**From:** Michelle Frisque <[mfrisque@chipublib.org](mailto:mfrisque@chipublib.org)>  
**Sent:** Friday, April 5, 2019 6:10 PM  
**To:** Steve Berlin  
**Cc:** Mariella Colon  
**Subject:** Re: International workshop on Design Thinking

Michelle Frisque and Mariella Colon attended  and present at the international workshop on Design Thinking March  24-28, 2019 in Guangzhou, China. The event was co-sponsored by Guangzhou Library and Evergreen Education Foundation.

The Guangzhou Library was responsible for:

1. Our hotel on March 24, 25, 26, 27 and 28.

2. Most meals including dinner on March 24 to dinner on March 28 (Breakfasts will be provided by the hotel).

3. Local transportation to and from airport upon arrival and departure.

The Evergreen Foundation was responsible for international transportation between Chicago and Guangzhou.

All other expenses incurred during travel were covered by Frisque and Colon.

Please let me know if you have any questions or need additional information.

Michelle

Michelle Frisque

Chief, Technology, Content and Innovation

Chicago Public Library