



CHICAGO DEPARTMENT OF AVIATION
CITY OF CHICAGO

December 27, 2012

Vaisala
500 Reliance Drive
Hebron, OH 43025

Dear Ms. Haynes:

On behalf of the Chicago Department of Aviation (CDA), I would like to thank you for the thoughtful gift from Harry & David. While we appreciate the gesture, I cannot accept your gift based upon the CDA's Ethics Policy. Therefore, I have arranged for your gift to be donated to the USO office at O'Hare International Airport.

We have a zero-gift policy at the CDA, which is described in the attached brochure from the City of Chicago Board of Ethics. In essence, CDA Personnel are prohibited from offering or receiving gifts, regardless of their value, to or from contractors or consultants.

We will accept and thank you for your good wishes, and we offer you our greetings in return during this holiday season.

Sincerely,

George W. Lyman
General Manager, Operations

Attachment

Cc: Chicago Board of Ethics
Patricia McCaskill