

## Printing Instructions for Bed Bug brochures

Printing brochures on office printers:

1. Use PDF files **without** crops and bleeds
2. Select version either 8.5x11 or 8.5x14 (depends if you have this size paper)
3. In print dialogue box, use two sided setting, short edge binding
4. Fold brochure accordingly

Printing brochures with commercial printers (Kinkos etc.):

1. Use PDF files **with** crops and bleeds
2. Request heavy weight text paper
3. Should be printed on a larger sheet in order to allow for cutting to exact size with bleeds
4. Request folding of brochures if possible