

## Release Summary Sheet

**Contract (PO) Number:** 15038

**Release Number:** 29

**Specification Number:** 51701

**Name of Contractor:** LEOPARDO COMPANIES, INC

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT  
REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$11,475.38

**Release Description:** GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

**Procurement Services Contact Person:** LYLIANIS RODRIGUEZ

**Vendor Number:** 1064375

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
2010-01-05	15038	29	51701	1064375	A		1

**DELIVER TO:** 38-038

038-0030  
30 N. LA SALLE ST.  
ROOM 3700  
  
Chicago, IL 60602-2500

**ORDERED FROM:**

LEOPARDO COMPANIES, INC  
5200 PRAIRIE STONE PARKWAY  
(EFT)  
  
HOFFMAN ESTATES, IL 60192

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

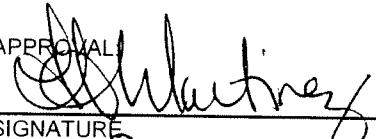
<b>CONTACT:</b> HYUN WOO LEE
<b>PO DESCRIPTION:</b> DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

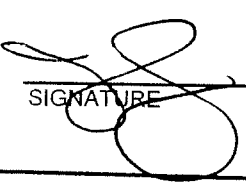
BLANKET RELEASE

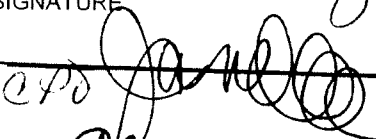

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15038

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES  
SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	1	96842	11 475,38	USD	1,00	11 475,38						
GENERAL CONSTRUCTION-PUBLIC WORKS RELATED												
REQ# 47373; LEO-09-022.A; DPS SCALE REPLACEMENT; P-9-030; ANDROS; NO CIP; PO# 15038												
1	009	0100	0352005	0140	220140	0000	00000000	000000	000000	0000	0000	11 475,38
<b>SHIPMENT TOTAL:</b>											<b>11 475,38</b>	
<b>RELEASE TOTAL:</b>											<b>11 475,38</b>	

APPROVAL:  1/21/10  
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

 1/20/10  
SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

  
 1/29

2010 JAN 26 PM 3:29

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order. Submit the original invoice to the department referenced above. Mark all packages and papers with the purchase number. Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase. This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago  
 Department of General Services  
 30 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: December 18, 2009

Sub-Order Total: **11,475.38**

## Disclosure of Retained Parties

**A. Definitions and Disclosure Requirements**

- 1 As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
- 2 Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
- 3 The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
- 4 "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: LEO-09-022.A                      DPS Axle Scale  
 Specification, loan or other identifying number:                      15038 (2)

2. Name of Contractor:    Leopardo Companies, Inc.

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated) \$
Leopardo Companies, Inc.	333 West Wacker Drive Suite 250	Non	Subcontractor	\$700.38 Est.
Accurate Scale Company	1735 W. 38th Street Chicago, IL, 60609	Non	Subcontractor	\$10,775.00 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4 The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5 The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

\_\_\_\_\_  
 Signature

12/17/2009  
 \_\_\_\_\_  
 Date

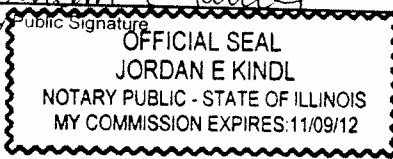
Michael Carlson  
 \_\_\_\_\_  
 Name (Type or Print)

Project Manager  
 \_\_\_\_\_  
 Title

Subscribed and sworn to before me

this 18 day of December 20 09

\_\_\_\_\_  
 Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

Department of General Services

Michi E. Peña  
Commissioner

Suite 3700  
30 North LaSalle Street  
Chicago, Illinois 60602-2586  
(312) 742-3124  
(312) 744-9883 (FAX)  
<http://www.cityofchicago.org>

December 22 2009

Ms. Jamie L. Rhee  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

**Attn:** Carolyn Johnson  
JOC Manager

**Re:** JOC Project Number: LEO-09-022 / P-09-030  
Project Title: DPS Scale Replacement

**Address:** 121 N. LaSalle St.

**Estimated Cost:** 14,000.00

**Specification Number:** 51701

**Funding Source:** 009-0100-0352005-0140-220140

*JE*  
*12/24/09*

Dear Ms. Rhee:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Art Andros at (312) 742-3858 and all other inquiries to Mary Capecci at 744-6748

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

*Judy D. Martinez*  
\_\_\_\_\_  
Judy D. Martinez  
Commissioner

APPROVED:

*Jamille*  
\_\_\_\_\_  
Jamie L. Rhee *RM 1231*  
Chief Procurement Officer

Approved:

Thomas W. Vukovich *TWV*  
\_\_\_\_\_  
Mary Capecci *MC*  
\_\_\_\_\_  
Arthur Andros *A.A.*  
\_\_\_\_\_

09 DEC 29 PM 3:40





**DEPARTMENT OF GENERAL SERVICES**  
**Bureau of Architecture, Engineering & Construction Management**  
**JOB ORDER CONTRACT (JOC)**  
**PRE-CONSTRUCTION FUNDING APPROVAL**

User Dept: Leopardo was selected beca Date: December 22, 2009

Originator: Art Andros Phone: (312) 742-3858

Project Number: LEO-09-022 / P-09-030

Project Name: DPS Scale Replacement

Project Scope: Replace Scale for DPS

Location/Address: 121 N. LaSalle St.

Justification: \_\_\_\_\_

Est. Project Budget: \$14,000.00

CIP #: \_\_\_\_\_

Funding Strips: 009-0100-0352005-0140-220140

Funding Verified By: *Ken. Giller* Date: 12/29/09

Can this request be completed by one of the following:

- |   |                 |     |                          |    |                                     |
|---|-----------------|-----|--------------------------|----|-------------------------------------|
| 1 | In-House Trades | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 2 | Term Contract   | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 3 | Competitive Bid | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

If No, for any of the above please explain:

**APPROVED:**

\_\_\_\_\_  
*Thomas W. Vukovich, City Architect*

\_\_\_\_\_  
 Date

\_\_\_\_\_  
*Judy D. Martinez, Commissioner*

\_\_\_\_\_  
 Date



**The Department of General Services**  
**Attachment A**  
**Utilizing JOC For City Construction Projects**

City Hall  
121 N. LaSalle St.

Project No: LEO-09-022

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

**1. Please describe the major features of this project.**

This is a project for the Department of Procurement Services.

Replace Scale for DPS

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

The purchasing and installing a scale will make the City more cost effective as the scale that is currently being used is rented. By purchasing and installing a new scale, the City will save money from not having to continually rent the scale in 2010. The City used to own the scale, but when it broke, the City had to rent a working scale on a month to month basis. Also, the 2009 funds will expire if the Requisition is not approved by January 27th. Therefore, it is requested the project be procured with JOC as JOC is the most expedient procurement method.

**3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.**

This is purchase and installation of a new axel scale. In house staff cannot complete the work nor is there an existing term agreement.

**4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.**

100%

**5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.**

There is no existing term agreement.

**6. Why Contractor was Selected?**

Leopardo was selected because they have the lowest amount of work issued to date .