



DEPARTMENT OF PROCUREMENT SERVICES NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION

Complete this cover form and the **Non-Competitive Procurement Application Worksheet** in detail. Refer to the page entitled **"Instructions for Non-Competitive Procurement Application"** for completing this application in accordance with its policy regarding NCRB. Complete "other" subject area if additional information is needed. Subject areas must be fully completed and responses merely referencing attachments will not be accepted and will be immediately rejected.

Department	Originator Name	Telephone	Date	Signature of Application Author
Office of the Mayor	Tiffany Newbern	4-2597	6/20/2018	
Contract Liaison	Email Contract Liaison	Telephone		
Yasmin Rivera	yasmin.rivera@cityofchicago.org	4-9991		

List Name of NCRB Attendees/Department	
Tiffany Newbern Maria Guerra Yasmin Rivera	Office of the Mayor

Request NCRB review be conducted for the product(s) and/or service(s) described herein.

Company: Blaida and Associates LLC

Contact Person:	Phone:	Email:
Derek Blaida	312.714.5172	derekblaida@gmail.com

Project Description: Legislative Consulting Services

This is a request for:

New Contract Amendment / Modification

Contract Type **Type of Modification**

Blanket Agreement Term: 24 (# of mo) Time Extension Vendor Limit Increase Scope Change

Standard Agreement Contract Number: _____

Specification Number: _____

Modification Number: _____

<p>Department Request Approval</p> <p style="text-align: center;"></p> <p>DEPARTMENT HEAD OR DESIGNEE DATE: <u>6/25/18</u></p> <p>PRINT NAME: <u>Maria Guerra Laforte</u></p>	<p>Recommended Approval</p> <p style="text-align: center;"></p> <p>BOARD CHAIRPERSON DATE: <u>SEP 21 2018</u></p> <p>PRINT NAME: <u>Rich Butler</u></p>
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<p>(FOR NCRB USE ONLY)</p> <p>Recommend Approval/Date: _____</p> <p>Return to Department/Date: _____</p> <p>Rejected/Date: _____</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Rejected</p> <p style="font-size: 2em; margin: 10px 0;"><i>SEP 19 2018</i></p> <p style="text-align: center;"></p> <p>CHIEF PROCUREMENT OFFICER DATE: <u>9 October 2018</u></p>
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**DEPARTMENT OF PROCUREMENT SERVICES
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

All applicable information on this worksheet must be addressed using each question found on the "Instructions for Non-Competitive Procurement Application" in this application.

Justification for Non-Competitive Procurement Worksheet

PROCUREMENT HISTORY

1. Due to the importance of state funding, legislation, and administrative actions to the operations and finances of the City, the City of Chicago has consistently had a presence in Springfield. Historically, this team has been composed of a number of City employees, as well as one or more professional legislative consultants. The City requires the services of a consultant with extensive knowledge of the state legislative process and the people that work within that process. As such, it is important to maintain outside representation continuously. Such a consultant provides advice and insight regarding state legislative matters and furthers the City's interests in initiatives taking place at the state level.

Blaida and Associates ("Consultant") has served as one of such consultants over the past few years. The Consultant was engaged through the non-competitive procurement process on the basis of Consultant's background, expertise on state and city issues, understanding of the legislative process, and institutional knowledge. Based on Consultant's expertise and performance to date, it was determined it would be beneficial for the City to continue this engagement.

2. The City first contracted with the Consultant for these services in May of 2015 (P.O. 31995). The contract with the Consultant expired on 5/17/2016. We requested a new contract effective as of May 18, 2016 for 12 months plus a 12-month extension option which was granted PO 46856. The contract expired on May 17, 2018, and we are requesting a new contract effective as of May 18, 2018 for 12 months plus a 12-month extension option.

3. There have been no efforts to competitively bid this requirement as it is believed the Consultant is uniquely situated to be the provider of the required services to the City.

4. N/A

5. It is possible that there will be future requests made for the services of the Consultant. This will depend on the City's needs and the performance of the Consultant.

6. The expertise and qualifications that are critical to legislative consulting – including relationships within both City government and state government, as well as a history with and understanding of the needs and priorities of the City and how these needs and priorities intersect with state policy, regulation, legislation, and funding – are often specific to an individual. As such, it is likely that such services will continue to be procured through the public non-competitive procurement process.

ESTIMATED COST

1. The estimated cost for the proposed contract is \$8,500 per month. The funding source is budget line 9121 ('For Payment of Costs Associated with Lobbyist Activities on Behalf of the City of Chicago').

2. The estimated annual cost under the proposed contract is \$102,000.

3. The proposed contract rate is the same as the rate under the prior contract. The cost of the contract is based on Consultant's experience and expertise; the travel, time, and '24/7 on call' requirements of the engagement; and rates for other consultants doing the same or similar work. The Consultant's almost 15 years of experience in state legislative affairs, as well as his current knowledge of sister agency initiatives and agendas and his singular focus on City-related matters, makes his services especially valuable to the City.

4. N/A

5. See 3, above.

SCHEDULE REQUIREMENTS

1. The Consultant will be engaged year-round, and will be especially active during the legislative session, when the



**DEPARTMENT OF PROCUREMENT SERVICES
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Consultant will have to spend weeks in Springfield consulting and strategizing on the City's state legislative agenda. More specifically: Planning and preparation will largely occur during the late summer and fall months; execution of the agenda will occur during the winter and spring months, mostly in Springfield; and late spring and summer will entail review of the prior legislative session. The Consultant will also assist in regulatory matters, which occur all year.

2. N/A

3. Because of the year-round schedule described above and the volatility of schedules and needs related to state legislation and funding, it is critical to have a consistent presence in state legislative affairs. Contracting with a state legislative consultant provides the flexibility and coverage to achieve this.

4. N/A

EXCLUSIVE OR UNIQUE CAPABILITY

1. The Consultant is uniquely qualified to represent the City's interest before state governmental bodies and to assist the City in forming strategies to influence the posture of state legislation, state regulations and other matters affecting the City. The Consultant not only understands the state legislature, its processes, and its people, but also understands the in's and out's of the City and has a deep understanding of the complex issues related to the City's agenda in Springfield. The Consultant also has background and current knowledge of the priorities and agendas of the City's sister agencies, facilitating critical coordination with those agencies. The Consultant has strong relationships in Springfield and a strong network within the government affairs field generally, which enables Consultant to advise on strategy and connect with individuals to execute that strategy.

2. The qualifications discussed in this application relate to a specific individual, Mr. Blaida.

3. The Consultant has worked in state legislative affairs for almost 15 years, including prior work in Springfield for both the City and the Chicago Public Schools. This combination of experience makes him uniquely qualified to execute his scope of work efficiently and effectively. The Consultant's experience makes him able to work independently as a proxy for the City, and also enables him to effectively communicate and coordinate with the City's Springfield team.

In addition, the Consultant is intimately familiar with the critical issues facing the City in Springfield at the current time - including but not limited to pension reform, property taxes and other revenue priorities, and general funding and budgetary needs. This enables the Consultant to move quickly and strategically in the City's best interest on these issues.

4. N/A

5. The City team must work under significant time constraints and deadlines while in Springfield and must be on call at all times throughout the day and year. Having an individual such as the Consultant is indispensable to provide a direct line to decision-makers and senior staff to make quick progress on vital issues. The numerous committee actions and amendments that are offered on a daily basis require an individual with experience and the ability to act quickly and strategically, and Consultant has the capabilities and the network to do so.

6. N/A

7. N/A

8. N/A

OTHER

Personal Services Contractor form attached.



DEPARTMENT OF PROCUREMENT SERVICES NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION INSTRUCTIONS FOR NON-COMPETITIVE PROCUREMENT APPLICATION

INSTRUCTIONS FOR PREPARATION OF NON-COMPETITIVE PROCUREMENT APPLICATION

If a City Department has determined that the purchase of supplies, equipment, work and/or services cannot be done on a competitive basis, a justification must be prepared on this "Justification for Non-Competitive Procurement Application" in which procurement is requested on a or non-competitive basis in accordance with 65 ILCS 5/8-10-4 of the Illinois Compiled Statutes. Using this instruction sheet, all applicable information must be addressed on the worksheet. The information provided must be complete and in sufficient detail to allow for a decision to be made by the Non-Competitive Procurement Review Board. For Amendments, Modifications, describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change.

Attach a DPS Checklist and any other required documentation; the Board will not consider justification with incomplete information documentation or omissions.

PROCUREMENT HISTORY

1. Describe the requirement and how it evolved from initial planning to its present status.
2. Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain the procurement history.
3. Explain attempts made to competitively bid the requirement (attach copy of sources contacted).
4. Describe in detail all research done to find other sources; list other cities, companies in the industry, professional organizations contacted. List periodicals and other publications used as references.
5. Explain future procurement objectives. Is this a one-time request or will future requests be made for doing business with the same source?
6. Explain whether or not future competitive bidding is possible. If not, explain in detail.

ESTIMATED COST

1. What is the estimated cost for this requirement or for each contract, if multiple awards are contemplated? What is the funding source?
2. What is the estimated cost by fiscal year?
3. Explain the basis for estimating the cost and what assumptions were made and/or data used (i.e., budgeted amount, previous contract price, current catalog or cost proposal from firms solicited, engineering or in-house estimate, etc.)
4. Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling or other factors which would be duplicated at City expense if another source was considered. Describe cost savings or other measurable benefits to the City which may be achieved.
5. Explain what negotiation of price has occurred or will occur. Detail why the estimated cost is deemed reasonable.

SCHEDULE REQUIREMENTS

1. Explain how the schedule was developed and at what point the specific dates were known.
2. Is lack of drawings and/or specifications a constraining factor to competitive bidding? If so, why is the proposed Contractor the only person or firm able to perform under these circumstances? Why are the drawings and specifications lacking? What is the lead time required to get drawings and specifications suitable for competition? If lack of drawings and specifications is not a constraining factor to competitive bidding, explain why only one person or firm can meet the required schedule.
3. Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.
4. Describe in detail what impact delays for competitive bidding would have on City operations, programs, costs and budgeted funds.

EXCLUSIVE OR UNIQUE CAPABILITY

1. If contemplating hiring a person or firm as a Professional Service Consultant, explain in detail what professional skills, expertise, qualifications, and/or other factors make this person or firm exclusively or uniquely qualified for the project. Attach a copy of the cost proposal, scope of services, and Temporary Consulting Services Form.
2. Does the proposed firm have personnel considered unquestionably predominant in the particular field?
3. What prior experiences of a highly specialized nature does the person or firm exclusively possess that is vital to the job, project or program?
4. What technical facilities or test equipment does the person or firm exclusively possess of a highly specialized nature which is vital to the job?
5. What other capabilities and/or capacity does the proposed firm possess which is necessary for the specific job, project or program which makes them the only source who can perform the work within the required time schedule without unreasonable costs to the City?
6. If procuring products or equipment, describe the intended use and explain any exclusive or unique capabilities, features and/or functions the items have which no other brands or models, possess. Is compatibility with existing equipment critical from an operational standpoint? If so, provide detailed explanation?
7. Is competition precluded because of the existence of patent rights, copyrights, trade secrets, technical data, or other proprietary data (attach documentation verifying such)?
8. If procuring replacement parts and/or maintenance services, explain whether or not replacement parts and/or services can be obtained from any other sources? If not, is the proposed firm the only authorized or exclusive dealer/distributor and/or service center? If so, attach letter from manufacturer on company letterhead.

MBE/WBE COMPLIANCE PLAN

- * All submissions must contain detailed information about how the proposed firm will comply with the requirements of the City's Minority and Women Owned Business program. All submissions must include a completed C-1 and D-1 form, which is available on the Procurement Services page on the City's intranet site. The City Department must submit a Compliance Plan, including details about direct and indirect compliance.

OTHER

1. Explain other related considerations and attach all applicable supporting documents, i.e., an approved "ITGB Form" or "Request For Individual Hire Form".

REVIEW AND APPROVAL

This application must be signed by both Originator of the request and signed by the Department Head. After review and final disposition from the Board, this application will be signed by the Board Chairman. After review and final disposition from the Board, this form will be presented to the Chief Procurement Officer recommending approval.

Attach required forms for each procurement type and detailed scope of services and/or specifications and forward original documents to the Chief Procurement Officer; City Hall, Room 806.

Date: 6/20/2018

Department Name:
Office of the Mayor

Requisition No: 229480 **Specification No:** 810682

PO No: **Modification No:**

Contract Liaison:
Yasmin Rivera

Telephone:
312-744-9991

Email:
yasmin.rivera@cityofchicago.org

Project / Program Manager:
Tiffany Newbern

Telephone:
312-744-2597

Email:
tiffany.newbern2@cityofchicago.org

Check One:
 New Contract Request

**By signing below, I attest the estimates provided for this contract are true and accurate.*

For Blanket Agreements, the lead department must consult with other departments who may want to participate in the Blanket Agreement. If grant funded, attach copy of the approved grant application and other terms and conditions of the funding source.

Note:
1) **Funding:** Attach information if multiple funding lines
2) **Individual Contract Services:** Include approval form signed by all parties
3) **ITGB:** IT project valued at \$100,000.00 or more, attach approval transmittal sheet.

Contract Liaison Signature:
Yasmin Rivera

**By signing this form, I attest that all information provided is true and accurate.*

Project Title: Legislative Consulting Services

Project Description: Legislative Consulting Services in Springfield IL. for the City of Chicago

Funding:

Corporate Bond Enterprise Grant Other:
 IDOT/Transit IDOT/Highway FHWA FTA FAA

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	PROJECT	RPTG	ESTDOLLAR AMOUNT
	018	0100	99	4401	9121	0000			68,000
	019	0100	99	4401	9121	0000			136,000

***Project/Program Manager Signature:**
Tiffany Newbern

***Commissioner/Authorized Designee Signature:**
[Signature]

Purchase Order Information:

Contract Term (No. of Months): 12 months 24 months YR

Extension Options (Rate of Recurrence): 1 12 months yr

Estimated Spend/Value: \$ 204,000.00

Grant Commitment / Expiration Date:

Pre-Bid/Submittal Conference: Yes No
 Mandatory Site Visit

Purchase Order Type:
 Blanket/Purchase Order (DUR)
 Master Consultant Agreement (Task Order)
 Standard/One-Time Purchase

Procurement Method:
 Bid RFP RFQ RFI
 Small Order

Special Approvals Required:

Emergency
 Non-Competitive Review Board (NCRB)
 Request for Individual Contract Services
 Information Technology Governance Board (ITGB)
 IDOT Concurrence

Modification or Amendment

Modification Information:

PO Start Date: _____
 PO End Date: _____
 Amount (Increase/Reduction): _____

MBE/WBE/DBE Analysis: (Attach MBE/WBE/DBE Goal Setting Memo)

Full Compliance Contract Specific Goals
 No Stated Goals Waiver Request

Risk Management / EDS / IDOT

Insurance Requirements (included) Yes No
 EDS Certification of Filing (included) Yes No
 IDOT Concurrence (required) Yes No

Contract Type:

Architect Engineering Commodity Construction JOC SBI
 Professional Services Revenue Generating Vehicle & Heavy Equipment
 Work Service Joint Procurement Reference Contract

Safety Enhancing Vehicle Equipment (MCC 2-92-597) Yes ___ No

Modification/Amendment Type:

Time Extension Scope Change/Price Increase /Additional Line Item(s)
 Vendor Limit Increase Requisition Encumbrance Adjustment
 Other (specify): _____

Vendor Information

Name: Blaida and Associates, LLC

Contact: Derek Blaida

Address: 3732 South Honore Street


E-mail: derekblaida@gmail.com

Phone: 312-714-5172



OFFICE OF MAYOR RAHM EMANUEL
CITY OF CHICAGO

To: Jaime Rhee, Chief Procurement Officer, Department of Procurement Services

From: Maria Guerra, Director 
Mayor's Office, Legislative Counsel and Government Affairs

Re: Procurement of Legislative Consulting Services – Blaida and Associates, LLC

Date: June 20, 2018

This memorandum is to request the approval of a new contract for the legislative consulting services of Derek Blaida of Blaida and Associates, LLC. The prior contract with this vendor was approved through the non-competitive procurement process, and this new contract is being sought through that process as well.

Mr. Blaida performs state legislative consulting services on a year-round basis for the City of Chicago. This includes travel to Springfield for all legislative session days, monitoring of the legislative rulemaking committee, tracking state legislation, drafting state legislation, identifying issues or potentially harmful legislation, and attending legislative meetings, committee hearings, and conferences as needed. In addition, Mr. Blaida maintains regular communication with state legislators, agencies and other stakeholders, and works with the Springfield team on bill negotiations in both chambers of the General Assembly. Mr. Blaida is integral in advancing the City's agenda at the state level and working with legislators to protect the interests of the City.

Mr. Blaida's extensive experience in state legislative affairs, and deep knowledge of issues relevant and projects that are priorities for the City make him a uniquely qualified candidate for this role. His understanding of the current state agendas and initiatives of the sister agencies is critical to coordination across those agencies. His wealth of experience and network of relationships have proven pivotal to the City's work in Springfield, and as such, we would like to secure his services for the period provided in the contract.

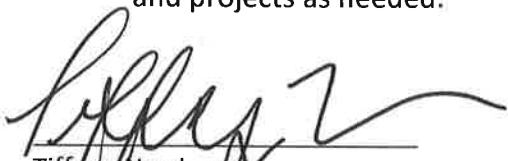
The proposed contract provides for a one-year term, with a one-year extension option, at a flat monthly rate of \$8,500. I am requesting the new contract with Mr. Blaida be effective May 18, 2018.

Thank you, and please do not hesitate to contact me with any questions or concerns.

Scope of Services

Derek Blaida, of Blaida and Associates, will perform legislative consulting services on a year-round basis for the City of Chicago. Services will include:

1. Travel to Springfield for all legislative session days (Spring, Fall, and any special session days announced).
2. Monitoring of the legislative rulemaking committee.
3. Attendance at meetings and conferences as needed.
4. Tracking state legislation and spotting issues of concern for the City on a daily basis.
5. Advancing the City's agenda at the state level, while also working closely with legislators to protect the interest of the City on potentially harmful legislation.
6. Relationship building will be a critical to his function, as planning and attending legislative events and meetings will be a large part of his role.
7. Working directly with the City's Springfield team on bill.
8. Attending legislative committee hearings in Springfield and Chicago.
9. Drafting legislation for the City as well as amendments for legislation offending the City.
10. Conducting research to ensure the most optimal outcomes of the legislation proposed by City departments and other entities.
11. Consulting with other policymaking entities on legislative strategy.
12. Assisting in the passage of legislation needed by the City's departments and the Mayor's Office.
13. Providing intel to the City from other entities and lobbyist about state government and legislation.
14. Maintaining open lines of communication with the City and its legislative team.
15. Assisting in any state government or legislative affairs related tasks, programs, events, and projects as needed.



Tiffany Newbery
Office of the Mayor

Legislative Counsel and Government Affairs

Blaida and Associates LLC

**111 East Wacker Drive
Suite 2800
Chicago, Illinois 60601
312.714.5172**

July 24, 2018

Ms. Yasmin Rivera
121 North LaSalle Street
Room 406
Chicago, Illinois 60602

Dear Ms. Rivera:

Throughout my career in Springfield, I have had the opportunity to work and collaborate on issues of importance to the city of Chicago.

I have participated in the state budget process, diligently working on behalf of those who I have represented to maximize their potential to receive state appropriations. I have advocated for revenue and policy initiatives which have expanded the ability to offer government services, and have assisted in amending state law to expand the authority of home rule units of local government. Throughout my career, I have worked on public pension and labor issues on behalf of my employer.

I have assisted this office in obtaining state appropriations for Obama Presidential Library neighborhood infrastructure improvements, creating a special purpose corporation and establishing a revenue securitization structure for the sole purpose of issuing city bonds, and passing a negotiated proposal between the city and its police and fire labor unions to increase employer pension obligations to its public safety retirement funds. These and other initiatives that have been signed into law have assisted in improving city bond ratings and the quality of life for current and future city residents.

I have successfully developed and executed proactive and reactive strategies and tailored them to securing the best possible result on the passage or defeat of pending legislation. I have fashioned partnerships with policy and advocacy groups, units of government, and other organizations to strengthen and enhance my client's ability for success.

My unique experience and demonstrated success benefits the city of Chicago in Springfield. Please do not hesitate to contact me if I can answer any questions or provide additional information to you.

Sincerely,



Derek Blaida

Blaida and Associates LLC

**111 East Wacker Drive
Suite 2800
Chicago, Illinois 60601
312.714.5172**

May 13, 2018

Ms. Yasmin Rivera
121 North LaSalle Street
Room 406
Chicago, Illinois 60602

Dear Ms. Rivera:

Please accept this memo to confirm that my monthly retainer rate will remain \$8,500.00 for the duration of the contract.

Please do not hesitate to contact me if you have questions or if I can provide additional information to you.

Sincerely,



Derek Blaida

Blaida and Associates LLC

**111 East Wacker Drive
Suite 2800
Chicago, Illinois 60601
312.714.5172**

May 13, 2018

Ms. Jamie Rhee
Department of Procurement Services
121 North LaSalle Street
Room 403
Chicago, Illinois 60602

Dear Ms. Rhee:

Blaida and Associates LLC is a single member limited liability company which does not anticipate retaining independent contractors or subcontractors for this assignment. Based upon the uniqueness of this engagement, I respectfully request there be no stated MBE/WBE goals for this contract.

Sincerely,



Derek Blaida



OFFICE OF MAYOR RAHM EMANUEL
CITY OF CHICAGO

To: Jamie Rhee
Chief Procurement Officer
Department of Procurement Services

From: Maria Guerra *MGC*
Director
Mayor's Office of Legislative Counsel and Government Affairs

Date: June 20, 2018

Re: MBE/WBE Goals - Blaida and Associates

This memorandum is to confirm our office's concurrence with the request from Blaida and Associates LLC ("Consultant"), in connection with the proposed contract for Legislative Consulting Services, that there be no stated MBE/WBE participation goals for the contract, for the reasons stated in Consultant's request letter.

Thank you, and please do not hesitate to contact me with any questions or concerns.



CERTIFICATE OF FILING FOR
CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT

EDS Number: 127208

Date of This Filing:05/13/2018 03:51 PM

Certificate Printed on: 05/13/2018

Original Filing Date:05/13/2018 03:51 PM

Disclosing Party: Blaida and Associates LLC Title:President

Filed by: Derek Blaida

Matter: Lobbying and consulting services

Applicant: Blaida and Associates LLC

Specification #:

Contract #:

The Economic Disclosure Statement referenced above has been electronically filed with the City. Please provide a copy of this Certificate of Filing to your city contact with other required documents pertaining to the Matter. For additional guidance as to when to provide this Certificate and other required documents, please follow instructions provided to you about the Matter or consult with your City contact.

A copy of the EDS may be viewed and printed by visiting <http://webapps1.cityofchicago.org/EDSWeb> and entering the EDS number into the EDS Search. Prior to contract award, the filing is accessible online only to the disclosing party and the City, but is still subject to the Illinois Freedom of Information Act. The filing is visible online to the public after contract award.

Submit to: Soo Choi, Commissioner, Department of Human Resources

REQUEST TO USE PERSONAL SERVICES CONTRACTOR

Requesting department: **Office of the Mayor** _____ Date: 6/22/2018

Contact person and phone number: Yasmin Rivera 4-9991

A. Please provide the following information (attach additional sheets if needed):

1. Name of the personal services contractor. Derek Blaida of Blaida and Associates, LLC
2. Explain why the contractor's services are necessary. The contractor's services are needed for legislative consulting at the state government level. The contractor will serve as a contract lobbyist, representing the interests of the City of Chicago in Springfield, before the Illinois General Assembly and other state bodies.
3. Describe the nature of the work to be performed. The nature of the work to be performed includes legislative consulting services on a year round basis for the City of Chicago. Services will include travel to Springfield for all legislative session days, monitoring of the legislative rulemaking committee, and attendance at conferences as needed.
4. Explain how the personal services contractor will function as an independent contractor and not function as employee-like (for guidance, please refer to attached criteria). Mr. Blaida will work directly with the City's Springfield team on bill negotiations in both chambers of the General Assembly. He will attend legislative committee hearings, help draft legislation, and do research to ensure the most optimal outcomes. Mr. Blaida's long time of experience in this field, and past work as an internal City employee solidify his understanding and commitment to the City of Chicago. His services are unlike those of an employee because he will be utilized on a regular, more than full-time basis during the scheduled legislative session (generally January-May 31, and the Fall Veto session), but also as needed throughout the rest of the year in review and preparation for past and upcoming hearings. Mr. Blaida will not have an office at City Hall nor will he be supplied with equipment of support staff, but will instead provide consulting from his personal office, home, over the phone, and from Springfield. He also has other related clients (CPS, CTA, Chicago Park District), so he will be a legislative consulting hub. .
5. Number of hours that the personal services contractor is expected to work per week: The contractor is expected to work at least 40 hours per week during legislative session, but more is often expected because of the long session days. Summer hours vary based on committee hearings, legislative meetings, and

If you have any questions, please contact Christopher Owen, First Deputy, Department of Human Resources at 312-744-8395

rulemaking hearings. Due to the sporadic schedule we have agreed on a monthly flat rate of \$8,500 to be paid to the consultant after submission of an detailed invoice.

- 6. Project(s) to which the personal services contractor will be assigned: Mr. Blaida will track state legislation and help spot issues of concern for the City. He will assist in advancing the City's agenda at the state level, while also working closely with legislators to protect the interest of the City on legislation filed potentially hurting the corporation.
- 7. The duration of the assignment(s). Assignments will be dependent on their need during legislative session. Duration can vary from daily, weekly, or session-long. 1 year contract.

<u>Fund #:</u>	<u>Dept. #</u>	<u>Org. #</u>	<u>Approp.:</u>	<u>Object:</u>
0100	99	4401	0140 or 9121	

B. Please attach a copy of the contract.

.....

Department Head: *Alan Carter* Date: 6/25/18

.....

DHR: Approved Not Approved *Ch. De* Date: 6/27/18

OBM: Approved Not Approved *SS Fields* Date: 6/29/18

Yasmin Rivera

From: Yasmin Rivera
Sent: Monday, July 30, 2018 5:02 PM
To: Monica Jimenez; Bridget O'Shea; Gwendolyn Smith
Subject: MBE/WBE Goals - Blaida & Associates
Attachments: MBE.WBE Goals.Blaida.6.2018.pdf

Tracking:	Recipient	Delivery
	Monica Jimenez	Delivered: 7/30/2018 5:02 PM
	Bridget O'Shea	Delivered: 7/30/2018 5:02 PM
	Gwendolyn Smith	Delivered: 7/30/2018 5:02 PM

Good Afternoon,

Attached you will find our memo and the consultant memo regarding a no stated goals request for our non-competitive review board application for Blaida and Associates to provide Legislative Consulting Services to the Mayor's Office.

Thank you for your time and consideration in this matter.

Yasmin Rivera
Office of the Mayor
312-744-9991