



**Code: 9593**  
Family: Construction, Maintenance, and Skilled Labor  
Service: Labor  
Group: Non-Competitive  
Series: Unskilled Labor

---

## **CLASS TITLE: STATION LABORER**

### **CHARACTERISTICS OF THE CLASS**

Under supervision, perform unskilled manual labor and custodial duties at a municipal water treatment plant and surrounding grounds, and performs related duties as required.

Positions allocated to this classification will be subject to working in spaces that at times have low clearances, dark and dimly lit and confined.

### **ESSENTIAL DUTIES**

- Accesses dimly lit areas, including upper and lower level basins within water treatment facilities
- Pulls, drags, and attaches industrial water hoses to service water lines
- Flushes and clears intake and settling basins, drains, drainage channels, catch basins, intake screens and gutters by using high powered hoses to push sediments and remove discarded fish into an area that can be discarded as directed by Foreman of Station Laborers and/or operating engineers at water treatment facilities
- Cleans, sweeps, and mops terrazzo and tile floors, concrete floors, stairways, dock areas and other work areas at water treatment plant facilities using brooms, mops, scrubber machines, floor sweepers and related equipment
- Moves furniture, office equipment, and boxes
- Empties garbage from refuse containers located inside and outside the facility and loads garbage into dumpsters
- Operates a forklift to load and unload deliveries of supplies, materials, and equipment and uses pallets to move and distribute materials and supplies to designated plant locations
- Operates snow blowers and uses shovels to remove and clean snow and ice from walkways and dock areas at plant facilities
- Cleans grounds area around plant facilities, picking up and removing trash and debris
- Erects and removes snow fences
- Cleans bathrooms and performs related custodial duties to assist in maintaining the cleanliness of plant facilities as needed

**NOTE:** *The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.*

### **MINIMUM QUALIFICATIONS**

#### **Education, Training, and Experience**

- Willingness and ability to perform the duties of the job

#### **Licensure, Certification, or Other Qualifications**

- Assignments requiring the operation of a forklift will require positions to be trained and evaluated by the employer prior to the assignment, as required by OSHA standards administered by the Illinois Department of Labor (IDOL)

## **WORKING CONDITIONS**

- Exposure to outdoor weather conditions
- Exposure to indoor weather conditions including working in standing water and sediments
- Exposure to loud noise, fumes or dust, oily or wet environment
- Work performed in cramped or confined spaces
- Work performed above or below ground level and with low clearances

## **EQUIPMENT**

- Manual tools (e.g., shovels, rakes, brooms, buckets, scoops, hand tools)
- Personal protective equipment (e.g., boots, hard hats, safety glasses, gloves, vest, pads, flashlights)
- Powered and manual cleaning equipment (e.g., power hoses, mops, brooms, scrubbers, sweepers)

## **PHYSICAL REQUIREMENTS**

- Heavy lifting, carrying, pushing and pulling (up to 75 pounds) is required
- Ability to stand and walk for extended or continuous periods of time
- Ability to operate applicable hand tools and power equipment
- Ability to climb ladders and/or stairs while carrying industrial water hoses
- Ability to tolerate working in dimly light and confined locations
- Ability to quickly bend, stretch, twist, or reach out with one's body, arms, and/or legs
- Ability to lift and hold power hose extended away from the body while working for extended periods of time
- Ability to walk through high standing water and sediments to access locations for cleaning

## **KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS**

### **Knowledge**

Some knowledge of:

- equipment and materials specific to custodial maintenance and grounds keeping
- applicable safety principles, practices, and procedures
- use of safety equipment and protective gear

Knowledge of applicable City and department policies, procedures, rules, and regulations

### **Skills**

- ACTIVE LISTENING - Give full attention to what other people are saying, take time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times

### **Abilities**

- COMPREHEND ORAL INFORMATION - Listen to and understand information and ideas presented through spoken words and sentences
- SPEAK - Communicate information and ideas in speaking so others will understand

COMPREHEND WRITTEN INFORMATION - Read and understand information and ideas presented in writing

**Other Work Requirements**

- STAMINA - Demonstrate energy and stamina to accomplish work tasks
- DEPENDABILITY - Demonstrate reliability, responsibility, and dependability and fulfill obligations
- ATTENTION TO DETAIL - Pay careful attention to detail and thoroughness in completing work tasks

All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City's Ethics standards; and other City policies and procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

\* May be required at entry.

---

City of Chicago  
Department of Human Resources  
July, 2020