

MEMORANDUM

To: The Honorable Carrie M. Austin
Chairman, Committee on the Budget and Government Operations

From: Brian Bannon
Commissioner
Chicago Public Library

CC: Maria Guerra
Mayor's Office of Legislative Counsel and Government Affairs

Date: October 23, 2012

Re: Request for Information from Annual Appropriation Committee Hearing

ID: 7

The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman John Arena asked for information on why CPL's Fund 342, page 373 - (Account .0160) Repair or Maintenance of Property decreased in 2013.

Fleet and Facility Management allocated the funds previously identified for Repair and Maintenance of Property to Office and Building Services in order to maintain the integrity of the general ledger and to accurately track associated expenses.

As always, please let me know if you have any further questions.

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Re: Request for Information from Annual Appropriation Committee Hearing

ID: 8

The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman Pat Dowell asked for a copy of the BTOP Criteria that is used for the selection of **YOUmedia** locations and a listing of the **YOUmedia** locations. Attached please find the list of criteria.

As always, please let me know if you have any further questions.

Chicago Public Library's responses to inquiries made at the 2013 Budget Hearing, October 18, 2012.

Chicago Public Library
YOUmedia Digital Learning Space for Youth – Branch locations

Funding for the expansion of the YOUmedia teen spaces to branch locations came through the Broadband Technology Opportunities Program (BTOP) grants, funded by the Recovery Act. Working with the City's Department of Innovation and Technology, and together with MacArthur Foundation matching grants, Chicago Public Library expanded YOUmedia to three neighborhood locations.

The grants identified five **Smart Communities** on which to focus these efforts: Auburn Gresham, Chicago Lawn, Englewood, Humboldt Park and Pilsen. The Library chose three of those into which to expand YOUmedia

- a. Thurgood Marshall Branch in Englewood (7506 S. Racine Ave.)
- b. Rudy Lozano Branch in Pilsen (1805 S. Loomis St.)
- c. Richard M. Daley Branch in W. Humboldt Park (733 N. Kedzie Ave.)

Note: **The Smart Communities program** works to increase digital access and use by families, businesses and other institutions in five moderate- and low-income Chicago neighborhoods: Auburn Gresham, Chicago Lawn, Englewood, Humboldt Park and Pilsen. Created with input from residents and led by local organizations, the program is building a culture of digital excellence that supports neighborhood goals—from education to economic development, from safety to youth programs

<http://www.smartcommunitieschicago.org/index.html>

https://www.cityofchicago.org/city/en/depts/doi/supp_info/digital_excellencedemonstrationcommunities.html

GOING FORWARD:

The Chicago Public Library is evaluating space in existing branches in order to allow for teen areas. As funding becomes available for more YOUmedia programs and hardware, the Library plans to expand the program further.

New Library branches are being designed to include teen spaces, where the demographics of the neighborhood demand it.

The Library is also working with partners to develop some traveling programs which can be brought to branches throughout the city to allow teens to learn new digital skills.

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Re: Request for Information from Annual Appropriation Committee Hearing

The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman Pat Dowell asked for a copy of the criteria used for the selection of **Now Is the Time** locations and a list of the **Now Is the Time** locations. Attached please find the requested list.

As always, please let me know if you have any further questions.

**Chicago Public Library's responses to inquiries made at the 2013 Budget Hearing,
October 18, 2012.**

Chicago Public Library – Now Is The Time Programs

FALL 2012

As part of the Now Is The Time initiative, Chicago Public Library's Teen Volume Project is working with Steppenwolf Theatre Company for dynamic, theater-based workshops examining *The Book Thief* entitled: *How Does The Book Thief Speak To Teens Today?*

Steppenwolf teaching artists will use hands-on, expressive, movement-based activities to guide teens ages 12-18 in exploring *The Book Thief* as a work of art and cultural expression.

- October 3, 5:30 p.m. – 7:00 p.m. - Avalon Branch, 8148 S. Stony Island Avenue
- October 4, 3:30 p.m. – 5:00 p.m. - Roosevelt Branch, 1101 W. Taylor Street
- October 10, 4:30 p.m. – 6:00 p.m. - Greater Grand Crossing Branch, 1000 E. 73rd Street
- October 11, 6:00 p.m. – 7:30 p.m. - Garfield Ridge Branch, 6348 S. Archer Avenue
- October 16, 4:30 p.m. – 6:00 p.m. - Hall Branch, 4801 S. Michigan Avenue
- October 17, 4:30 p.m. – 6:00 p.m. - Thurgood Marshall Branch, 7506 S. Racine Avenue
- October 18, 4:30 p.m. – 6:00 p.m. - Harold Washington Library Center – YOUmedia
400 S. State Street, 1st Floor For teens in high school only
- October 23, 4:30 p.m. – 6:00 p.m. - Lozano Branch, 1805 S. Loomis Street
- October 24, 4:00 p.m. – 5:30 p.m. - Dunning Branch, 7455 W. Cornelia Avenue
- October 24, 6:30 p.m. – 8:00 p.m. - Budlong Woods Branch, 5630 N. Lincoln Avenue
- October 25, 6:30 p.m. – 8:00 p.m. - Little Village Branch, 2311 S. Kedzie Avenue
- October 29, 5:00 p.m. – 6:30 p.m. - Richard M. Daley Branch, 733 N. Kedzie Avenue

Branches were chosen based on where there are existing Teen Volume Book Discussion groups.
For more information on Now Is The Time: <http://www.nowisthetimechicago.org/>

SPRING 2013

STEPPEWOLF THEATRE How Long Will I Cry?: Voices of Youth Violence

Following a run in Steppenwolf's Upstairs Theatre, How Long Will I Cry?: Voices of Youth Violence will tour to Chicago Public Library branches throughout the city. In conjunction with the tour, Steppenwolf will host digital media workshops for teens that encourage critical thinking, recognizing moral choices, acting as an upstander in one's community and making teen voices heard. These performances and workshops will be presented free of charge.

Library	Date of Performance and Workshop	Expected Audience
Woodson Regional Library Branch 9525 S. Halsted Chicago, IL 60628	March 11, 2013	75
Austin Library Branch 5615 W. Race Ave Chicago, IL 60644	March 12, 2013	50
Humboldt Park Library Branch 1605 N. Troy Street Chicago, IL 60647	March 13, 2013	50
Gary Comer Youth Center (Greater Grand Crossing Library) 7200 S. Ingleslide Ave Chicago, IL 60619	March 13, 2013	75
West Englewood Library Branch 1745 W. 63rd Street Chicago, IL 60636	March 14, 2013	50
Little Village Library Branch 2311 Kedzie Street Chicago, IL 60623	March 14, 2013	50
Harold Washington Library Center 400 S. State Street Chicago, IL 60605	March 16, 2013	175

Considerations for Steppenwolf for Young Adults "How Long Will I Cry?: Voices of Youth Violence" tour locations:

An initial list of libraries was devised based on: branches with teen programs; a wide geographic distribution; locations with the space, lighting and electrics to support the show's technical needs.

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Re: Request for Information from Annual Appropriation Committee Hearing

ID: 11

The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman Pat Dowell asked for a list of the MBE/WBE companies and the goods/services that they are providing. Please see attached requested list.

As always, please let me know if you have any further questions.

**Chicago Public Library's responses to questions raised at Budget Hearing,
October 18, 2012.**

**Chicago Public Library
List of MBE/WBE Contracts**

U.S. Equities provides Property Management Services for Harold Washington Library Center

Subcontractors: United Building Maintenance (Hispanic American MBE)

McCoy Security/Digby's Detective and Security Inc. (African American MBE)

Interior Garden Service (Caucasian WBE)

Bella Bagno (Caucasian WBE) provides sanitation supplies

AAA Plus Pest Control (Hispanic MBE)

Arrow Messenger (Caucasian WBE)

Laural Supply (Caucasian WBE) provides heating, cooling & plumbing supplies

B & L Distributors (Caucasian WBE) provides Library Consumables

Subcontractors: Nova Stationers/Meadows Office Supply (Asian American MBE)

DDI Printing (Asian American MBE)

Faster Messenger (African American MBE)

Community Insurance (African American MBE)

QC Enterprises (Caucasian WBE) provides Material Handling Supplies and Equipment (poly tubing for holds materials, gurneys, pushcarts, etc.)

Subcontractors: Meadows Office Supply (Asian American MBE)

Arem Container (Caucasian WBE)

Harrison and Company (Caucasian WBE) provides Arts and Crafts Library Consumables

Subcontractor: Aztec Warehouse (Hispanic American MBE)

Harrison and Company (Caucasian WBE) provides Archival Supplies

Subcontractor: Aztec Warehouse (Hispanic American MBE)

Harrison and Company (Caucasian WBE) provides Audio/Visual Storage Cases and Supplies

Subcontractor: Aztec Warehouse (Hispanic American MBE)

National Graphx Imaging provides Silver Halide Photo Processing

Subcontractor: Delivery Solution (African American MBE)

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Re: Request for Information from Annual Appropriation Committee Hearing

ID: 12

The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman Leslie Hairston asked for a list of the MBE/WBE companies and the goods/services that they are providing. Please see attached requested list.

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**Chicago Public Library
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U.S. Equities provides Property Management Services for Harold Washington Library Center

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Bella Bagno (Caucasian WBE) provides sanitation supplies
AAA Plus Pest Control (Hispanic MBE)
Arrow Messenger (Caucasian WBE)
Laural Supply (Caucasian WBE) provides heating, cooling & plumbing supplies

B & L Distributors (Caucasian WBE) provides Library Consumables

Subcontractors: Nova Stationers/Meadows Office Supply (Asian American MBE)
DDI Printing (Asian American MBE)
Faster Messenger (African American MBE)
Community Insurance (African American MBE)

QC Enterprises (Caucasian WBE) provides Material Handling Supplies and Equipment (poly tubing for holds materials, gurneys, pushcarts, etc.)

Subcontractors: Meadows Office Supply (Asian American MBE)
Arem Container (Caucasian WBE)

Harrison and Company (Caucasian WBE) provides Arts and Crafts Library Consumables

Subcontractor: Aztec Warehouse (Hispanic American MBE)

Harrison and Company (Caucasian WBE) provides Archival Supplies

Subcontractor: Aztec Warehouse (Hispanic American MBE)

Harrison and Company (Caucasian WBE) provides Audio/Visual Storage Cases and Supplies

Subcontractor: Aztec Warehouse (Hispanic American MBE)

National Graphx Imaging provides Silver Halide Photo Processing

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Re: Request for Information from Annual Appropriation Committee Hearing

ID: 15

The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman James Cappleman asked for information on the lawn mowing policy for the branches and how often the lawn at Uptown is mowed?

Per the Department of Fleet and Facility Management (2FM), lawns were mowed at all locations 2 times per month by their contractor Christy Webber and verified by our Zone Managers. However, 2FM did get a late start in May due to all the rain. In the future, 2FM advises the Alderman's staff to contact them directly or to place a work order thru the 311 system.

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Re: Request for Information from Annual Appropriation Committee Hearing

ID: 285

The attached information is in response to questions posed at our department's hearing on October 18, 2012 to discuss the 2013 budget.

Alderman John Arena asked for information on why CPL's Fund 342, page 373 – (Account .0313) Cleaning and Sanitation Supply was eliminated.

The funding previously located in Account 0313 in Fund 342 was allocated to Fund 346, Library Fund Maintenance and Operation, to accurately track total cost associated with maintaining library facilities.

As always, please let me know if you have any further questions.