# **Release Summary Sheet**

Contract (PO) Number: T26463

Release Number: 133

Specification Number: B09684210

Name of Contractor: F.H. PASCHEN/S.N. NIELSEN, INC

City Department: DEPT OF GENERAL SERVICES

Title of Contract: T0968421001 REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$16,299.87

**Release Description:** GENERAL CONSTRUCTION - PUBLIC WORKS RELATED

JOB ORDER CONTRACTING (J.O.C.) UNRESTRICTED-REHABILITATION

Procurement Services Contact Person: DALE HILLERMAN

Vendor Number: 1055528

**Submission Date:** 

# CITY OF CHICAGO BLANKET RELEASE

# Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE			RELEASE SPECIFICATION NUMBER NUMBER		SITE NAME	DELIVERY DATE	PAGE NUMBER
03/23/2004	T26463	133	B09684210	1055528	Α		1

**DELIVER TO:** 

38-038

038-2005 30 NORTH 30 N. LA SALLE ST. ROOM 3700

Chicago, IL 60602

Cincago, il 00002

**ORDERED FROM:** 

F.H. PASCHEN/S.N. NIELSEN, INC

O'HARE PLAZA

8725 W. HIGGINS RD STE 200

CHICAGO, IL 60631

DELIVERY CHARGES to be PREPAID TITLE TO PASS ON DELIVERY

CONTACT:

Raffi Sarrafian 742-1974

PO DESCRIPTION:

**T0968421001 REHABILITATION OF CITY FACILITIES** 

#### **BLANKET RELEASE**

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26463

THIS PURCHASE IS FOR DEPARTMENT:

38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line		COM	MODITY	INFORMATION	1		(	YTITMAU	UOM		UNIT COST	TOTAL COST
1	1		96842	<u>!</u>					16,299.87	USD		1.00	16,299.87
			JOB C	ORDER C	NSTRUCTION CONTRACTING PLACE EXISTI	(J.O.C.)	UNRESTR	ICTED-RI	EHABILITATION	ON )179			
		Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
		1	003	0497	0382005	4235	220540	0000	90138151	000000	00000	0000	16,299.87
	1							•			SHIPMEN	IT TOTAL:	16,299.87

RELEASE TOTAL:

16,299.87

UMT.

SIGNATURE

1/2/0 DAJE

SIGNATURE

DATE

To: Department of: General Services

Date:

03/05/2004

Sub-Order Total:

\$16,299.87

#### DISCLOSURE OF RETAINED PARTIES

#### A. Definitions and Disclosure Requirements.

- 1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
- 2. Pursant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the naure of the relationship, and the amount of fees paid or estimated to be paid.
- 3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
- 4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

## **B.** Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name:

**JUP779.A** 

CFD - Engine Company #68 (Stairs)

Specification, loan or other Identifying number: B09684210A

2. Name of Contractor:

F.H. Paschen/SN Nielsen

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if peopseant):

NAME	BUSINESS ADDRESS	MBE WBE or Non	RELATIONSHIP (attorney, lobbyist, subcontractor,etc.)	FEE(indicate whether paid \$ or estimated)
Chcago Architectural Metals	4619 North Ravenswood Ave. Chicago, IL 60640	MBE	Subcontractor	8,900.00
PRECISION CEMENT COMPANY, INC.	1451 W. WALTON # 2 CHICAGO, IL 60622	Non	Subcontractor	1,500.00
Anderson Moran Construction, LLC	617 W. Front Street Wheaton, IL 60187	Non	Subcontractor	700.00
MJC DEMOLITION INC.		MBE	Subcontractor	2,000.00

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

- 4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termation of the contract or lease.
- The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

Signature

Name (type or print)

Subscribed and sworn to before me

this day of My

Notary Public Signature

Official Seal Tedd A Bloom Notary Public State of Illinois My Commission Expires 06/17/06



City of Chicago Richard M. Daley, Mayor

**Department of General Services** 

Michael C. McCue Commissioner

Suite 3700 30 North LaSalle Street Chicago, Illinois 60602-2586 (312) 742-3124 (312) 744-9883 (FAX)

http://www.cityofchicago.org

03 February 2004

Mr. Eric Griggs Acting Chief Procurement Officer Department of Procurement Services City Hall, Room 403 121 North LaSalle Street Chicago, IL 60602

Attention: Dale Hillerman

City JOC Manager

Re: JOC Project Number:

Project Title: CFD E. C. 68 New Stairs

Address: Engine Company 068

5258 W. Grand Ave.

JUP779.A K-4-016

Estimated Cost:

\$ 60,000.00

Specification #:

B09684210A

**Funding Source:** 

03-497-382005-4235-220000-90138151

Dear Mr. Griggs:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Dick Smith at 744-3843 and all other inquiries to Raffi Sarrafian at 742-1974.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi Peña

**Acting Commissioner of General Services** 

APPROVED:

**Eric Griggs** 

Acting Chief Procurement Officer

Approved:

James Chronis

Nicholas Ahrens

Mary Capecci

Gerald McGlean







# THE DEPARTMENT OF GENERAL SERVICES JOC APPROVAL LETTER

## **UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS**

## EC 68 5258 West Grand Avenue

For all proposed JOC projects, please complete items 1 and 2 below. As appropriate, complete items 3, 4 and 5. Attach to MOA (JOC Approval Letter)

- 1. Please describe the major features of this project:

  Repair interior stairs that have the risers rusting thru. Repair the rear stairs that have a wooden hand rail missing and middle hand rail loose.
- 2. Please explain why this project could not be bid using the City's traditional bid process, and the need to use JOC procurement system:

  The stairs that have rusted risers and the rear stairs that have missing hand rails are dangerous and present a safety hazard and therefore should be repaired as soon as possible. The JOC procurement method presents the most expeditious manner to correct this situation.
- 3. If this project is a one trade project, please provide additional explanation of why it would not be in the City's best interest to do the project under JOC.

  Multiple trade project.
- 4. If it is anticipated that over 25% of the project will consist of Non-Prepriced Items, please provide an explanation on why JOC should be used:

  No non-prepriced items anticipated.
- 5. If some elements of the proposed JOC project scope of work are covered by City Term Agreements, these elements should be removed from the JOC project.