



DEPARTMENT OF PROCUREMENT SERVICES  
CITY OF CHICAGO

MAY 16 2014

Ms. Ronnie Himmel  
Poppies Dough  
2411 South Wallace Street  
Chicago, Illinois 60616

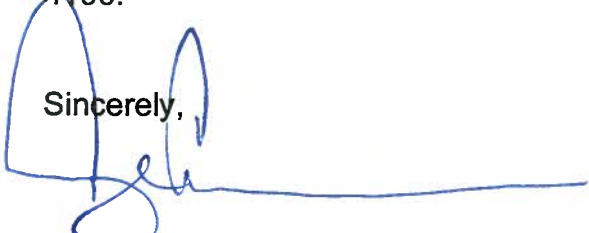
Dear Ms. Himmel:

As an employee of the City of Chicago Department of Procurement Services (DPS), I would like to thank you for the gift; unfortunately we are not able to accept gifts from Poppies Dough or any vendors and/or consultants.

DPS adopted a Zero Tolerance Policy for gifts from vendors and/or consultants in February 2005. This includes all gifts, even those valued at less than \$50.00. This means that DPS employees may not accept any items from vendors and/or consultants, regardless of whether a vendor and/or consultant currently does business with the City of Chicago.

For the above reasons, we have donated the box of Poppies Dough Cookies to: St. Peter's Church located at 110 West Madison Street, Chicago, Illinois 60602-4196.

Sincerely,



George W. Coleman Jr.  
Deputy Procurement Officer  
City of Chicago  
Department of Procurement Services

cc: S. Berlin/File  
JLR/File  
R. Butler/File  
M. Volini, DPS HR