

JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

COMPLETE THIS SECTION IF NEW CONTRACT

DATE: November 21, 2006

For contract(s) in this request, answer applicable questions in each of the 4 major subject areas below in accordance with the Instructions for Preparation of Non-Competitive Procurement Form on the reverse side.

Request that negotiations be conducted only with CardSmart, Inc. for the product and/or services described herein.
(Name of Person or Firm)

This is a request for ☒ (One-Time Contractor Requisition # 30885 copy attached) or _____ Term Agreement or
_____ Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" of all contracts within the
_____ (Attach List) Pre-Assigned Specification No. _____
(Program Name) Pre-Assigned Contract No. _____

COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: _____ Company or Agency Name: _____
Specification #: _____ Contract or Program Description: _____
Mod. #: _____ (Attach List, if multiple)

<u>Michele T. Gamble</u>	<u>4-1228</u>	<u>Michele T. Gamble</u>	<u>Fleet Management</u>	<u>November 21, 2006</u>
Originator Name	Telephone	Signature	Department	Date

Indicate SEE ATTACHED in each box below if additional space needed:

() **PROCUREMENT HISTORY** The current **FUEL CARDS** are being purchased through CardSmart, Inc. and then printed by Metavante via modem requisitions. Purchasing the DataCard Photo IDCentre Identification Software and CP80 printer allows Fleet Management the ability to internally print and control the integrity of card issuance. This ability alleviates the down time to customers associated with the constant damage to cards that are deemed non-readable and allows new users to have immediate access to fuel usage. Currently Fleet Management is purchasing/printing approximately 2000 cards per year. The purchase of this machine will be a cost saving to the City of Chicago. (see attached)

() **ESTIMATED COST** The estimated expenditure is in the amount of 98,086.55. This price includes the purchasing of the system, all supplies maintenance and training associated with the aforementioned product. (see attached)

() **SCHEDULE REQUIREMENTS** DNA

() **EXCLUSIVE OR UNIQUE CAPABILITY** Please take into consideration that the Manufacturer, DataCard has authorized Card Systems, Inc. as the sole authorized dealer in the Chicago land area (see attached). Card Systems, Inc currently provides the cards that are utilized with the fuel reader. This company reputation for providing training and maintenance of the products provided has proven to be outstanding and in the best interest of the City of Chicago. This product is currently being utilized in the Department of Personnel. (See Attached)

() **OTHER** Although the Software is the same software that is utilized by the Human Resource Department, Fleet Management will not be purchasing or printing employee identification cards. Fleets will only maintain the responsibility of Fuel Card issuance.

APPROVED BY: _____

DEPARTMENT HEAD OR DESIGNEE

DATE

BOARD CHAIRPERSON

DATE

DPS PROJECT CHECKLIST

WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management:

Will services be performed within 50 feet (50') of CTA train or other railroad property? ☐ Yes ☐ No

Will services be performed on or near a waterway? ☐ Yes ☐ No

Will services require the handling of hazardous/bio-waste material? ☐ Yes ☐ No

Will services require the blocking of streets or sidewalks which may affect public safety? ☐ Yes ☐ No

If Modification or Amendment request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

S. S. R. B.
DATE 1-24-07
APPROVED MDH
CONDITIONALLY
APPROVED _____
RETURN TO DEPT _____
DISAPPROVED _____

S. S. R. B.
DATE 12/26/06
APPROVED _____
CONDITIONALLY
APPROVED _____
RETURN TO DEPT SWY
DISAPPROVED _____

DEFERRED
MDH



DEPARTMENT OF FLEET MANAGEMENT

MEMORANDUM

To: Barbara Lumpkin
Chief Procurement Officer

Attn: Claude Humphrey
Deputy Procurement Officer

From: Mary Styles - Gibson
Mary Styles - Gibson
Contracts Coordinator

RE: Description: Photo ID Card System & CP80 Card Printer
Requisition #: 30885

Date: January 3, 2007

On December 21, 2006 I set before the sole source committee and was requested that further research be done as to whether or not the requested printer was the only printer that is compatible with the fuel readers.

A sole source procurement is being requested because Datacard is the only manufacturer able to accommodate the needs of the Department of Fleet Management and CardSmart is the largest card system integrator, and the exclusive authorized Datacard sales and service provider in the Chicagoland area.

Upon further review it has been determined that no other manufacturer has the features that are important to the Department of Fleet Management's card operations. Datacard is the only manufacturer capable of integrating the system with the current existing database via direct Open Data Base Compliance connection. This is a standard feature which does not incur additional cost associated with customized development, which prevents Fleet from purchasing pre-printed front cards.

The ability to print thousands of cardstock with preprinted silk-screen barcode mask, composite construction, composite cardstock is substantially more durable than standard PVC cardstock, giving the cards have much longer usable life. The ID Centre software enables the Department of Fleet Management to recreate the current card designs exactly with virtual edge to edge lamination and includes the ODBC "hooks" necessary to directly connect to the Fleet card system to the existing Fleet card databases, (without an intermediary database or having to run manual export/import routines).

If you have any questions regarding this matter, feel free to contact my office at 312-744-3900.

Cc: Howard Henneman (Fleet Management)
Sole Source Committee
File



JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

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DATE: November 21, 2006

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Request that negotiations be conducted only with CardSmart, Inc. for the product and/or services described herein.
(Name of Person or Firm)
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_____ Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" of all contracts within the
_____ (Attach List) Pre-Assigned Specification No. _____
(Program Name) Pre-Assigned Contract No. _____

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Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: _____ Company or Agency Name: _____
Specification #: _____ Contract or Program Description: _____
Mod. #: _____ (Attach List, if multiple)

Michele T. Gamble
Originator Name

4-1228
Telephone

Michele T. Gamble
Signature

Fleet Management
Department

November 21, 2006
Date

Indicate SEE ATTACHED in each box below if additional space needed:

() **PROCUREMENT HISTORY** The current **FUEL CARDS** are being purchased through CardSmart, Inc. and then printed by Metavante via modem requisitions. Purchasing the DataCard Photo IDCentre Identification Software and CP80 printer allows Fleet Management the ability to internally print and control the integrity of card issuance. This ability alleviates the down time to customers associated with the constant damage to cards that are deemed non-readable and allows new users to have immediate access to fuel usage. Currently Fleet Management is purchasing/printing approximately 2000 cards per year. The purchase of this machine will be a cost saving to the City of Chicago. (see attached)

() **ESTIMATED COST** The estimated expenditure is in the amount of 98,086.55. This price includes the purchasing of the system, all supplies maintenance and training associated with the aforementioned product. (see attached)

() **SCHEDULE REQUIREMENTS** DNA

() **EXCLUSIVE OR UNIQUE CAPABILITY** Please take into consideration that the Manufacturer, DataCard has authorized Card Systems, Inc. as the sole authorized dealer in the Chicago land area (see attached). Card Systems, Inc currently provides the cards that are utilized with the fuel reader. This company reputation for providing training and maintenance of the products provided has proven to be outstanding and in the best interest of the City of Chicago. This product is currently being utilized in the Department of Personnel. (See Attached)

() **OTHER** Although the Software is the same software that is utilized by the Human Resource Department, Fleet Management will not be purchasing or printing employee identification cards. Fleets will only maintain the responsibility of Fuel Card issuance.

APPROVED BY: _____

DEPARTMENT HEAD OR DESIGNEE

DATE

BOARD CHAIRPERSON

DATE

Approve entering into an agreement with Data Cards Services, Inc for the purchase of Datacard ID System and CP80 printer for the Department of Fleet Management at a cost not to exceed **\$95,086.55**

Procurement History:

The current fuel cards are being purchased through CardSmart, Inc. and then printed by Metavante via modem requisitions. Purchasing a DataCard photo ID system and CP80 printer allows Fleet Management the ability to internally print and control the integrity of card issuance. This ability alleviates the down time to customers associated with the constant damage to cards that are deemed non-readable and allows new users to have immediate access to fuel usage. Currently Fleet Management is purchasing/printing approximately 2000 cards per year. The purchase of this machine will be a cost saving to the City of Chicago.

Please take into consideration that the Manufacturer, DataCard has authorized Card Systems, Inc. as the sole authorized dealer in the Chicago land area (see attached). Card Systems, Inc currently provides the cards that are utilized with the fuel reader. This company reputation for providing training and maintenance of the products provided has proven to be outstanding and in the best interest of the City of Chicago. This product is currently being utilized in the Department of Personnel.

Estimated cost

The estimated expenditure is in the amount of \$9816.55 (see Attachment government discount applied) if purchased.

The estimated expenditure is in the amount of \$336.00 per month with \$1.00 buyout (no down payment or deposit required) if leased.

The estimated expenditure for supplies is the amount of \$6537.50 per package (see Attachment government discount applied).

The estimated extended service contract is in the amount of 1330.00/year if purchased with equipment.

The estimated extended software service agreement contract is in the amount of \$250.00/year if purchased with software.

Scheduled requirements

1. DNA
2. No, DNA
3. DNA
4. DNA

Exclusive or unique Capability

1. See attached
2. see attached
3. see attached
4. see attached
5. see attached
6. see attached
7. see attached
8. see attached

DPS PROJECT CHECKLIST

For DPS Use Only

Date Received _____
Date Returned _____
Date Accepted _____
CA/CN's Name _____

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE UNIT MANAGER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED, ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

GENERAL INFORMATION:

Date: November 8, 2006
REQ No.: 30885

Contact Person: Michele T. Gamble
Tel: 4-1228 Fax: 4-2294 E-mail: FL00557
@cityofchicago.org

Project Manager:
Tel: Fax: E-mail:
@cityofchicago.org

PO No.: (if known):

Modification No.: (if known):

Previous PO No.: (if known):

Project Description: Purchase of Datacard ID System and CP80 printer

FUNDING:

City: ☒ Corporate ☐ Bond ☐ Enterprise ☐ Grant* ☐ Other
State: ☐ IDOT/Transit ☐ IDOT/Highway ☐ Grant* ☐ Other
Federal: ☐ FHWA ☐ FTA ☐ FAA ☐ Grant* ☐ Other

LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	OBJT	PROJECT	RPTG	\$ DOLLAR AMOUNT
	006	0100	040	2035	0360					95086

*IF GRANT FUNDED, A COPY OF THE APPROVED GRANT AND APPLICATION ARE REQUIRED
and any other Terms and Conditions that may apply.

Estimated Value \$\$\$95,086.55

SCOPE STATEMENT:

☒ Attached is a Detailed Scope of Services and/or Specification

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR DPS TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE THE SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT UNIT.

The following is a general description of what should be included in a Scope of Services or Specification:

A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

TYPE OF PROCUREMENT REQUESTED (check all that apply):

NEW REQUEST

☐ Blanket Agreement
☐ Standard Agreement
☒ Small Orders

MOD/AMENDMENT

☐ Time Extension
☐ Vendor Limit Increase
☐ Scope Change/Price Increase/Additional Line Item(s)
☐ Other (specify):

FORMS: ☒ Requisition ☐ Special Approvals ☐ Non-Competitive Review Board (NCRB)

CONTRACT TERM: 3 Requested Term (number of months): 36

PRE BID/SUBMITTAL REQUIREMENTS:

Requesting Pre Bid/Submittal Conference? ☐ Yes ☒ No Requesting Site Visit? ☐ Yes ☒ No

DPS PROJECT CHECKLIST

ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

Required Attachments: Scope of Services, including location, description of project, services required, deliverables, and other information as required

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property?

☐ Yes ☐ No

Will services be performed on or near a waterway?

☐ Yes ☐ No

If applicable, Pre-Qualification Category No. Category Description:

For Pre-Qualification Program, attach list of suggested firms to be solicited

Other Agency Concurrence Required: ☐ None ☐ State ☐ Federal ☐ Other (fill in)

AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

DOA sign-off for final design documents: ☐ Yes ☐ No

Required Attachments:

Copy of Draft Contract Documents and Detailed Specifications.

Risk Management:

Current Insurance Requirements prepared/approved by Risk Management: Yes ☐ No ☐

Will work be performed within 50 feet of CTA or ATS structure or property? Yes ☐ No ☐

Will work be performed airside? Yes ☐ No ☐

***NOTE:** Any non-construction Aviation request, complete the applicable section.

COMMODITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the product, delivery location, user department contact, price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

If Modification request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

CONSTRUCTION SUPPLEMENTAL CHECKLIST

Required attachments:

Copy of Draft (80% Completion), Contract Documents and Detailed Specifications

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property?

☐ Yes ☐ No

Will services be performed on or near a waterway?

☐ Yes ☐ No

DPS PROJECT CHECKLIST

VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST

Required Attachments:

- ☐ Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.
- ☐ Special Provisions (Delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.)
- ☐ Delivery Location(s)
- ☐ Technical Literature
- ☐ Drawings, if any
- ☐ Part Number List (Manufacturer; or Dealer; or Other Source:)
- ☐ Current Price List(s)/Catalog(s)
- ☐ Special Approval Form
- ☐ Exhibits and Attachments

If **Modification request**, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST

- ☐ Detailed description of project listing obligations of each party.
- ☐ The Schedule of Compensation
- ☐ Deliverables
- ☐ Request for individual contract services (if applicable)
- ☐ The appropriate EPS form
- ☐ ITSC (approved by BIS)
- ☐ OBM (approved by Budget form/memo)
- ☐ Grant document attached

Attach any documentation indicating any previous purchase activity to assist in the procurement process

TELECOMMUNICATIONS AND UTILITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Scope of Services/Specification which sets forth all of the anticipated services and products the user department wants provided, including time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

Has the project been reviewed by DGS? ☐ Yes ☐ No

Attach copy of DGS Recommendation; Reservation(s); or participate under current contract.

Does the project include software? ☐ Yes ☐ No

If yes, is signed ITSC form attached? ☐ Yes ☐ No

Does the location involve:

A public way? ☐ Yes ☐ No

Any concession in the City's facilities? ☐ Yes ☐ No

Is it anticipated City Council approval of the project or contract will be required? ☐ Yes ☐ No

DPS PROJECT CHECKLIST

WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management:

Will services be performed within 50 feet (50') of CTA train or other railroad property? ☐ Yes ☐ No

Will services be performed on or near a waterway? ☐ Yes ☐ No

Will services require the handling of hazardous/bio-waste material? ☐ Yes ☐ No

Will services require the blocking of streets or sidewalks which may affect public safety? ☐ Yes ☐ No

If Modification or Amendment request, please verify and provide the following:

Contractor's Name:

Contractor's Address:

Contractor's e-mail Address:

Contractor's Phone Number:

Contractor's Contact Person:

S. S. R. B.
DATE _____
APPROVED _____
CONDITIONALLY
APPROVED _____
RETURN TO DEPT _____
DISAPPROVED _____

S. S. R. B.
DATE 12/26/06
APPROVED _____
CONDITIONALLY
APPROVED _____
RETURN TO DEPT SWY
DISAPPROVED _____

DEFERRED
WJW

CITY OF CHICAGO PURCHASE REQUISITION

Copy (Department)

DELIVER TO: 160 1685 N THROOP CHICAGO ILL 60622 Chicago, IL	REQUISITION: 30885 PAGE: 1 DEPARTMENT: 40 - DEPT OF FLEET MGMT PREPARER: Michele T Gamble NEEDED: APPROVED: 12/7/2006
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REQUISITION DESCRIPTION

NEW CONTRACT - PHOTO ID CARD SYSTEM 7 CP80 CARD PRINTER
SPECIFICATION NUMBER: 52846

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST
1	6557805100	1.00	Each	3,030.55	3,030.55
	PHOTO IDENTIFICATION SYSTEMS (INCLUDING PARTS, SUPPLIES & ACCESSORIES) - DATA PHOTOCARD ID SYSTEM				

SUGGESTED VENDOR:

REQUESTED BY: Michele T Gamble

DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	006	0100	0402035	0360	220360	0000	000000000	0000000	00000	0000	3,030.55
LINE TOTAL:											3,030.55

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST
2	6557805110	1.00	Each	6,786.00	6,786.00
	PHOTO IDENTIFICATION SYSTEMS (INCLUDING PARTS, SUPPLIES & ACCESSORIES) - CP80 PRINTER FOR DATA PHOTOCARD ID SYSTEM				

SUGGESTED VENDOR:

REQUESTED BY: Michele T Gamble

DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	006	0100	0402035	0360	220360	0000	000000000	0000000	00000	0000	6,786.00
LINE TOTAL:											6,786.00

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST
3	6557805150	12.00	Each	6,537.50	78,450.00
	PHOTO IDENTIFICATION SYSTEMS (INCLUDING PARTS, SUPPLIES & ACCESSORIES) - SUPPLIES FOR DATA PHOTOCARD ID SYSTEM				

SUGGESTED VENDOR:

REQUESTED BY: Michele T Gamble

DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	006	0100	0402035	0360	220360	0000	000000000	0000000	00000	0000	78,450.00
LINE TOTAL:											78,450.00

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST
4	65578	4.00	USD	1,330.00	5,320.00
	SERVICE AGREEMENT (PRINTER)				

SUGGESTED VENDOR:

REQUESTED BY: Michele T Gamble

DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	006	0100	0402035	0360	220360	0000	000000000	0000000	00000	0000	5,320.00
LINE TOTAL:											5,320.00

**CITY OF CHICAGO
PURCHASE REQUISITION**

Copy (Department)

DELIVER TO: 160 1685 N THROOP CHICAGO ILL 60622 Chicago, IL	REQUISITION: 30885 PAGE: 2 DEPARTMENT: 40 - DEPT OF FLEET MGMT PREPARER: Michele T Gamble NEEDED: APPROVED: 12/7/2006
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REQUISITION DESCRIPTION

NEW CONTRACT - PHOTO ID CARD SYSTEM 7 CP80 CARD PRINTER
SPECIFICATION NUMBER: 52846

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST
5	65578 SERVICE AGREEMENT (SOFTWARE)	4.00	USD	250.00	1,000.00

SUGGESTED VENDOR:

REQUESTED BY: Michele T Gamble

DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	006	0100	0402035	0360	220360	0000	00000000	000000	00000	0000	1,000.00
LINE TOTAL:											1,000.00

REQUISITION TOTAL: 94,586.55

INVESTMENT SUMMARY
CITY OF CHICAGO FLEET MANAGEMENT CARD SYSTEM

Prepared For:

Ms. Michelle Gamble
CITY OF CHICAGO
Dept. of Fleet Management
1685 North Throop Street
Chicago, IL 60622

Submitted By:

10-27-06

Mr. Joseph Samuel
CARDSMART SYSTEMS, INC.
1500 Eisenhower Lane, Suite 900
Lisle, IL 60532
630.810.5381
630.810.0750 FAX
joe_samuel@cardsmartsys.com

PRICING INFORMATION

Datacard Photo ID System

ID Centre Silver Software v5.2 with Installation/Training) \$3030.55

CP80 Printer with On-site Maintenance \$6,786.00

Supplies Package \$78,450.00

Printer Maintenance Contract Information after the first year: \$5320.00

Software Maintenance Agreement \$1000.00

TOTAL \$ 94,586.55

F.O.B. Shipping Point; Prices valid until 12-31-06

INVESTMENT SUMMARY
CITY OF CHICAGO FLEET MANAGEMENT CARD SYSTEM

Prepared For:

Ms. Michele Gamble
CITY OF CHICAGO
Dept. of Fleet Management
1685 North Throop Street
Chicago, IL 60622

Submitted By:

10-30-06

Mr. Joseph Samuel
CARDSMART SYSTEMS, INC.
1500 Eisenhower Lane, Suite 900
Lisle, IL 60532
630.810.5381
630.810.0750 FAX
joe_samuel@cardsmartsys.com

PRICING INFORMATION

Datacard Photo ID System:

- ID Centre Silver Software v5.2 with Installation/Training(\$3,030.55)
 - Direct ODBC Database Connectivity
 - Data-driven Variable Card Design Production
 - Composite Barcode Encoding
 - 12-Month Software Maintenance Agreement
 - Installation, Configuration, and Training
- CP80 Printer with On-site Maintenance (\$6,786.00)
 - Duplex Unit – Prints name and info on front and barcode on back
 - Lamination Unit – Laminates the front and back of the cards, protecting the printing on the cards and giving them a significantly longer life
 - Barcode Printing
 - Fast, Reliable and Easy to Use
 - 12-Month On-site Service Contract: 4-hour response time, parts, labor, travel, 2 preventative maintenance calls

Government Pricing:

\$9,816.55

F.O.B. Shipping Point; Prices valid until 12-31-06

INVESTMENT SUMMARY
CITY OF CHICAGO FLEET MANAGEMENT CARD SYSTEM

Prepared For:

Ms. Michelle Gamble
CITY OF CHICAGO
Dept. of Fleet Management
1685 North Throop Street
Chicago, IL 60622

Submitted By:

10-27-06

Mr. Joseph Samuel
CARDSMART SYSTEMS, INC.
1500 Eisenhower Lane, Suite 900
Lisle, IL 60532
630.810.5381
630.810.0750 FAX
joe_samuel@cardsmartsys.com

PRICING INFORMATION

Supplies Package

Qty.	Item, Cost	Subtotal
5	YMCKT-KT Ribbons, 300 Prints, \$920.00	\$920.00
9	DuraGuard Laminate, Clear, 187 cards front/back, \$843.75	\$843.75
5	Thousands cardstock with preprinted silk-screen barcode mask, Composite Construction, 5,000 Total Qty, \$318.25/thousand (+/- 10%)	\$4,773.75
<i>Composite cardstock is substantially more durable than standard PVC cardstock, giving the cards a much longer usable life.</i>		

Note: Supply package is based on annual usage

Total: 12 @ \$6537.5 **\$78,450.00**

CP80 Printhead (should not need replacement unless customer damages: \$550.00.
Manufacturer considers this a supply item and doesn't cover it under printer warranty.)

Printer Maintenance Contract Information after the first year:

Annual Maintenance Contract if purchased WITH the system:

(The first year of on-site maintenance coverage is included with the system.
Included in the Purchasing of additional maintenance contracts includes a 12-Month On-site Service Contract: 4-hour response time, parts, labor, and , 2 preventative maintenance calls

- Annual Maintenance Contract Estimate if renewed annually after the additional 4 year period.

4 @ \$1,330.00/year (NTE 4years) **\$5,320.00**

- Software Maintenance Agreement (after year 5) \$250/year, renewable annually

5@ \$250.00/year **\$1,000.00**

Note: There will be no extra charges associated with the maintenance/service agreement

F.O.B. Shipping Point; Prices valid until 12-31-06

DETAILED SPECIFICATIONS

SCOPE

The Contractor must Furnish and Install One (1) Datacard Photo ID System and CP80 printer, F.O.B. City of Chicago, Department of Fleet Management in accordance with the terms and conditions of this specification.

GENERAL

The Contractor must provide the following

Bid Line No.1

- **Datacard Photo ID System:**
 - ID Centre Silver Software v5.2
 - Direct ODBC Database connectivity
 - Composite Barcode encoding
 - Five year service agreement

Bid Line No. 2

- **CP80 Printer**
 - Lamination and topcoat capabilities
 - Magnetic Strip encoding capabilities
 - PC Security Software
 - Customized service plan
 - Printer pooling for Windows 2000 and XP operating systems
 - One (1) year service agreement

Bid Line No.3, Supplies

- YMCKT-KT Ribbons
- Dura Guard Laminate
- Thousands Card Stock

Bid Line No. 4

- **Service Agreement** -12-Month On-site Service Contract which includes:
 - 2 preventative maintenance calls
 - 4-hour repair response time, parts, and labor,

Bid Line No. 5

- **Software Service Agreement:** - 12-Month On-site Service Contract which includes:
 - Unlimited Toll Free Help Desk Assistance
 - Product updates

Service/Training

The training shall consist of one (1) two hour period for City of Chicago designated personnel on the usage and general maintenance on the aforementioned item.

REPAIR AND PREVENTIVE MAINTENANCE SERVICE

Software Service Agreement:

The contractor must provide a 12-Month On-site Service Contract which includes:
Unlimited Toll Free Help Desk Assistance
Free product updates

Hardware Service Agreement

The contractor must provide a 12-Month On-site Service Contract which includes:
2 preventative maintenance calls
4-hour repair response time, parts, and labor

DETAILED SPECIFICATIONS

All repairs performed under this contract must be performed by trained, qualified competent personnel, thoroughly trained, and certified by a nationally recognized institution or organization. Repairs shall be performed in a workmanlike manner.

SUPPLEMENTAL INFORMATION:

The specified unit must be warranted against defective design, material or workmanship to the full extent of the respective Original Equipment Manufacturer's standard published warranty.

WARRANTY

The Contractor should indicate the length of warranty coverage offered for the item and/or components furnished under this specification. In the event of conflict between the warranty information specified by the Contractor and the respective Original Equipment Manufacturers standard warranty, the warranties deemed most advantageous to the City will control.

EXCEPTIONS

Any deviations from these specifications must be noted. The City reserves the right the right to disqualify bids which do not completely meet outlined specifications. The impact of exceptions to the specification will be evaluated by the City in determining its need.

SPECIAL CONDITIONS

PERFORMANCE BOND

No Bond Required.

CONTRACTOR'S INSURANCE

No Insurance Required

INVOICES

Original invoices shall be forwarded by the Contractor to Department of Fleet Management to apply against the contract. Invoice shall be submitted in accordance with the mutually agreed upon time period with Fleet Management.

All invoices must be signed, dated and reference the City contract number. If a Contractor has more than one contract with the City, separate invoices must be prepared for each contract in lieu of combining items from different contracts under the same invoice. Invoice quantities, item descriptions, units of measure, pricing and/or catalog information must correspond to the items quoted on the Proposal Page. If invoicing catalog items indicate catalog number, item number, catalog date and catalog page number on the invoice.

As stated in the Requirements for Bidding and Instructions to Bidders section, the City of Chicago is exempt from paying State of Illinois sales tax and federal excise taxes on purchases.

PAYMENT

The City will process payment within thirty (30) calendar days after receipt of invoices completed in accordance with the terms herein, and all supporting documentation necessary for the City to verify the Item(s) supplied under this contract.

The City shall not be obligated to pay for any Item (s) delivered which were non-compliant with the terms and conditions of these specifications. Any items which fail tests and/or inspections are subject to exchange or replacement at the cost of the Contractor.

DELIVERY

Deliveries of Item and the performance of any service shall be made F.O.B., City of Chicago, any point within the City at no charge to the City, between the hours of 9:00 a.m. and 3:00 p.m., Monday thru Friday, excluding Saturday, Sunday and legal holidays.

The City reserves the right to add new delivery locations or delete previously listed delivery locations as required during the contract period.

BASIS OF AWARD

A contract will be awarded based on the lowest Total Price by a responsive and responsible bidder meeting the terms and conditions of this specification.

The Chief Procurement Officer reserves the right to award a contract or reject any or all bids when, in his opinion, the best interest of the City will be served thereby.

SPECIAL CONDITIONS

INCOMPLETE BIDS

Bidder(s) must bid all items on the Proposal Page(s). Bids submitted to the contrary will be considered incomplete, and as a result, may be rejected.

GUARANTEE

The Contractor hereby guarantees for a period of one (1) year from the date of final acceptance by the City, that it will, at its own expense and without any cost to the City, replace all defective parts and make any repairs that may be required or made necessary by reason of defective design, material or workmanship, or by reason of non-compliance with these specifications. The guarantee period shall commence on the first day the unit is placed in service by the City. If a longer guarantee can be furnished, at no additional cost to the City, the longer period shall prevail.

CONTRACT DOCUMENTS TO BE COMPLETED BY BIDDER

Each bidder/proposer must fully complete, sign, notarize and submit as part of your proposal the following documents incorporated herein:

1. *Disclosure Affidavit*
2. *Disclosure of Retained Parties*
3. *Proposal Execution Page, as applicable (Corporation, Partnership, Sole Proprietorship).*

Note: EACH BIDDER/PROPOSER MUST ACKNOWLEDGE RECEIPT OF A FULL SET OF CONTRACT DOCUMENTS AND ANY ADDENDA AT THE TOP OF THE PROPOSAL EXECUTION PAGE.

DISCLOSURE OF OWNERSHIP

Pursuant to Chapter 2-154 of the Municipal Code of the City of Chicago, any person, business entity or agency submitting a bid or proposal to or contracting with the City of Chicago shall be required to complete the Disclosure of Ownership Interests in the attached Disclosure Affidavit. Complete disclosure information must be provided.

or suspended as defined in subsection D, Certification Regarding Suspension and Disbarment of the Affidavit.

CONFLICTS OF INTEREST

No member of the governing body of the City of Chicago or other unit of government and no other officer, employee or agent of the City of Chicago or other unit of government who exercises any functions or responsibilities in connection with the carrying out of the project shall have any personal interests, direct or indirect, in the contract.

The Contractor covenants that he presently has no interest and shall not acquire any interest, direct or indirect, in the project to which the contract pertains which would conflict in any manner or degree with the performance of its work hereunder. The Contractor further covenants that in its performance of the contract no person having any such interest shall be employed.

AUTHORIZED DEALER/DISTRIBUTOR

The Contractor must be none other than the manufacturer or an authorized dealer/ distributor or be capable of providing genuine parts, assemblies and/or accessories as supplied by the original equipment manufacturer (O.E.M.). Further, the Contractor must be capable of furnishing original product warranty and manufacturer's related services such as product information, product recall notices, etc.

SPECIAL CONDITIONS

The Contractor's compliance with these requirements will be determined by the Chief Procurement Officer, whose decision will be binding.

GOVERNMENTAL ETHICS ORDINANCE

Contractor shall comply with Chapter 2-156 of the Municipal Code of Chicago, "Governmental Ethics", including but not limited to Section 2-156-120 of this Chapter pursuant to which no payment, gratuity or offer of employment shall be made in connection with any City contract, by or on behalf of a subcontractor to the prime Contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order. Any contract negotiated, entered into, or performed in violation of any of the provisions of this Chapter shall be voidable as to the City.

CHAPTER 2-56 OF THE MUNICIPAL CODE OF CHICAGO, OFFICE OF INSPECTOR GENERAL

it shall be the duty of any bidder, proposer, or Contractor, all subcontractors, and every applicant for certification of eligibility for a City contract or program, and all officers, directors, agents, partners, and employees of any bidder, proposer, contractor, or such applicant to cooperate with the Inspector General in any investigation or hearing undertaken pursuant to Chapter 2-56 of the Chicago Municipal Code. The Contractor understands and will abide by all provisions of Chapter 2-56 of the Municipal Code of Chicago. All Contractors shall inform subcontractors of this provision and require understanding and compliance herewith.

BUSINESS RELATIONSHIPS WITH ELECTED OFFICIALS

Pursuant to Section 2-156-030(b) of the Municipal Code of the City of Chicago, it is illegal for any elected official of the city, or any person acting at the direction of such official, to contact, either orally or in writing, any other city official or employee with respect to *any matter involving any person with whom the elected official has a business relationship*, or to participate in any discussion in any city council committee hearing or in any city council meeting or to vote on any *matter involving the person with whom an elected official has a business relationship*. **Violation of Section 2-156-030(b) by any elected official with respect to this contract shall be grounds for termination of this contract.** *The term business relationship is defined as set forth in Section 2-156-080 of the Municipal Code of Chicago. ;*

Section 2-156-080 defines a "business relationship" as any contractual or other private business dealing of an official, or his or her spouse, or of any entity in which an official or his or her spouse has a financial interest, with a person or entity which entitles an official to compensation or payment in the amount of \$2,500 or more in a calendar year; provided, however, a financial interest shall not include: (i) any ownership through purchase at fair market value or inheritance of less than one percent of the share of a corporation, or any corporate subsidiary, parent or affiliate thereof, regardless of the value of or dividends on such shares, if such shares are registered on a securities exchange pursuant to the Securities Exchange Act of 1934, as amended; (ii) the authorized compensation paid to an official or employee for his office or employment; (iii) any economic benefit provided equally to all residents of the city; (iv) a time or demand deposit in a financial institution; or (v) an endowment or insurance policy or annuity contract purchased from an insurance company. A "contractual or other private business dealing" shall not include any employment relationship of an official's spouse with an entity when such spouse has no discretion concerning or input relating to the relationship between that entity and the city.

SECTION 2-92-380 OF THE MUNICIPAL CODE OF CHICAGO

- a) in accordance with Section 2-92-380 of the Municipal Code of Chicago and in addition to any other rights and remedies (including any of set-off) available to the City of Chicago under the contract or permitted at law or in equity, the City shall be entitled to set off a portion of the contract price or compensation due under the contract, in an amount equal to the amount of the fines and penalties for each outstanding parking violation complaint and the amount of any debt owed by the contracting party to the City. For purposes of this section, "outstanding parking violation complaint" means a parking ticket, notice of parking

SPECIAL CONDITIONS

violation, or parking violation complaint on which no payment has been *made* or appearance filed in the Circuit Court of Cook County within the time specified on the complaint. "Debt" means a specified sum of money owed to the City for which the period granted for payment has expired.

- b) Notwithstanding the provisions of subsection (a), above, no such debt(s) or outstanding parking violation complaint(s) shall be offset from the contract price or compensation due under the contract if one or more of the following conditions are met:
 - (1) the contracting party has entered into an agreement with the Department of Revenue, or other appropriate City department, for the payment of all outstanding parking violation complaints and debts owed to the City and the Contracting party is in compliance with the agreement; or
 - (2) the contracting party is contesting liability for or the amount of the debt in a pending administrative or judicial proceeding; or
 - (3) the contracting party has filed a petition in bankruptcy and the debts owed the City are dischargeable in bankruptcy.

MACBRIDE PRINCIPLES ORDINANCE

The City of Chicago through the passage of the MacBride Principles Ordinance seeks to promote fair and equal employment opportunities and labor practices for religious minorities in Northern Ireland and provide a better working environment for all citizens in Northern Ireland.

in accordance with Section 2-92-580 of the Municipal Code of Chicago, if the primary Contractor conducts any business operations in Northern Ireland as defined in Illinois Public Act 85-1390 (1988 ill. Laws 3220).

For those Contractors who take exception in competitive bid contracts to the provision set forth above, the City shall assess an eight percent penalty. This penalty shall increase their bid price for the purpose of canvassing the bids in order to determine who is to be the lowest responsible bidder. This penalty shall apply only for purposes of comparing bid amounts and shall not affect the amount of any contract payment.

The provisions of this Section shall not apply to contracts for which the City receives funds administered by the United States Department of Transportation, except to the extent Congress has directed that the Department of Transportation not withhold funds from states and localities that choose to implement selective purchasing policies based on agreement to comply with the MacBride Principles for Northern Ireland, or to the extent that such funds are not otherwise withheld by the Department of Transportation.

CONTRACT PERIOD

The contract shall begin on or about and continue through _____, unless terminated prior to this date according to the terms of the Termination paragraph, or extended as provided for herein.

The City will establish and enter the above start and expiration dates at the time of formal award and release of this contract unless negotiated prior to release of the contract.

The start date shall be no later than the first day of the succeeding month from the date shown as the Contract Award and Release Date on the Acceptance Page herein. The expiration date shall be the last day of the thirty-sixth (36th) full calendar month after the established start date.

SPECIAL CONDITIONS

SERVICE CONTRACT PERIOD

The service contract shall begin on the 1st day beginning after the 1st year (365 days) of the initial acceptance of the aforementioned contract period and continue through one three year periods, unless terminated prior to this date according to the terms of the Termination paragraph, or extended as provided for herein.

The City will establish and enter the above start and expiration dates at the time of formal award and release of this contract unless negotiated prior to release of the contract.

CONTRACT EXTENSION OPTION

This contract shall be in effect for the dates indicated herein for the contract period. The Chief Procurement Officer may elect to extend this contract for two (2) additional periods of one (1) year each from the expiration date of this contract under the same terms and conditions of the original contract period. However, the contractor shall have the privilege of rejecting an extension of the contract period. Such rejection shall be made in writing to the Department of Procurement Services at least ninety (90) days prior to the expiration of the contract and shall state its unwillingness to agree to an extension under the same terms and unit prices.

ACCEPTANCE

It is understood and agreed by and between the parties hereto, that the initial acceptance and inspection of any delivery shall not be considered a waiver of any provision of these specifications and shall not relieve the Contractor of his obligation to supply satisfactory material which conforms to the specifications.

CONTRACT DOCUMENTS

Failure of the Contractor to familiarize himself/herself with all requirements of the Contract Documents will not relieve him/her from complying with all of the provisions thereof.

NON-APPROPRIATION

If no funds or insufficient funds are appropriated and budgeted in any fiscal period of the City for payments to be made under this contract, then the City will notify the Contractor of that occurrence and this contract shall terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this contract are exhausted. No payments will be made to the Contractor under this contract beyond those amounts appropriated and budgeted by the City to fund payments under this contract.

SPECIAL CONDITIONS

EARLY TERMINATION

In addition, the City may terminate this contract or all or any portion of the contract, at any time by a notice in writing from the City to the Contractor. The City will give notice to the Contractor. The effective date of termination will be the date the notice is received by the Contractor or the date stated in the notice, whichever is later. If the City elects to terminate the contract in full, all services to be provided under it must cease and all materials that may have been accumulated in performing this contract whether completed or in the process, must be delivered to the City within 10 days after the effective date stated in the notice.

After the notice is received, the Contractor must restrict its activities, and those of its subcontractors to winding down any activities previously begun. No costs incurred after the effective date of the termination are allowed. Payment for any services actually and satisfactorily performed before the effective date of the termination is on the same basis as set forth in the Payment clause and as outlined in the Proposal page, but if any compensation is described or provided for on the basis of a period longer than 10 days, then the compensation must be prorated accordingly. No amount of compensation, however, is permitted for anticipated profits on unperformed services. The payment so made to the Contractor is in full settlement for all services satisfactorily performed under this contract. If Contractor disputes the amount of compensation determined by the City to be due Contractor, then the Contractor must initiate dispute settlement procedures in accordance with provision 14. Disputes in the General Conditions.

If the City's election to terminate this contract for default pursuant to provision 13. Default, in the General Conditions is determined in a court of competent jurisdiction to have been wrongful, and then in that case the termination is to be deemed to be an early termination pursuant to this Early Termination provision.

DISCLOSURE OF RETAINED PARTIES - EXECUTIVE ORDER 97-1

The apparent low bidder will be required to execute and notarize the disclosure required by Executive Order 97-1 no later than seven (7) calendar days after notification by the City of Chicago unless a longer time is granted by the Chief Procurement Officer. A copy of the disclosure required by Executive Order 97-1 is attached to this specification. Refusal to execute and notarize such disclosure will result in the Chief Procurement Officer declaring the bidder non-responsible and the City retaining the bid deposit. Moreover, if a bidder is deemed non-responsible under this provision, the bidder's status as a non-responsible bidder may apply to the bidder's subsequent bids.

COMPLIANCE WITH CHILD SUPPORT ORDERS ORDINANCE

The Child Support Arrearage Ordinance, Municipal Code of Chicago, Section 2-92-415, furthers the City's interest in contracting with entities which demonstrate financial responsibility, integrity and lawfulness, and finds that it is especially inequitable for contractors to obtain the benefits of public funds under City contracts while its owners fail to pay court-ordered child support, and shift the support of their dependents onto the public treasury.

in accordance with Section 2-92-415 of the Municipal Code of Chicago, if the Circuit Court of Cook County or an Illinois court of competent jurisdiction has issued an order declaring one or more Substantial Owner in arrearage on their child support obligations and: (1) a one such Substantial Owner has not entered into a court-approved agreement for the payment of all such child support owed, or (2) a Substantial Owner is not in compliance with a court-approved agreement for the payment of all such child support owed,

SPECIAL CONDITIONS

(see Certification of Compliance with Child Support Orders in Disclosure Affidavit), then:

For those bidders in competitive bid contracts, the City shall assess an eight percent penalty. This penalty shall increase their bid price for the purpose of canvassing the bids in order to determine the lowest responsible bidder. This penalty shall apply only for purposes of comparing bid amounts and shall not affect the amount of any contract payment.

For purposes of this section, "SUBSTANTIAL OWNER" means any person who owns or holds a ten percent (10%) or more percentage of interest in the bidder; where the bidder is an individual or sole proprietorship, substantial owner means that individual or sole proprietorship.

"PERCENTAGE OF INTEREST" includes direct, indirect and beneficial interests in the Contractor. Indirect or beneficial interest means that an interest in the Contractor is held by a corporation, joint venture, trust, partnership, association, estate or other legal entity, in which the individual holds an interest, or by agent(s) or nominees) on behalf of an individual or entity. For example, if Corporation B holds or owns a twenty percent interest in Contractor and an individual or entity has a fifty percent or more percentage of interest in Corporation B, then such individual or entity indirectly has a ten percent or more percentage of interest in the Contractor. If Corporation B is held by another entity, then this analysis similarly must be applied to that next entity.

The provisions of this Section shall only apply where not otherwise prohibited by federal, state or local law.

LIVING WAGE ORDINANCE

Section 2-92-610 of the Municipal Code of Chicago requires eligible contractors and their subcontractors to pay a living wage (currently \$7.60 per hour minimum base wage) to covered employees employed in the performance of this contract. You are an eligible contractor if at any time during the performance of the contract you have 25 or more full-time employees. If you are, or become, eligible, you and your subcontractors must pay at least the base wage to covered employees. Covered employees are: security guards (but only if you and your subcontractors employ in the aggregate 25 or more of them), and, in any number, parking attendants, day laborers, home and health care workers, cashiers, elevator operators, custodial workers and clerical workers. Section 2-92-610 does not apply to not-for-profit corporations with federal 501(c) (3) tax exempt status. Also, if the work is being done under the contract is subject to payment of prevailing wages, and the prevailing wages are higher than the base wage, then prevailing wage rates apply and must be paid.

PROPOSAL

INDICATE IF YOU ARE:

MANUFACTURER:	YES: <input type="checkbox"/>	NO: <input type="checkbox"/>
EXCLUSIVE DISTRIBUTOR*	YES: <input type="checkbox"/>	NO: <input type="checkbox"/>
AUTHORIZED DISTRIBUTORS*	YES: <input type="checkbox"/>	NO: <input type="checkbox"/>
RESELLER*	YES: <input type="checkbox"/>	NO: <input type="checkbox"/>

*Exclusive or Authorized Distributor or Service Representative or Reseller must provide name, address and phone number of the manufacturer and attach to the bid written documentation from the manufacturer verifying your status.

BID DATA

The Contractor shall submit with this Proposal, complete Specifications, descriptive literature and all other pertinent and necessary data regarding the CP80 Printer and Datacard ID System Software v 5.2 (CardSmart Systems, Inc.) Contractor proposes to furnish. The information shall be complete, without need of further explanation.

1. BID DATA

The bidder is requested to complete the appropriate information on the bid data pages. Failure to fill out all of the information requested may at the discretion of the Chief Procurement Officer, result in the bidder being deemed non-responsive. The City will use the information contained in the bid data sheets, and elsewhere in the bid to evaluate the responsiveness of the bidder.

1. MAKE(S) AND MODEL(S) PROPOSED:

2. TRAINING OFFERED:

PROPOSAL

SERVICE AGREEMENT AVAILABILITY; (CHECK ONE)

- ☐ The bidder currently holds a contract covering parts/service for this make/type of equipment.
☐ A quotation covering parts and labor pricing for "non-warranty" service is submitted herewith.
☐ OTHER: _____

EXCEPTIONS: IF ANY, TO PROVISION(S) OF THE DETAILED SPECIFICATIONS:

NOTE: EACH BIDDER/PROPOSER MUST ACKNOWLEDGE RECEIPT OF A FULLSET OF CONTRACT DOCUMENTS AND ANY ADDENDA AT THE TOP OF THE PROPOSAL EXECUTION PAGE (I.E. TO BE EXECUTED BY A CORPORATION, PARTNERSHIP OR SOLE PROPRIETOR AS APPLICABLE).

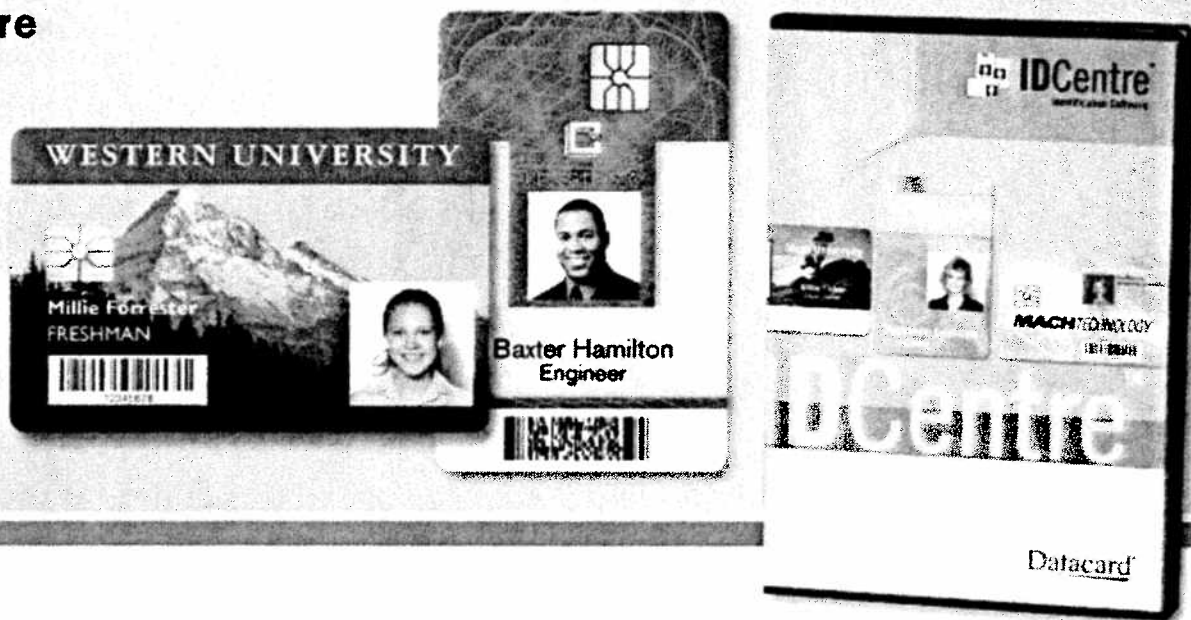
PERSON TO CONTACT REGARDING THIS BID

NAME: _____ PHONE: _____



Datacard IDCentre Silver Identification Software (Photo ID Card system) and CP80 printer will be utilized to create and print the above pictured card

Datacard® IDCentre™ Silver Identification Software



*IDCentre™ Silver edition
software delivers a
user-friendly set of tools
for card design, production
or a combination of these
capabilities.*

Configure your ID program

The modular platform of Datacard® IDCentre™ Silver identification software lets you configure the ideal solution for your ID card program. Separate packages for card design and card production give you the choice to combine elements of these capabilities at a central location or manage them separately from different workstations. Either way, you control a powerful blend of components for creating ID cards, reports and production forms.

Flexible, modular platform

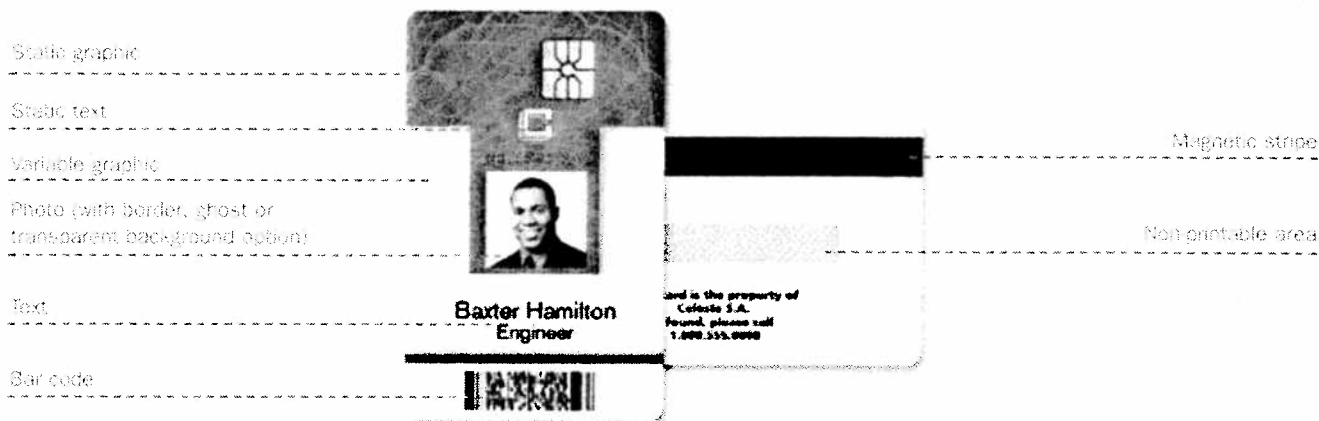
- Use IDCentre™ Silver Designer software to customize the look of your ID program. Design cards, reports and production forms using shape drawing, transparent backgrounds and ghost images.
- IDCentre™ Silver Designer software is ODBC-compliant, allowing you to connect to multiple-table databases.
- IDCentre™ Silver Production software offers image capture, data access and retrieval and production capabilities
- IDCentre™ Silver software is compatible with Datacard® CP40™, CP60™ and CP80™ card printers, the Datacard® Photo Pointe™ solution and the Datacard™ CS-100 camera.



DatacardGroup

SECURE ID AND CARD PERSONALIZATION SOLUTIONS

Datacard® IDCentre Silver Identification Software



Datacard® IDCentre Silver software is modular, allowing you to purchase the functionality of IDCentre Silver Designer or IDCentre Silver Production software for each workstation.

Standard features

- User-defined card size (CR50, CR80, custom)
- Auto-create production form
- Shape drawing support
- Flexible font sizing and colors
- Multiple field selection, alignment and formatting
- Variable and static text fields (static type with word wrap option)
- Fields for date, list, composite, print count, auto sequence, bar codes (21 types), magnetic stripes, signature and smart card
- Photo with border, ghost or transparent background options
- Static and variable graphic options (with ghost and transparent color selection)
- In-production image import and export (.BMP, .EPS, .JPG, .PCT, .PCX, .PNG, .PSD, .TGA, .TIF, .WMF)
- Image and signature storage as BLOBs or files
- Multiple images per record
- Quick, advanced and stored searches
- Text field masking
- Auto-create Microsoft® Access 2000 database; databases supported include Microsoft Access 2000, 2002 and 2003; Microsoft® SQL Server 7.0 and 2000; Oracle® Oracle8i and Oracle9i; IBM® DB2® Universal Server 7.1 and 8.1
- Smart Card Application Manager plug-in (optional)
- Data-driven production
- Supports multiple-table databases
- Software Developer's Kit
- Online user's guide, online help and help desk support
- Application- or activity-level user security
- Login timeout feature
- Restricted project access by user
- Secure user audit trails
- USB hardware security key

Compatible with Datacard® CP40™, CP60™ and CP80™ card printers

Image capture options

- File input
- CS-100
- Datacard® Photo Pointe™ and Photo Pointe™ Pro solutions
- Datacard® Signature Pointe™ solution
- TWAIN and Video for Windows® capture devices

System requirements

- Microsoft® Windows® 2000 Professional; Windows XP Professional or Home Edition operating systems (installing the latest service pack is recommended)
- Microsoft® Internet Explorer Web browser (5.X or later)
- 500 MHz Pentium® processor (1.5 GHz Pentium® 4 recommended)
- 128 MB RAM (256 MB recommended)
- 100 MB hard disk space for application (not including database)
- 10 MB hard disk space on C drive for installation of sample photos and sample database
- 15 MB hard disk space for Adobe® Reader® software (if not already installed)
- 16-bit color/65,536 colors (some cameras may require higher color)
- 800 x 600 screen resolution (1024 x 768 recommended)
- CD-ROM drive
- Available USB port

Distributed by:

DatacardGroup

11111 Bren Road West
Minnetonka, MN 55343-9015
+1 952 933 1223
+1 952 931 0418 FAX
www.datacard.com

CardSmartTM

Systems Inc.

1500 Eisenhower Lane
Suite 900
Lisle, IL 60532
630-810-0700
630-810-0750 fax
www.cardsmartsys.com

PHOTO ID SYSTEM INSTALLATION WITH BASIC TRAINING INCLUDES:

- ☐ Up to 4 hours of on site support
- ☐ Unpacking
- ☐ Setup of the printer and capture station
- ☐ Setup of ID Centre or ID Works software
- ☐ Functional testing and badge printing using a sample set of data
- ☐ Creation of one project to include a maximum of 2 card designs and 2 production form designs for the customer and one basic report design if needed.
- ☐ System overview and training for up to (2) operators and a supervisor on the use of the system to:
 - ❖ Create new records
 - ❖ Search for and update a record
 - ❖ Capture an image (camera and file input)
 - ❖ Save/update a record
 - ❖ Print a card
 - ❖ Import/Export of a card design
 - ❖ Password management
 - ❖ Audit Log
 - ❖ Basic report printing
 - ❖ Supplies use and replacement
 - ❖ Operator preventive maintenance instruction
 - ❖ Basic operator troubleshooting
 - ❖ Calling for service and support

PHOTO ID SYSTEM INSTALLATION WITH COMPREHENSIVE TRAINING INCLUDES ALL OF THE ABOVE PLUS:

- ☐ Up to 8 hours of on site support
- ☐ Set up and connection to an Access or other ODBC database table using the appropriate database driver
- ☐ Creation of link to field connectors for ID Centre or ID Works (from the database table to the production form to the card design to the report design if applicable).
- ☐ In depth demonstration and training on the following using the customer project designs:
 - ❖ Review creating a card design
 - ❖ Review linking the card design to a production screen
 - ❖ Review adding autocreate database fields to an Access database using ID Centre or ID Works
 - ❖ Review linking database fields to a production screen, a card design and/or a report design
 - ❖ Review mapping to a network drive

Please Note:

1. The customer is required to provide information in advance to the service technician on card designs, report designs, production information, and database fields.
2. Digitized logos must be provided in advance by the customer
3. Assistance in developing new card designs is not included but available for an hourly charge

The Department of Fleet Management request your approval of the waiver request for the purchase of one (1) Photo ID system, and CP80 Printer, there are no available participation opportunities either direct/indirect for the above mentioned items.

The Photo ID Card system and CP80 Printer is a one time purchase item. The item is question can only be distributed by an authorized dealer; to date CardSmart, Inc has been identified as the sole authorized vendor for this product. This is a deliver to, install, and train the user department on the operation and maintenance of equipment purchased under this contract.

Department of Fleet Management will continue to search for possible MBE/WBE/DBE participation.

Thank you for your support



1500 Eisenhower Lane
Suite 900
Lisle, IL 60532
630-810-0700
630-810-0750 fax
www.cardsmartsys.com

October 31, 2006

Ms. Michele Gamble
CITY OF CHICAGO
Department of Fleet Management
1685 North Throop Street
Chicago, IL 60622

Dear Michele:

This letter confirms your conversation with Joe Samuel about the ID Card System for the Department of Fleet Management.

We request a waiver for the MBE/WBE participation for this order. The system does not lend itself to MBE/WBE participation. The ID Card System is manufactured by Datacard Group of Minneapolis, Minnesota. CardSmart Systems is the exclusive authorized Datacard dealer in Chicago. The services of installation, training, and ongoing maintenance are provided by our factory trained and authorized technicians.

Please feel free to call me if you have any questions.

Sincerely,

Tom Stiles
Vice President
(630) 810-5380
Tom_stiles@cardsmartsys.com

CC: Joe Samuel

Datacard® CP80 Card Printer

Bid Specifications

Listed below are the standard features and specifications for the Datacard® CP80 Card Printer.

Standard Features

- Single sided or double sided; edge-to-edge printing
- Full color or monochrome imaging
- Up to 170 cards per hour front side YMCK ribbon with front side lamination
- Up to 148 cards per hour front side YMCK-K ribbon, back side K with front side lamination
- Direct-connect 10 Base-T Ethernet
- Input hopper holds 200 - .030 in. (.76mm) cards
- Output hopper holds 40 - .030 in. (.76mm) cards (100 card hopper optional)
- LCD panel
- Microsoft® Windows® Me, 2000 and XP operating system printer driver
- Printer pooling for Windows 2000 and XP operating systems, also support Windows® 98 and Windows NT® 4.0 operating systems. Windows NT 4.0 support is via Ethernet connection for the SP75 printer
- USB Cable Connection, Ethernet support
- Datacard Smart Driver Printer Driver
 - User adjustable image and color controls
 - User defined print and topcoat panel blocking region
 - Stand-alone “smart” driver diagnostics
 - Color image preview and color preview test card, provides the ability to load a custom bitmap for the color settings preview
 - On-line user help via driver and new E-guide
 - Audit trail, picked card and completed card counters available from driver
 - UV Ribbon support
 - Ability to laminate cards without printing them
 - Support for YMCKF-KT ribbon
 - Printer toolbox has also been translated to Brazilian Portuguese, in addition to other languages.
 - The Windows XP and 2000 operating system driver runs in user mode and we allow installation on Windows Server™ 2003 operating system.
- Audio and visual message prompts
- Automatic card feed
- Smart Supplies with enhanced features
 - Automatic ribbon identification and validation
 - Automatic laminate and topcoat identification and validation
 - Automatic printer settings and offsets
 - Ribbon low warning
 - Advanced Imaging Technology™
- Continuous cleaning roller
- Operator-replaceable print heads
- Easy-change ribbon cartridge replacement
- Easy-change laminate and topcoat cartridge replacement
- Eighteen month standard depot warranty for printer
- Eighteen month printhead warranty - no pass restrictions

Datacard® CP80 Card Printer

Bid Specifications

Standard Specifications

- **Print capabilities:**
 - Edge-to-edge printing
 - Continuous-tone, full-color, black-and-white photos
 - Alphanumeric text, logos and digitized signatures
 - Variety of bar codes
 - Background patterns
- **Lamination and topcoat capabilities**
 - Lamination and duplex standard + Second laminator option
 - Both topcoat or patch lamination in any laminator
 - Printer automatically adapts to supply type
 - Superior laminate patch coverage
 - Energy saving idle feature
- **Print resolution:** 300 dots-per-inch
- **Electrical requirements:** Dual voltage-auto sensing
 - 100/120V, 50/60 Hz
 - 220/240V, 50/60 Hz
- **Communications:** Bidirectional USB, Ethernet
- **Plastic cards accepted:**
 - Size: 3.370 in. (85.6mm) x 2.125 in. (54.0mm)
 - Type: PVC with glossy laminate surface; other core materials with PVC overlaminates are optional
 - Thickness (+/- 10%):
 - Thickness for printing only 0.020 to 0.050 inches
(0.508 to 1.270 mm)
 - Thickness printing and laminating 0.030 to 0.050 inches
(0.762 to 1.27 mm)
 - Thickness with magnetic stripe (not laminated) 0.020 to 0.040 inches
(0.508 to 1.016 mm)
 - Thickness with magnetic stripe (laminated) 0.030 to 0.040 inches
(0.762 to 1.016 mm)
 - Thickness with smart card chip (contact) 0.030 to 0.040 inches
(0.762 to 1.016 mm)
 - Thickness with smart card chip (non-contact) 0.030 to 0.050 inches
(0.762 to 1.270 mm)
- **Resident memory:** 16MB
- **Climate Conditions**
 - 60 to 95 degrees F (15°C to 35°C)
 - 20% to 80% non-condensing humidity
- **Storage Conditions**
 - 5°F to 140°F (-15°C to 60°C)
 - 10% to 90% - Humidity

Datacard® CP80 Card Printer

Bid Specifications

Standard Specifications Continued

- Datacard® Certified Supplies:
 - Ribbon kits include: One print ribbon, one adhesive cleaning sleeve, and one Isopropanol cleaning card
 - Ribbon kits available:
 - YMCK (three colors, black) – up to 500 images per roll
 - YMCKK (three colors, black front, black back) – up to 500 images per roll
 - YMCKF-KT (three colors, black, florescent ultraviolet, black, topcoat)
 - YMCKT-KT (three colors, black, topcoat, black, topcoat) – up to 300 images per roll
 - YMCKT (three colors, black and topcoat) – up to 250 or 500 images per roll
 - KT (black with topcoat) – up to 1000 images per roll
 - K (black) – at least 1500 images per roll
 - Black HQ
 - Additional colors available (red, dark blue, silver, white, scratch-off gray)
 - Cleaning supplies available:
 - Isopropanol Cleaning Card
 - Adhesive Cleaning Sleeve
 - Isopropanol Cleaning Pen
 - Storage Conditions for Datacard® Certified Supplies:
 - 32 to 77 degrees F (0C to 25C)
 - 40% to 60% Humidity
 - No direct exposure to sunlight
- Physical dimensions:
 - Small Footprint 23.1" L x 9.92" W (586.74 mm L x 251.97 mm W)
 - H = 18.82" to 23.52" (478.03 mm to 597.41 mm) depending on hopper options
- Weight:
 - Less than 27 pounds without supplies
- Shade count: 256 shades

Agency Approvals

- The Safety approvals:
 - CE
 - UL
 - cUL
- FCC Emissions:
 - FCC CFR 47, part 15, subparts b and c, class A
- European EMC
 - Emissions: EN55022:1998, Class A
 - Immunity: EN55024: 1998
- RTTE:
 - ETSI 300-330-2
 - ETSI 300-489-3:2000

Datacard® CP80 Card Printer

Bid Specifications

Options

- Dual laminator
- Magnetic stripe encoding
 - IAT or NTT
 - Dual high and low coercivity
 - Tracks 1,2 and 3 (1 track for NTT)
- Smart card personalization
 - Contact/contactless all-in-one reader
 - Contact station
 - HID® iCLASS® (PC Prox Reader)
- Magnetic stripe encoding with smart card personalization
- Magnetic stripe and smart card field upgradability
- Printer – PC Security Software
- Hardware Lock suite
- High capacity 200 card input hopper
- High capacity 100 card output hopper
- Customized service plans
- Ribbon cartridge assembly
- Laminate and topcoat cartridge assembly
- Datacard® StickiCard™ adhesive-backed plastic cards
- Replacement printheads

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