



DEPARTMENT OF BUILDINGS
CITY OF CHICAGO

October 24, 2017

Steven I. Berlin
Executive Director
Chicago Board of Ethics
740 North Sedgwick Street, 5th Floor
Chicago, IL 60654

Dear Executive Director Berlin,

Pursuant to Section 2-156-142(d)(8), the Department of Buildings wishes to report the following gifts our department received from a visiting guest from the People's Republic of China.

One of the department's college interns, Ms. Xinxin "Cindy" Men's father came to visit Ms. Men at the department. Mr. Men asked to speak with a member of our executive team, Assistant Commissioner Hal Hutchinson, regarding best practices in Chicago while he was visiting his daughter. At the end of the visit, Mr. Men gave Mr. Hutchinson a jar of tea from his province. Mr. Hutchinson accepted the gift, the value of which could not be determined, and added it to the department's employee kitchenette stock.

Sincerely,

Matthew W. Beudet
First Deputy Commissioner



cc: Judith Frydland, Commissioner