (describe the required commodities, equipment, or services (referred to hereafter as "requirements") in detail; attach additional pages as necessary):

The City will be working with three companies that will supply more than 100 private security guards to protect the local retail shops, grocery stores and pharmacies that community members rely on every single day.

Are the requirements available through an existing City contract? NO (Y/N)

Contract No. (if available): N/A Vendor: N/A

Vendor Contact Information: N/A

Explanation of why normal contracting procedures, including small orders, are not feasible in this instance:

The emergency contract is warrant for the preventative and precautionary measures following last week looting and property damage.

Are the requirements available through U.S. Communities or GSA Schedules? NO (Y/N)

Contract No. (if available): N/A Vendor: N/A

Description of anticipated vendor solicitation process: N/A

Department Contact Person: Joel W. Brown Phone: 312-745-5641

E-mail: Joel.Brown@chicagopolice.org Date Requirements Required: ASAP

Point of Delivery for Requirements: OFFICE OF EMERGENCY MANAGEMENT AND COMMUNICATIONS

Consequences/Costs of not granting request: There will be continue hardship for the the Chicago residents particularly on the South and West Side due to not having security to assist with the protection of local retail shops, grocery stores and pharmacies that community members rely on every single day.

Commissioner's Signature*:

Rod Giviere

*If the Commissioner is not available to execute this request, the second in command in the department may execute this form in the Commissioner's absence.

Attachment 1

In light of the unrest in the Chicago area and to further ensure the safety of Chicago's neighborhoods, particularly on the South and West Sides, the City partnered with local businesses to ensure they had the security they needed to safely operate after experiencing looting and property damage last week. Chicago's small businesses and neighborhood commercial corridors are the heart of our communities, which is why we worked to supply private security guards to protect the local retail shops, grocery stores and pharmacies that community members rely on every single day. The new guards were unarmed and solely in place to monitor activity on commercial corridors and notify the Chicago Police Department if any illegal activity occurred. None of the security guards had policing powers, and each of these companies have been specifically instructed not to engage or interfere with protestors or looters in any way.



Chicago, IL 60608
2232 S. Blue Island

Invoice

| | |
|----------|-----------|
| Date | Invoice # |
| 6/7/2020 | CPD20-001 |

| |
|---|
| Bill To |
| Chicago Police Department Chicago, IL, USA Attn: Joel Brown |

| |
|---|
| Ship To |
| Chicago Police Department Chicago, IL USA Attn: Joel Brown |

| |
|----------------|
| Terms |
| Due on receipt |

| Item | Description | Qty | Rate | Amount |
|----------|---|----------|--------------|-----------|
| Services | EMERGENCY SERVICES FOR THE CITY OF CHICAGO ON 6-05-2020. (STAFF FOR EMERGENCY SERVICES DEPLOYED TO VARIOUS SITES THROUGH OUT THE CITY OF CHICAGO FOR A TOTAL OF 957.75 HOURS) | 957.75 | 38.75 | 37,112.81 |
| Services | EMERGENCY SERVICES FOR THE CITY OF CHICAGO ON 6-05-2020. (SUPPORT STAFF AND MANAGERS FOR EMERGENCY SERVICES DEPLOYED TO VARIOUS SITES THROUGH OUT THE CITY OF CHICAGO FOR A TOTAL OF 210.75 HOURS) | 210.75 | 38.75 | 8,166.56 |
| Services | EMERGENCY SERVICES FOR THE CITY OF CHICAGO ON 6-05-2020. (OFF-DUTY LAW ENFORCEMENT OFFICERS FOR EMERGENCY SERVICES DEPLOYED TO VARIOUS SITES THROUGH OUT THE CITY OF CHICAGO FOR A TOTAL OF 39.0 HOURS) | 39 | 85.00 | 3,315.00 |
| Services | EMERGENCY SERVICES FOR THE CITY OF CHICAGO ON 6-06-2020. (STAFF FOR EMERGENCY SERVICES DEPLOYED TO VARIOUS SITES THROUGH OUT THE CITY OF CHICAGO FOR A TOTAL OF 1892.75 HOURS) | 1,892.75 | 38.75 | 73,344.06 |
| | | | Total | |

773-843-0434

773-843-0435 (F)

AR@monterreyssecurity.com

www.monterreyssecurity.com



Chicago, IL 60608
2232 S. Blue Island

Invoice

| Date | Invoice # |
|----------|-----------|
| 6/7/2020 | CPD20-001 |

| Bill To |
|---|
| Chicago Police Department Chicago, IL, USA Attn: Joel Brown |

| Ship To |
|---|
| Chicago Police Department Chicago, IL USA Attn: Joel Brown |

| Item | Description | Qty | Rate | Terms | |
|--------------|--|----------|-------|----------------|-----------|
| | | | | Due on receipt | Amount |
| Services | EMERGENCY SERVICES FOR THE CITY OF CHICAGO ON 6-06-2020. (SUPPORT STAFF AND MANAGERS FOR EMERGENCY SERVICES DEPLOYED TO VARIOUS SITES THROUGH OUT THE CITY OF CHICAGO FOR A TOTAL OF 215.75 HOURS) | 215.75 | 38.75 | | 8,360.31 |
| Services | EMERGENCY SERVICES FOR THE CITY OF CHICAGO ON 6-06-2020. (OFF-DUTY LAW ENFORCEMENT OFFICERS FOR EMERGENCY SERVICES DEPLOYED TO VARIOUS SITES THROUGH OUT THE CITY OF CHICAGO FOR A TOTAL OF 41.75 HOURS) | 41.75 | 85.00 | | 3,548.75 |
| Services | EMERGENCY SERVICES FOR THE CITY OF CHICAGO ON 6-07-2020. (STAFF FOR EMERGENCY SERVICES DEPLOYED TO VARIOUS SITES THROUGH OUT THE CITY OF CHICAGO FOR A TOTAL OF 1597.25 HOURS) | 1,597.25 | 38.75 | | 61,893.44 |
| Services | EMERGENCY SERVICES FOR THE CITY OF CHICAGO ON 6-07-2020. (SUPPORT STAFF AND MANAGERS FOR EMERGENCY SERVICES DEPLOYED TO VARIOUS SITES THROUGH OUT THE CITY OF CHICAGO FOR A TOTAL OF 229.25 HOURS) | 229.25 | 38.75 | | 8,883.44 |
| Total | | | | | |

773-843-0434

773-843-0435 (F)

AR@monterreyssecurity.com

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Chicago, IL 60608
2232 S. Blue Island

Invoice

| Date | Invoice # |
|----------|-----------|
| 6/7/2020 | CPD20-001 |

| Bill To |
|---|
| Chicago Police Department Chicago, IL, USA Attn: Joel Brown |

| Ship To |
|--|
| Chicago Police Department Chicago, IL, USA Attn: Joel Brown |

| Terms |
|----------------|
| Due on receipt |

| Item | Description | Qty | Rate | Amount |
|----------|--|-------|--------------|--------------|
| Services | EMERGENCY SERVICES FOR THE CITY OF CHICAGO ON 6-07-2020. (OFF-DUTY LAW ENFORCEMENT OFFICERS FOR EMERGENCY SERVICES DEPLOYED TO VARIOUS SITES THROUGH OUT THE CITY OF CHICAGO FOR A TOTAL OF 89.25 HOURS) | 89.25 | 85.00 | 7,586.25 |
| Misc | ADMINISTRATIVE NEEDS FOR EMERGENCY SERVICES FOR THE CITY OF CHICAGO ON 6-5-2020 THROUGH 6-7-2020. | 1 | 1,829.33 | 1,829.33 |
| | | | Total | \$214,039.95 |

773-843-0434

773-843-0435 (F)

AR@monterreysecurity.com

www.monterreysecurity.com



CERTIFICATE OF FILING FOR
CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT

EDS Number: 152613

Certificate Printed on: 06/05/2020

Date of This Filing: 06/05/2020 06:31 PM

Original Filing Date: 06/05/2020 06:31 PM

Disclosing Party: Monterrey Security
Consultants Inc

Title: Director of Administration

Filed by: Mr. Michael Boyle

Matter: Emergency Security Services

Applicant: Monterrey Security Consultants Inc

Specification #:

Contract #:

The Economic Disclosure Statement referenced above has been electronically filed with the City. Please provide a copy of this Certificate of Filing to your city contact with other required documents pertaining to the Matter. For additional guidance as to when to provide this Certificate and other required documents, please follow instructions provided to you about the Matter or consult with your City contact.

A copy of the EDS may be viewed and printed by visiting <http://webapps1.cityofchicago.org/EDSWeb> and entering the EDS number into the EDS Search. Prior to contract award, the filing is accessible online only to the disclosing party and the City, but is still subject to the Illinois Freedom of Information Act. The filing is visible online to the public after contract award.

CERTIFICATION REGARDING COMPLIANCE WITH CITY OF CHICAGO ("CITY")
EMERGENCY PROCUREMENT TERMS AND CONDITIONS

Monterrey Security

On behalf of Consultants, Inc ("Contractor"), I acknowledge that I have been provided with a copy of the "City of Chicago Terms and Conditions for Emergency Procurements". I certify that I have reviewed and understand the aforementioned document. I further certify that the Contractor will comply with all provisions of the aforementioned document while performing services for the City.

Under penalty of perjury the person signing below warrants: (1) execution of this certification by Contractor is duly authorized by the Contractor; (2) the signature is being made with complete and full authority to commit the Contractor to all terms and conditions of this certification; and (3) all statements contained in this Certification are true, accurate, and complete as of the date of execution.

Name of Contractor: Monterrey Security Consultants, Inc

Signature of Authorized Officer: Michael H. Boyle

Title of Signatory: Senior Director, Administration

Date: 6/5/2020