

From: Michelle Woods <Michelle.Woods@cityofchicago.org>
Sent: Friday, March 17, 2023 5:11 PM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Cc: Sandra Blakemore <sandra.blakemore@cityofchicago.org>; Shirley Fisher <Shirley.Fisher@cityofchicago.org>
Subject: Gift Report

Hi Steve-

I hope this note finds you doing well. I want to report that one of our property management sub-contractors at Millennium Park gave me a belated Christmas card on Wednesday. I didn't open it until I got home and discovered a \$100 gift card for Nordstrom. I met him on Thursday morning to return the gift card. I explained that I was unable to accept the gift.

Please consider this email my reporting a gift and it's return to the giver in order to be in compliance with the City's Ethics Ordinance.

Let me know if you need any additional information.

Best~

Michelle

Michelle Woods | Deputy Commissioner - Bureau of Asset Management
City of Chicago | Department of Assets, Information and Services (AIS)